

**Minutes – Miramar College Academic Senate**  
3:30-5:00pm      **May 17, 2022**      Location: Zoom

**Senators Present:** Laura Murphy, Pablo Martin, Angela Romero, Josh Alley, Carmen Carrasquillo, Melissa Martinez, Alex Sanchez, Dan Igou, Adrian Arancibia, Andy Lowe, Anne Gloag, Brit Hyland, Channing Booth, Cyndie Gilley, Dan Smith, David Halttunen, Dawn DiMarzo, Isabelle Martin, Kevin Gallagher, Kevin Petti, Laura Gonzalez, Lisa Brewster, Lisa Munoz, Mark Dinger, Mary Hart, Mary Kjartanson, Monica Demcho, Otto Dobre, Patti Manley, Randy Claros, Rodrigo Gomez, Scott Moller, Sheila Madrak, Desi Klaar, Heather Paulson, Kathy Pickham, Leslie Marovich, Mary Woo, Najah Abdelkader, Yolanda Yslas-Thompson  
**Absent:** Julia Kamp (proxy: I. Martin), Ryan Moore (proxy: Y. Yslas-Thompson), Wahid Hamidy  
**Other Attendees:** Alex Stiller-Shulman, Amy Alsup, Mardi Parelman, Donnie Tran, Kandice Brandt, Mara Palma-Sanft, Gabi Mansfield, Elaine Eng, Alice Nelson, Joan Thompson, Laura Sweeney, Lisa Clarke, Juli Bartolomei

Meeting called to order at 3:31 pm.

**I. Adoption of Agenda**

- The agenda and Consent Calendar were unanimously adopted unchanged. [Woo]

**II. Consent Calendar**

- A. **Academic Senate Meeting Minutes from 03 May 2022**
- B. **Annual Planning Calendar**

**III. Executive Committee Reports**

**A. President – L. Murphy**

- Internet Stability on Campus
  - Murphy has been told that all issues should be resolved and noted that, if there are ongoing internet issues, faculty should contact VPAS Bell and the College President.
- Remote Work Requests
  - Murphy reported that she spoke with the College President about this today and that faculty should work with their supervisors.
- OER and Zero Textbook Cost Plans for 2022-2023
  - Murphy stated that, while there has not been enough time to adopt a college-wide plan, interested faculty should carry this forward to next year, as students were very clear in their desire for this. Perhaps HEERF funding can be used to assist in the process.
- Other
  - The Nuventive demo is complete and concerns about the process have been shared with the College President. Murphy reported that this purchase will end up moving forward without input from the body. Faculty with serious concerns should contact her.

**B. President-Elect – P. Martin**

- Committee on Committees Update
  - Martin reported that ConC held its last meeting on May 10 and approved various committees.
  - Martin stated that ConC has been working with M. Kunst to finalize committee memberships. There are persistent vacancies on many committees.
- SOCIETY
  - Martin gave a shout-out to senators for the hard work they do for students and the college.
  - Shout-out to Brewster and GP.
  - Shout-out to those who have stepped up to serve on standing committees.
  - Shout-out to Murphy for four years serving as AS President. A \$100 gift card was presented on behalf of the body in gratitude for her hard work and passion and spirit for the college.
  - Martin asked faculty to consider serving as an EEO representative for screening committees. An EEO training will be held on May 27. Two Chemistry and Research Assistant positions are in need of hiring committee members.

**C. Chair of Chairs – D. Igou**

- Igou reported that the Chairs Committee, the EMC, and the CFHPC all have meetings on Thursday to wrap up the year. The CFHPC is looking at modifying its process to include a new form and rubric to make the process more equitable. There is also a discussion of incorporating Library and Counseling into a new process.

**D. Treasurer – J. Alley**

- Alley reported a balance of \$812.97.

**E. Adjunct Representative – M. Martinez**

- Martinez reminded adjunct faculty to submit hours and to check with departments for deadlines.
- Adjunct faculty should be on the lookout for information from J. Mahler on unemployment benefits if they are not employed this summer.
- Two conferences will be held this summer and information can be found at <https://www.asccc.org/calendar/list/events>.

#### IV. Reports

##### A. College Equity Efforts - All

- Carrasquillo reported on behalf of J. Patacsil that the LEAD office is working with administration, faculty, and staff to create a Student Equity Plan.
- Collaboration with Mesa is taking place for course offerings in Ethnic Studies.
- AAPI heritage events were held by IDEA this past week.

##### B. Program Review and Outcomes Assessment Committee – P. Manley

- Manley reported that the Program Review and Outcomes Guide was distributed and that there will be training and further updates in the fall. Manley stated that anyone with resource requests should get those submitted ASAP.
- Manley stated that the Nuventive demo with sandboxes had been held and reported that there were no issues.

#### V. Business: Action Items

##### A. Special Election for 2022-23 AS Exec Adjunct Member At-Large – M. Parelman

- A. Alsup was elected as the 2022-2023 Adjunct Member At-Large by acclamation.

##### B. AS Constitution and Bylaws Revisions (2<sup>nd</sup> Reading) – P. Martin

- Martin reviewed the arguments in favor of having one senator per department, as well as the arguments in favor of maintaining the status quo (having one senator for every multiple of four faculty).
- Martin reviewed the various questions that have been raised regarding representation, including representation of contract vs. adjunct faculty, and whether senators represent faculty generally or faculty in their department.
- Martin reported that he has reached out to faculty throughout the state to understand how other AS bodies organize representation.
- Gonzalez stated that her understanding of “equity” is providing more representation rather than evening the playing field, arguing that the option to have one senator per department actually decreases representation.
- Demcho agreed with Gonzalez, arguing that forcing a consensus within a department limits the number of voices heard.
- Dobre compared the one senator per department to U.S. Senate representation giving California and Rhode Island the same amount of representation.
- Manley inquired whether Biology and English have ever split their votes. Bartolomei stated that, over the past 14 years, this has been an extremely rare occurrence.
- Martin summarized the various perspectives that were conveyed in the chat.
- Parelman encouraged everyone to work with evidence rather than anecdotes.
- Booth stated that his department feels strongly that smaller departments are disenfranchised and that their voice is drowned out.
- Murphy added that there are workload issues and underrepresentation of smaller departments.
- Martin argued that the current system should be maintained (one senator per multiple of four faculty).
- Motions to extend time by 3 minutes were approved two times. [Carrasquillo]
- Motion to extend time by 1 minute was approved. [Lowe]
- A motion to maintain the status quo (Option 1) passed with 29 yays, 8 nays and 2 abstentions. [Gonzalez]
- Murphy thanked the body and stated this will be updated on the AS website.

##### C. Counseling Department Faculty Resolution – K. Gallagher

- Gallagher presented a resolution asking the body to support the immediate hiring of a full-time faculty Transfer Center Director. Gallagher stated that the staffing situation within the Counseling department is dire, noting that there have been three retirements and those positions were frozen. Two adjunct Counseling faculty are performing the work formerly done by the Transfer Center Director.
- Brewster stated that supporting this resolution is very critical and expressed dismay at the absence of a full-time Transfer Center Director.
- Petti questioned whether this is within the scope of the AS.
- Murphy responded that these types of asks do fall under the purview of the AS.
- Igou stated that the resolution does not circumvent the hiring prioritization process and that there has been campus-wide discussion that this position should not have been defunded.
- Martin stated that the District is notorious for not funding critical positions and wondered where the money for this would come from.
- Murphy reminded the body of the importance of standing up as a group, noting that this staffing shortage affects all of the departments.
- Carrasquillo stated that there are many critical yet unfilled positions and wondered whether this discussion should more appropriately take place at the CFHPC.
- Palma-Sanft stated that, in her role as Articulation Officer, she agrees with the resolution to get a full-time Transfer Center Director.
- Murphy reiterated that it is within the purview of the AS to make this recommendation.
- Igou reiterated that the hiring prioritization process is not getting circumvented or changed but, instead, the resolution seeks to refund a position that the District defunded.
- Lowe asked whether the immediate hiring of one position compromises other positions.

- Martin asked why this is coming forward at the end of the semester and why it has not been pursued all semester.
- Gallagher stated that the intent is not to take funding or priority away from other positions and asked for a vote of support.
- Petti expressed concern about the fact that this resolution was belatedly added to senator materials, hence not allowing enough time to confer with departments.
- Motions to extend time by 3 minutes were approved two times. [P. Martin, Carrasquillo]
- A motion to support the resolution, with the caveat that it not be at the expense of another position, passed with 17 yays, 16 nays, and 3 abstentions. [Kjartanson]

**D. Guided Pathways Recommended Changes for Academic and Career Pathways (ACPs) – L. Brewster**

- Brewster presented specific asks from GP:
  - [1 and 2] To separate Health Sciences from Public Safety, giving each their own ACPs;
  - [3] to create a new team structure for the 7 ACPs;
  - [4] to pilot embedding services into ACP;
  - [5] to grow a mentoring program through GP;
  - [6] to create a Light the Fire PD program to engage students early in their academic careers.
- The motion to approve the split of the Public Safety ACP and Health Sciences ACP passed unanimously. [Kjartanson]
- Kjartanson thanked Brewster and the GP team and asked that Business and Entrepreneurship be moved to Computer and Information Sciences and Economics.
- The motion that Business and Entrepreneurship now include as their primary ACP Computer and Information Sciences and Economics passed with 31 yays and 1 nay. [P. Martin]
- Marovich asked why Biotech is not in STEM. Brewster responded that students who feel closer to STEM can have their ACP altered.
- Brewster suggested establishing ACP teams to look at student-related data with a focus on persistence from Fall to Spring. The Social and Behavioral Sciences and Education ACP has already developed a Canvas shell that can be used as a template for other ACPs. Brewster noted that GP is looking to embed support systems into each ACP, including tutors, counselors, and mentoring.
- A motion to support GP's specific asks passed unanimously. [Kjartanson]

**E. Governance Change Requests for the Guided Pathways Steering Committee and Planning and Institutional Effectiveness Committee – L. Murphy**

- A motion to support the governance change requests for GP passed unanimously. [Kjartanson]
- A motion to support the governance change requests for PIEC passed unanimously. [Brewster]

**VI. Business: Discussion Items**

**A. Updates to Board Policies and Administrative Procedures – A. Stiller-Shulman**

- Faculty should take a look at them, as they will come back to the AS in the fall.

**B. End of Year Faculty Recognition – L. Murphy**

- Murphy acknowledged the many people who do a lot of work for the college: A. Stiller-Shulman as Curriculum Chair; A. Anderson as Flex Coordinator; J. Patacsil as the Faculty Coordinator for Leading Equity, Antiracism and Diversity (LEAD); L. Gonzalez as the inaugural Professional Development Coordinator; L. Brewster for GP; M. Wolfson and S. Johnson-Shipman as SEEM Coordinators; and P. Manley for Program Review and Outcomes Assessment.
- Murphy acknowledged the following accomplishments:
  - L. Brewster - Guided Pathways Excellence Award from The College Futures Foundation, The Ada Center, and California Guided Pathways
  - B. Hyland - CalCoast Grant Award for Women and Non-binary in STEM
  - T. Hertz - Woman of the Year from the SD Chapter of American Association for Women in California Community Colleges for her leadership in DEI focused work.
  - S. Madrak and J. Calanog - Invention and Inclusive Innovation (i3) Innovative Grant to support Faculty/Student Mentorship
  - A. Gloag, R. Moore and M. Wolfson - Learning Lab Grant to support "The Calculus in Action" project
  - D. Igou and L. Murphy - Chancellor's Office Award for Strategic Enrollment Management Program: Supporting the Student Journey
  - G. Smith - Publication of two manuscripts (Synthesis and structures of three benzoannelated macrobicyclic di-amides and Three 18-membered macrocyclic diamides with differing donor atoms and backbone substituents).
  - P. Manley - For her diligent efforts serving as the Program Review and Assessments Outcome Facilitator.
  - A. Gonzalez - For his overall engagement in campus-wide efforts, such as accreditation, Guided Pathways IASTs, IDEA, and the Rite of Passage Ceremony
  - E. Eng - For her instrumental efforts in following up with over 280 students who reported testing positive with COVID throughout the year.
- D. Willkie will be retiring in August of 2022 and was recognized for his 26 years of service in Diesel Technology. Among the many noteworthy elements of his career, Willkie was in the first Diesel Technology graduating class at Miramar.

- The departing members of the AS Executive Committee (Igou, Sanchez, Martinez and Romero) were recognized, and the incoming Executive Committee members (Demcho, Petti, Madrak and Alsup) were welcomed.
- A special thanks was given to J. Bartolomei, who has served in her role for 14 years and has been a huge supporter of the faculty.
- Thanks were given to all of the senators and faculty who have supported the AS.
- Murphy made closing remarks on her four-year tenure as AS President, noting that her terms began at the departure of a college president and lasted throughout the pandemic.

#### **VII. Announcements and Public Comments**

- A. Booth and many others thanked Murphy and Bartolomei for their hard work and service to the college.

The meeting was adjourned at 5:34 pm. The next meeting will be on Sept 6<sup>th</sup>. Please submit agenda items to both Paul (Pablo) Martin and Juli Bartolomei.

Respectfully submitted,  
Angela Romero and Juli Bartolomei