

Participatory Governance Evaluation Survey

Spring 2022



SAN DIEGO MIRAMAR COLLEGE
OFFICE OF PLANNING, RESEARCH, AND INSTITUTIONAL
EFFECTIVENESS

Participatory Governance Evaluation Survey

Survey administration

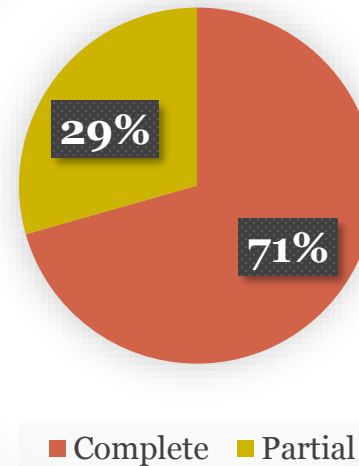
- Pilot Study
- Timing: End of Semester
- Duration: 5/18 – 6/16

A total of **17** respondents participated in the survey

- 12 Complete
- 5 Partial

From the completed surveys, all respondents attended nearly all the meetings

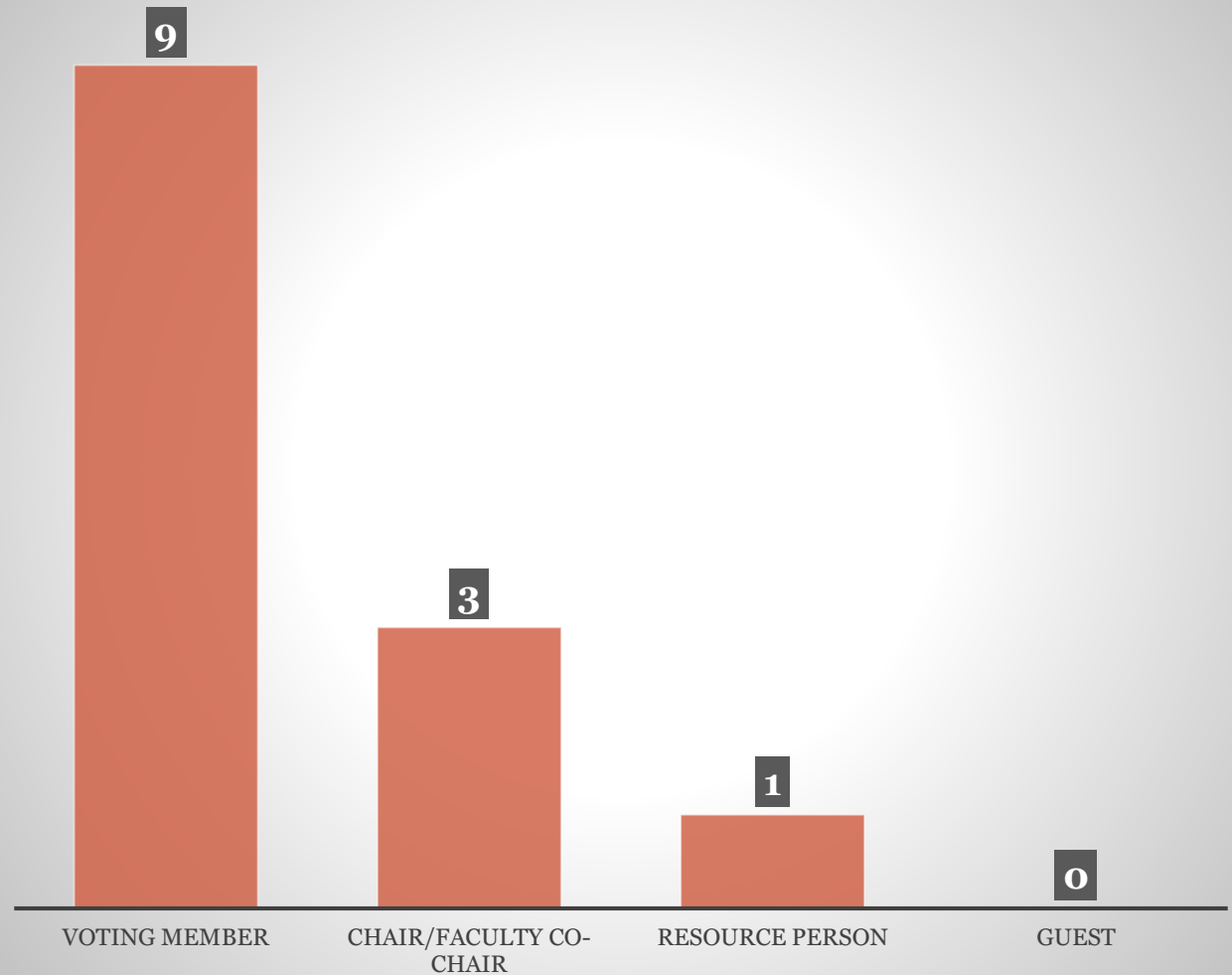
Survey Completion & Meeting Attendance



Participatory Governance Evaluation Survey

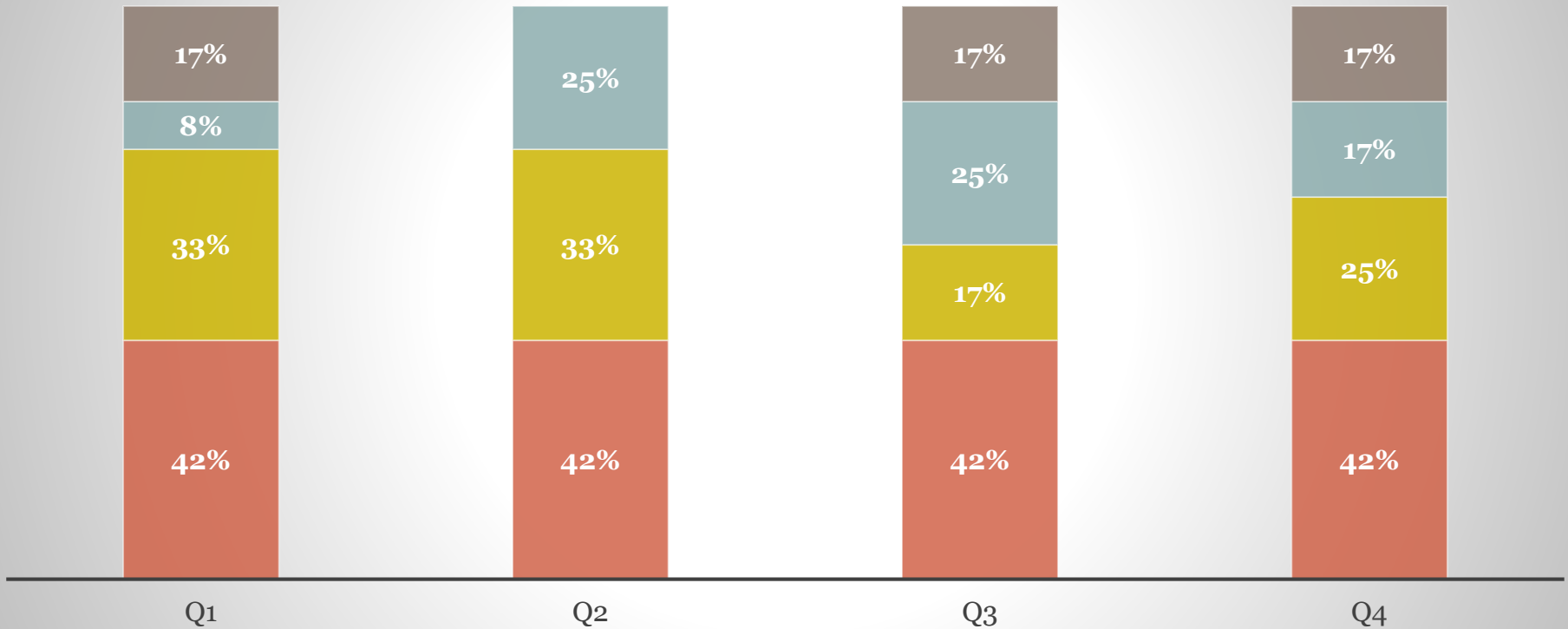
- Most respondents were voting members
- No guests completed the survey

Respondent's Role



Goals

Strongly Agree Agree Neither Agree Nor Disagree Disagree Strongly Disagree



Q1. The Committee establishes goals

Q2. The Committee's goals are aligned with the College's strategic goals

Q3. The Committee's goals/charge are regularly reviewed and updated

Q4. The Committee regularly assesses the achievement/progress towards its goals

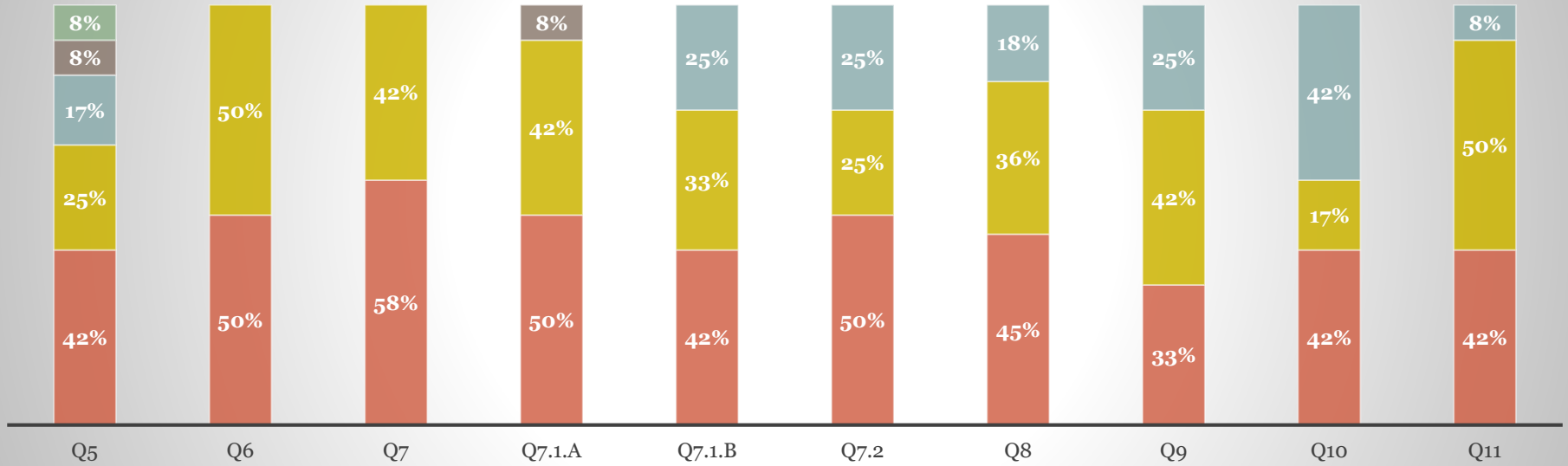
Feedback on Questions Q1-Q4

5

- A group of respondents would like more done to address goals
 - “The committee does not address its goals in an organized fashion...”
 - “There's talk of doing some of those things, but not a lot of action.”

Planning/Organization

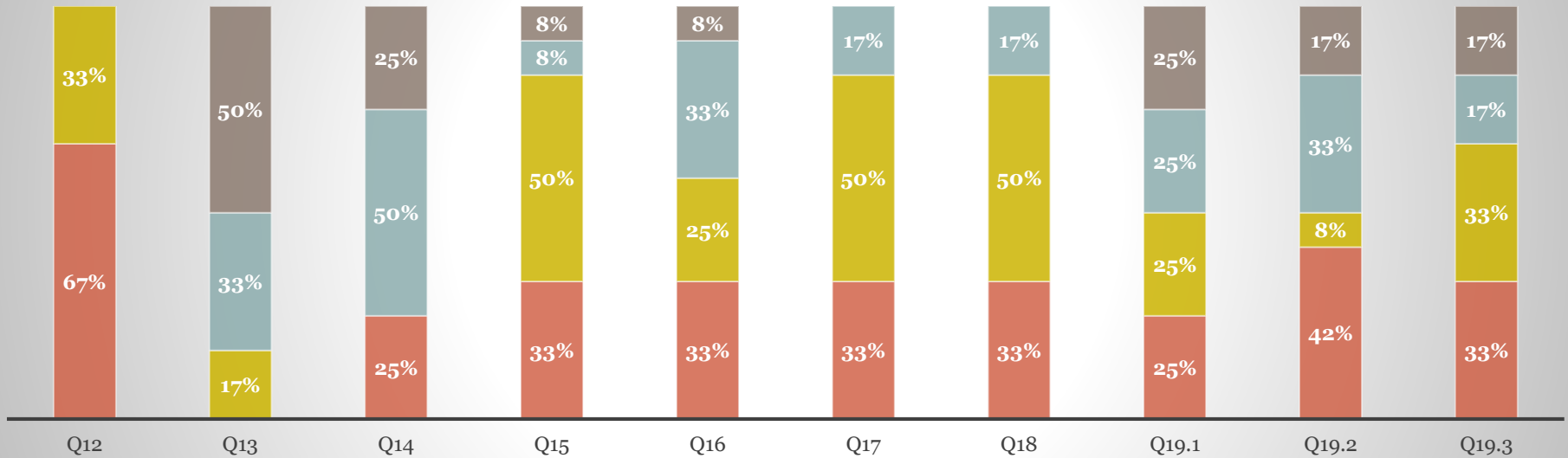
■ Strongly Agree
 ■ Agree
 ■ Neither Agree Nor Disagree
 ■ Disagree
 ■ Strongly Disagree



5. The Committee regularly reviews meeting dates and times to provide appropriate accommodation of members' schedules.
6. The Committee posts an agenda 72 hours before each committee meeting.
7. The agenda sufficiently describes what will be covered in the upcoming meeting.
 - 7.1.a. The agenda items are well aligned with the College's strategic goals.
 - 7.1.b. The agenda items are well aligned with the accreditation standards.
 - 7.2. There are agenda items that intentionally address strategic goal V (DEI)
8. The Committee has a dedicated note-taker.
9. The Committee posts minutes in a timely manner.
10. The Committee's website is well maintained.
11. Minutes are clear, concise, well-organized, and provide sufficient details.

Committee's Role

Strongly Agree Agree Neither Agree Nor Disagree Disagree Strongly Disagree



- 12. Voting members of the Committee adequately reflect the constituency groups on campus most likely to be impacted by its recommendations and/or decisions.
- 13. The Committee provides its members with mentoring, training, or both.
- 14. The Committee establishes expectations/norms for its members
- 15. The Committee's function is clearly defined
- 16. The Committee's process is regularly reviewed and updated.
- 17. Committee functions and processes are aligned with/in service of achieving the Committee's goals.
- 18. The Committee successfully fulfilled its stated charge the previous year.
- 19.1. The Committee makes data-informed decisions based on careful and thoughtful analysis of current research data
- 19.2. The Committee makes decisions timely.
- 19.3. The Committee facilitates a relatively quick turnaround moving from decision to action.

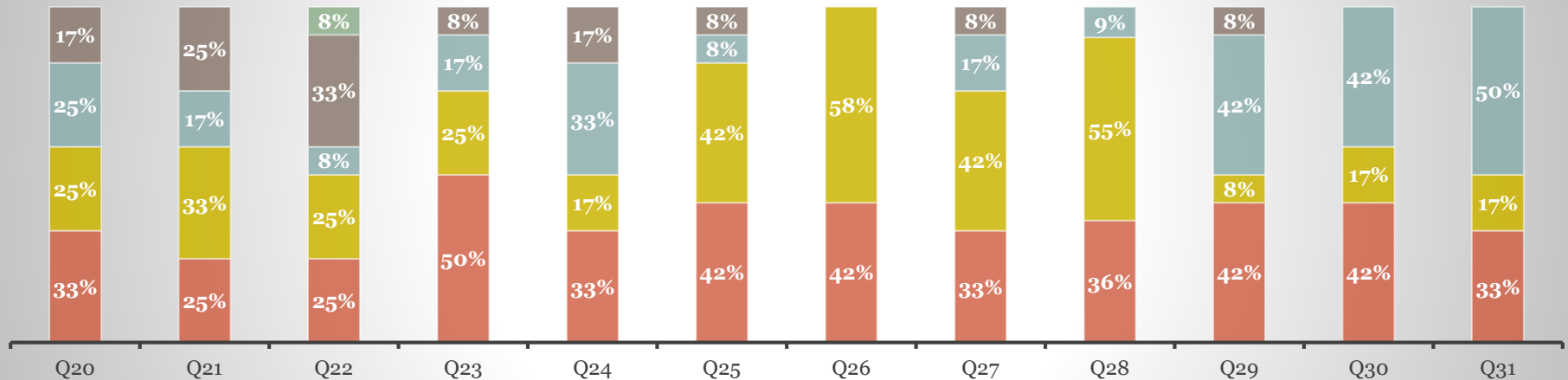
Feedback on Questions Q12-Q19

8

- Respondent would like training/mentorship on how members should operate
 - Survey shows that 50% of respondents strongly disagree/disagree with:
 - “The Committee provides its members with mentoring, training, or both.”
 - “The Committee establishes expectations/norms for its members.”

Committee Relations

■ Strongly Agree
 ■ Agree
 ■ Neither Agree Nor Disagree
 ■ Disagree
 ■ Strongly Disagree



20. The Committee communicates its process effectively to its members
21. The Committee communicates its process effectively to outside constituency groups
22. The Committee consistently serves its specified purposes in the best possible manner with the least amount of time and efforts wasted.
23. The Committee is collaborative, inclusive, and respectful of diverse opinions/inputs.
24. Members feel comfortable contributing ideas.
25. Ideas are treated with respect, whether or not others agree with them.
26. Members have sufficient opportunities to provide input into committee recommendations.
27. The Committee often conducts meaningful, structured, and productive dialogues.
28. The Committee regularly considers how its recommendations and/or decisions may impact constituency groups and seeks input and buy-in before proceeding.
29. The Committee maintains effective information flow to constituency groups.
30. The Committee maintains effective communication with the campus community as a whole.
31. The Committee follows up with responsible constituency groups on turning decision to timely action.

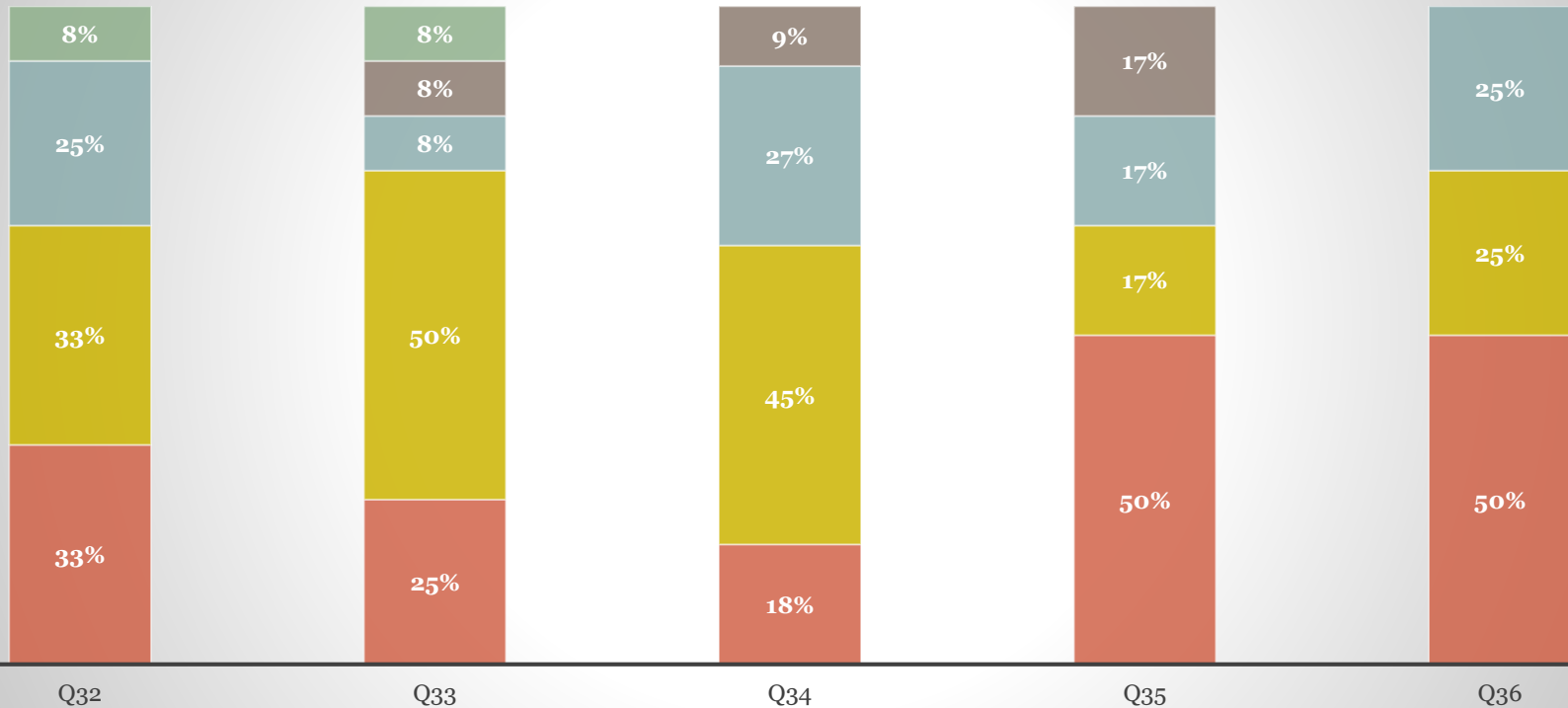
Feedback on Questions Q20-Q31

10

- Discussion with less bias
 - “opinion and bias is always evident and impacts the tenor of discussions and the time spent in them”
- Sixteen percent (16%) of respondents disagree with:
“Ideas are treated with respect, whether or not others agree with them.”
- Forty-one percent (41%) of respondents disagree with:
“The Committee consistently serves its specified purposes in the best possible manner with the least amount of time and efforts wasted.”

Meeting Satisfaction

■ Strongly Agree
 ■ Agree
 ■ Neither Agree Nor Disagree
 ■ Disagree
 ■ Strongly Disagree



- 32. The meeting room/virtual meeting room/tool (e.g., Zoom) is conducive to an effective committee meeting.
- 33. The features in the meeting room/virtual meeting room/tool facilitate the overall effectiveness of each committee meeting.
- 34. Overall, I am satisfied with the amount of time and effort I expend on this Committee.
- 35. Overall, I feel like the time and effort I expend on this Committee is worthwhile.
- 36. Overall, this Committee plays an important role in helping the college achieve its goals and mission.

Feedback on Questions Q32-Q36

12

- Zoom is a better tool if used effectively.

Participatory Governance Evaluation Survey

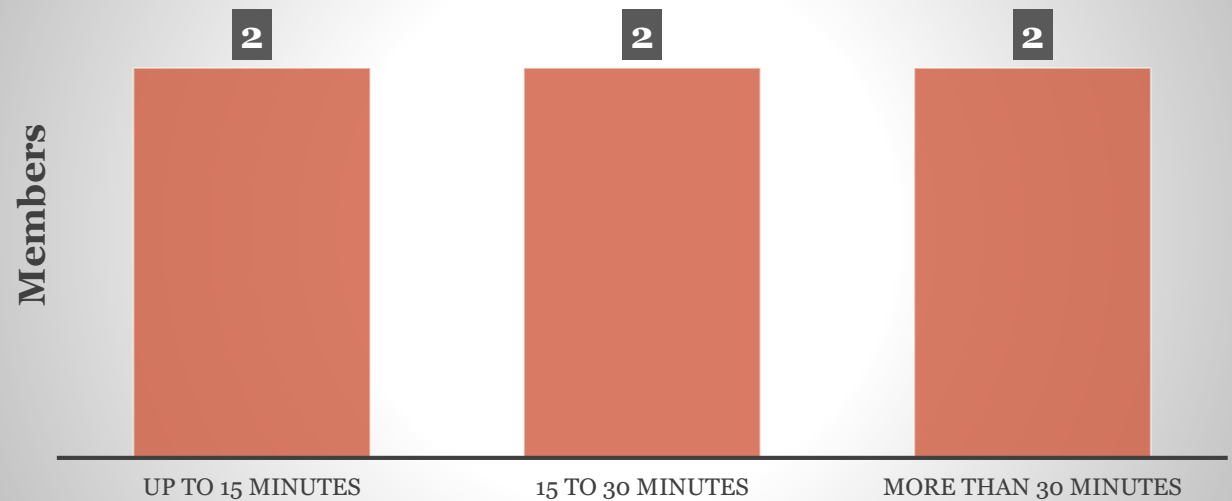
Wide variation in time
spent preparing materials
AND reviewing materials

Time spent preparing the agenda and reviewing minutes

30 minutes to 5 hours

Time spent reviewing materials to prepare for meeting

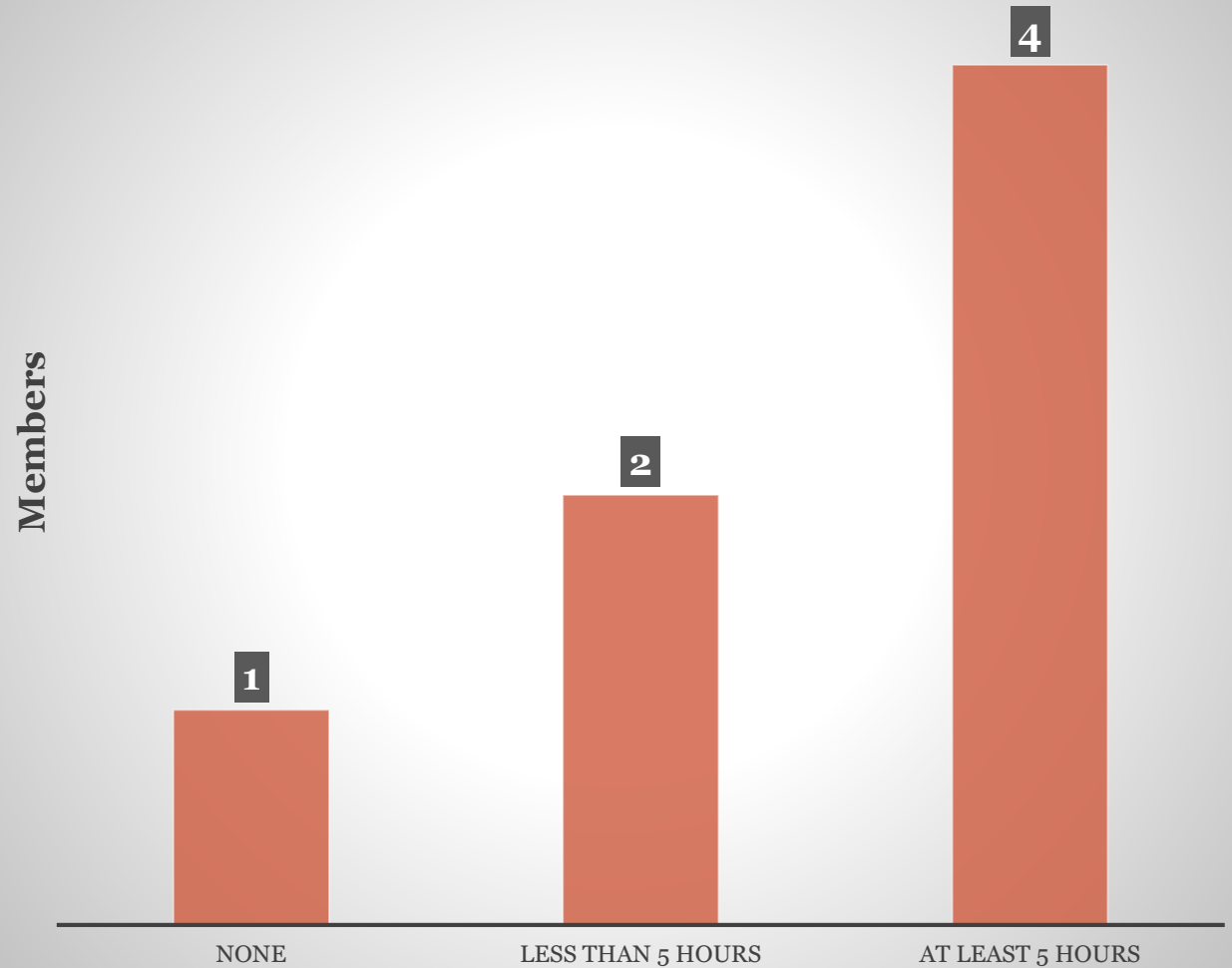
5 minutes to 2 hours



Participatory Governance Evaluation Survey

- 7 respondents gave feedback on time spent on committee activities
- 4 spent at least 5 hours per month

Time spent per month on activities on behalf of the committee



Accomplishments of the Committee

15

- Embraces diversity, equity, and inclusion
- Strong leadership
- Created governance change request process
- Serving the campus community
 - Events
 - Providing a space to voice needs
- Creating a process of quality program review and SLO assessment

Recommended Changes for the Committee

16

- Recommended changes to committee
- Every member should be a voting member with no restriction on length
- Improve communication
 - Organized conversation
 - Communicating to decisions and processes
 - Follow up on items
 - Respectful communication
- Neutral representation of the entire body
- Report outcome of events beyond attendance