 **CLASSIFIED SENATE MEETING MINUTES**

**SAN DIEGO MIRAMAR COLLEGE**

**March 15, 2022 ●** **11:00 a.m. – 12:00 p.m.**

Room L-108 with Call-in Option via Zoom https://cccconfer.zoom.us/j/92133514700

**Officers and Senators:** Sean Young, Val Sacro, Sandra Marquez, Sam Shooshtary, Arnice Neff, Bill Pacheco (T. Hubbard as proxy), Sharilyn Wilson, Jill Dela Cruz, Rachel Halligan, Calvin Le, Lezlie Allen Ryan Roper, Jill Griggs, Anna Liza Manzo, and Jeanette Moore

**Absent:** Lynne Campbell and Malia Kunst

**Vacancies:** Senator Area B and Senator Area D

**Guests:** Danielle Short, Daniel Gutowski, and Patricia Manley

1. **Call to Order -** The meeting was called to order at 11:03 a.m.
2. **Approval of Agenda and Minutes -** Approval of the Agenda: Motion by S. Marquez. Second by J. Griggs. Motion to Approve Carries: 7 Yes, 0 No, 0 Abstention. Approval of Minutes: Minutes were sent back for corrections.
3. **Additional Items/Comments Related to Agenda:**

* None.

1. **Old Business:**

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| **#** | **Item** | **Initiator** |
| 1 | *SPAA Classified Solidarity Resolution – Continued (Discussion Item):*   1. The Supervisory and Professional Administrators Association (SPAA) are Classified Professionals. Per D. Gutowski, SPAA was blocked and stopped from unionizing. Public Employees Relations Board (PERB) has specific guidelines on who belongs in a bargaining unit. This process has now taken a year and a half to SPAA employees to form their own union. 2. The proposed resolution is parallel to the Union Mission statement. The resolution asks to honor the Mission statement. What is being asked from this solidarity resolution is to honor agreements and allow to SPAA to move forward and unionize. 3. SPAA members have spent over $100k in pursuing a lawsuit. It’s become a hardship. 4. Per D. Short, D. Gutowski is asking the Classified Senate to adopt a resolution that censors AFT for fighting for member’s rights. 5. Per D. Gutowski, the ask of SPAA employees, as Classified Professionals of Miramar College is that we (Classified Professionals) agree that we support one another in the unionization process. Dan asks that they agree upon every Classified members’ rights to unionize. 6. Per D. Short, there are two central issues of lawsuit: 7. American Federation of Labor and Congress of Industrial Organizations (AFL-CIO) issue (Federation of Unions that AFT and SPAA both belong to) – SPAA is accused is raiding AFT members (not allowed to raid other AFL-CIO group members) 8. California Public Employee Relations Board (PERB) issue – AFT claiming some of the people SPAA is seeking representation already belong to AFT. 9. Per D. Short, it’s not an issue of solidarity. It’s a question of which classifications would go under SPAA and which would go under AFT. 10. S. Young and V. Sacro will work on a modifying proposed solidarity resolution of support and will present to Classified Senate upon completion | D. Gutowski |
|  | *Content Management Plan(Discussion Item):*   1. Content Management Tiger Team 2. Overall Charge of the Tiger Team – Provide Recommendations to improve website content accuracy/currency  * Recommend broadly what areas do this, but each area would work out the specifics * Recommendation for how the content area oversight would be divided up and managed * Identify ways to improve content editing experience * Identify systemic blocks/issues that slow things down * Annual or semi-annual College Executive Committee calendar item for content review  1. Members  * Kurt Hill, Classified, Instructional Computing Support * Bill Smith, Classified, Web Designer * Michael Odu, Management, Vice President of Instruction * Laura Murphy, Faculty, Academic Senate President * Pablo Martin, Faculty, Academic Senate President-Elect * Daniel Igou, Faculty, Chair of Chairs * Edward Borek, Student, Associated Student Government President * Sean Young, Classified, Classified Senate President * Anne Gloag, Faculty, Mat Department * Eli Jed Manalastas, Classified, Administrative Technician  1. This item will be on the College Council’s agenda next week. Need any additional concerns or feedback before then. | K. Hill |
| 2 | *Elections Committee Update for the Upcoming Senate Elections (Informational Item):*   1. Elections will start in April 2022and be held in May 2022 2. Positions on ballot includes the Classified Senate President and Vice President, Treasurer and Senator-at-Large(s). 3. Volunteer Elections Committee members will comprise of S. Wilson, J. Griggs, and T. Wilson. A. Neff will assist as possible | S. Young |

1. **New Business:**

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| **#** | **Item** | **Initiator** |
| 1 | *Program Review and Outcomes Assessment Updates (Informational Item):*   1. The Program Review and Outcomes Assessment plan was approved by College Council on February 22, 2022. This is the first campus wide program review and outcomes assessment plan ever for the college. 2. Plan includes the Program Review Calendar that covers Student Services, Instructional Services, and Instruction. Student Services and Instructional Services department program reviews will be due August 1, 2022 to departmental Deans. Administrative Services program reviews is also due August 1, 2022, to VPI B. Bell. Instruction Program Review is due April 14, 2022. 3. Program Review and Outcomes Assessment Guide will be distributed right after Spring Break. The Collegewide Planning Summit will give an opportunity for all constituencies to give their feedback and campus-wide cross conversation. Reach out to Patti if you would like to have something in particular included in the guide. 4. Quick short videos will be coming out to assist with Program Review. 5. Currently in the process of purchasing a new system to replace Taskstream (pending approval). 6. Reminder was made to begin the 2021-2024 Program Review cycle. P. Manley observed that some have not started it yet. As well, to make your Outcomes are current and in place. Information provided will be needed for the college’s accreditation. 7. Some workshops are coming up for Instruction, but there will be some for Student Services later as well. | P. Manley |

1. **Announcements and Open Comment**

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| **#** | **Item** |
| 1 | D. Short announced that the AFT Convention this year is in Boston. Young will forward additional information. |
| 2 | The next scheduled Classified Senate meeting will be held on March 29, 2022 at 11:00 a.m. This meeting is tentative and will be held based upon College/District needs. |
| 3 | A Campus Wide Open Forum regarding HEERF funding will be held on March 17, 2022, 1:00 p.m. to 2:00 p.m. Please prepare for additional discussion and meetings regarding this announcement. Most of the funding will be given to students as direct aid. |
| 4 | S. Young announced that tomorrow, March 16, 2022 is the District’s Charrette. Volunteers as note takers are still needed. If interested, please contact J. Patacsil. |

1. **Adjournment**

* Meeting adjourned at 11:46 a.m.

1. **Next Scheduled Meeting**

* March 29, 2022, 11:00 a.m. Meeting is tentative.

**San Diego Miramar College 2020 – 2027 Strategic Goals**

1. **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.
2. **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.
3. **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making.
4. **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships.
5. **Diversity, Equity, and Inclusion** - Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community.

**ACCJC Accreditation Standards (Adopted June 2014)**

1. Mission, Academic Quality and Instructional Effectiveness, and Integrity.
2. Student Learning Programs and Support Services.
3. Resources.
4. Leadership and Governance.