

College Council Meeting Minutes
San Diego Miramar College
 05/24/22 • L-108/Zoom • 1:00 pm – 2:30 pm

Members: Wesley Lundburg (co-chair), Laura Murphy (co-chair), Brett Bell, Adrian Gonzales, Michael Odu, Pablo Martin, Sean Young, Val Sacro, Sam Shooshtary, Dan Igou (no proxy), Edward Borek, Mandie Hankinson (no proxy), and Emily Smith (no proxy)

Alternates: Daniel Miramontez, Kurt Hill, Jorge Morales (absent)

Vacancies: Administrators: None; Classified Senate: None; Academic Senate: Alternate; ASG: None

Guests: Cheryl Barnard, Allen Kuo, Channing Booth, Lisa Brewster

- A. **Call to Order** – The meeting was called to order at 1:01 pm.
- B. **Approval of Agenda and Minutes – Martin** made a motion to approve the 5-24-22 meeting agenda. Seconded by Shooshtary. There was no discussion. There were 9 yay votes, 0 nay votes, and 0 abstentions. The motion carried. **Kunst** stated that she did not have the 5-10-22 minutes ready for review yet.
- C. **Public Comment** – There was no public comment.
- D. **Committee Reports/Other (2-3 minutes)**
 - **President’s Report – Lundburg** reported that the vaccination and mask updates are pending until the June 9th Board of Trustees meeting. He announced that the Chancellor’s Investiture, scheduled for May 31st, has been cancelled. There has been controversy over the key note speaker, Alice Walker, who is believed to be anti-Semitic. He encouraged everyone to read up on it for themselves, if they want to, and to stay focused on Miramar.
 - **AS Report – Murphy** reported that the last Academic Senate meeting was May 17th. The body approved a new constitution and bylaws, significant changes for Guided Pathways, and the governance change requests. The body also discussed Counseling’s needs and passed a resolution of support to find any way we can to support the Transfer Counselor position, without impacting the hiring list. Lastly, she noted that this is her last meeting as the Academic Senate President. **Lundburg** thanked her for her time and services.
 - **CS Report – Young** reported that this is his last meeting as the Classified Senate President. He thanked everyone for their support over the last three years. **Lundburg** thanked him for his time and service.
 - **ASG Report – Borek** reported that ASG’s last meeting was May 13th, where the body hosted an award ceremony. He noted that this is his last meeting as well but he will still be around working in the Student Affairs office over the summer. **Murphy** thanked him for his leadership. **Lundburg** also thanked him and assured **Kuo** that we are here as resources.
 - **Other – Gonzales** thanked **Barnard** and everyone involved in planning helping with a terrific Commencement Ceremony. **Bell** reported that Administrative Services, with the exception of hour class support services, will be working a 4-ten schedule and will be closed on Fridays.

E. Old Business:

#	Item	Initiator
1	<i>Accreditation (Standing item)</i> – Miramontez reported that he and Palma-Sanft will be working on draft two over the summer. They did receive some narrative the District and they will ensure it is incorporated.	<i>Miramontez/ Palma-Sanft</i>
2	<i>Website Content Management Workgroup (Standing Item)</i> – Hill reported that there are not any major changes but he has been working on the Academic Senate’s concerns. He noted that he will submit the document for the next meeting. He wants to introduce a “web academy.” This would be more of a training on processes, especially for incoming leadership. He also plans to offer this as a flex event in the fall.	<i>Hill</i>

F. New Business:

#	Item	Initiator
1	<i>Guided Pathways Update (Time Certain 1:20 pm)</i> – Brewster reported that there have been some changes to be more inline with the region. The Academic Senate has approved changing the term “Interest Areas” to “Academic and Career Pathways (ACPs).” She continued to explain that the ACPs were identified during COVID and we have found that the ACPs need to be broken down more. We have identified 7 ACPs. She shared the	<i>Brewster</i>

	2022 School Disciplines document and noted that this is what will be launching in the fall. She announced that August 15 th is ACP day. This will be a flex event to try and rally faculty together and show them what the ACPs look like and discuss how they want to help students sort of like a pilot. Borek asked about the student event on August 17 th . Brewster responded that the student event, from 9:00 am – 12:00 pm, is more of a mini orientation to show students the reality of being a college student and then from 12:00 pm – 1:00 pm faculty will share the ACPs and benefits, kind of like an open house.	
2	<i>College Council Meeting Schedule Fall 2022 (attachment)</i> – The draft College Council meeting schedule for fall 2022 was reviewed. Kunst noted that she formatted this similar to how the Board of Trustees schedule, which includes the meeting dates and deadline dates. She also added the deadline for the governance handbook change requests. Borek made a motion to approve the College Council Meeting Schedule for Fall 2022. Seconded by Odu . There was no discussion. There were 9 yay votes, 0 nay votes, and 0 abstentions. <u>The motion carried.</u>	Lundburg/ Murphy
3	<i>Co-chair election for 2022-23 – Lundburg</i> explained that the co-chair for College Council will rotate annually between the constituencies in the new handbook. The rotation cycle was decided as faculty, classified, and then students. He noted that Murphy served has the co-chair this past year and it is now time to nominate a classified to serve as the co-chair. Young nominated Hill , as the incoming Classified Senate President, to serve as the co-chair for the 2022-23 year. Hill accepted. There was no further nominations or discussion. There were 8 yay votes, 0 nay votes, and 0 abstentions. <u>The motion carried.</u>	Lundburg/ Murphy
4	<i>College Governance Change Requests (attachments)</i> – Murphy reviewed the College Governance Change Requests that were submitted by PIEC and the Guided Pathways Committee. She noted that they were both approved at the Academic Senate. Young confirmed they were also approved at the Classified Senate. Borek confirmed that ASG had no issues with the proposed changes. Kunst confirmed that the managers didn't either. Shoostary made a motion to adopt both changes. There was no discussion. There were 9 yay votes, 0 nay votes, and 0 abstentions. <u>The motion carried.</u>	Lundburg/ Murphy
5	<i>Committee Task Force Update – Murphy</i> stated that a task force was pulled together to look at committees more globally so they are all in one place. Martin shared the document the task force created. He noted that the group met earlier today and it became a bit clearer that this document could serve as a sort of cheat sheet or catch all but without duplicating info. This would be a living document. He continued that there are still some pieces missing, like task forces and workgroups, but more clarity is needed. Gonzales thanked everyone for the work and stated that we did defined some of these things and we need to make sure this document is aligned with the college governance handbook. Martin noted that the District handbook delineates council and committees. Murphy also noted that the District Governance Handbook may not include all of the new subcommittees and taskforces. She offered to take “District Governance” as an item to DGC so that the District can start having this discussion as well. Lundburg added that operational committees are more administration and management type things. Miramontez noted that to differentiate, we could use the term “functional committees” or “communities of practice.” More time/discussion may be needed to sort out operational committees and district workgroups and task forces.	Martin/Murphy /Young/ Gonzales/Kunst
6	<i>2022-23 Miramar Annual Planning Calendar-Cycle (attachment)</i> – Miramontez briefly review the annual planning calendar. He noted that it has been approved by all the constituencies and is here for final approval. Shoostary made a motion to approve the 2022-23 Annual Planning Calendar. Seconded by Borek . There was no further discussion. There were 9 yay votes, 0 nay votes, and 0 abstentions. <u>The motion carried.</u>	Miramontez
7	<i>Grants and Initiatives Subcommittee Update – Bell</i> reported that the first meeting of the Grants and Initiatives Subcommittee was on May 18 th . Bell and Booth were elected to serve as co-chairs of the subcommittee. The subcommittee accepted the direction from College Council to review grants with college wide impact. There were good recommendations at this first meeting, including reviewing the current grant and resource proposal form. The next meeting is on May 25 th . Murphy noted that GSIC will make a recommendation to College Council on the HSI-STEM grant and we may need to call a special meeting so that the grant deadline can be met. After some discussion, there was consensus to have a special meeting of College Council on May 25 th at 4:00 pm to review GSIC's recommendation on the HSI-STEM grant.	Bell/Booth

G. Announcements: Fall Convocation – Thursday, August 18th from 9:00 am – 12:00 pm.

H. Adjourn – The meeting adjourned at 2:26 pm.

I. Next Scheduled Meeting: Tuesday, August 30th, 2022 from 1:00 pm – 2:30 pm in L-108/Zoom

Link to recording:

<https://cccconfer.zoom.us/rec/share/QA8JcYkxRvEjSZDDXtS32WyFHTfwp7bFWOMiaQeHYIOsdYYPunfnKieFpckVrkt1.tPPx06nrTp7jdCsj>