

# College Council Meeting Minutes

## San Diego Miramar College

05/10/22 • L-108/[Zoom](#) • 1:00 pm – 2:30 pm

**Members:** Wesley Lundburg (co-chair), Laura Murphy (co-chair), Brett Bell, Adrian Gonzales, Michael Odu, Pablo Martin, Sean Young, Val Sacro, Sam Shooshtary, Dan Igou (proxy: Murphy), Edward Borek, Mandie Hankinson (no proxy), and Emily Smith (no proxy)

**Alternates:** Daniel Miramontez, Kurt Hill (1:27pm), Jorge Morales (absent)

**Vacancies:** Administrators: None; Classified Senate: None; Academic Senate: Alternate; ASG: None

**Guests:** David Wilhelm, Mara Palma-Sanft, Linda Woods, Dan Brislin, Cheryl Barnard, Judy Patacsil, Claudia Estrada-Howell

- A. Call to Order** – The meeting was called to order at 1:02 pm.
- B. Approval of Agenda and Minutes** – **Martin** made a motion to approve the 5-10-22 meeting agenda. Seconded by **Borek**. There was no discussion. There were 10 yay votes, 0 nay votes, and 0 abstentions. The motion carried. **Young** made a motion to approve the 4-26-22 meeting minutes as presented. Seconded by **Martin**. There was no discussion. There were 10 yay votes, 0 nay votes, and 0 abstentions. The motion carried.
- C. Public Comment** – There was no public comment.
- D. Committee Reports/Other (2-3 minutes)**
- **President’s Report** – **Lundburg** reported that Chancellor’s Cabinet has been discussing going to a 4/10 schedule over the summer, with Fridays off. A decision was supposed to be made at cabinet this morning, however it was cancelled due to the Board Interviews with the Mesa President Candidate finalists. There will be more to come. He also thanked the current senate body leaders for all of their hard work and stated that has asked **Kunst** to arrange meeting with the outgoing and incoming leaders.
  - **AS Report** – **Murphy** reported that the last Academic Senate meeting is Tuesday, May 17<sup>th</sup>; elections are done and there is a new executive team. She is continuing to work with **Martin** to transition roles. The senate is also continuing to investigate the bachelor’s programs.
  - **CS Report** – **Young** reported that the last Classified Senate meeting is also Tuesday, May 17<sup>th</sup> at 11:00 am. Kurt Hill and Jeanette Moore have been elected as the incoming President and Vice President, respectfully. He congratulated them and will work on transitioning everything over to the new leadership in the coming weeks.
  - **ASG Report** – **Borek** reported that the last ASG meeting is Friday, May 13<sup>th</sup> at 9:00 am. Allen Kuo has been elected as the incoming President. He is working on transition him into the role.
  - **Other** – There were no other reports.

**E. Old Business:**

#	Item	Initiator
1	<b>Accreditation (Standing item)</b> – <b>Miramontez</b> reported that the ISER was released last week on Monday, May 2 <sup>nd</sup> . He thanked all of the tri-chair teams for their hard work. Their will be a public forum on Friday, May 13 from 2:00 pm – 3:30 pm via zoom. He and <b>Palma-Sanft</b> will go over the process, the timeline and the next steps. <b>Palma-Sanft</b> added that she and <b>Miramontez</b> have presented the draft ISER to all of the constituency groups as well.	<i>Miramontez/ Palma-Sanft</i>
2	<b>ACTION: Governance Evaluation Survey (attachment)</b> – <b>Miramontez</b> stated that this item was discussed at the last meeting and it was decided that the constituent leaders would take it to their body for feedback. It is now here for action. He noted that he only received one piece of feedback. <b>Lundburg</b> asked if that feedback was substantive and <b>Miramontez</b> responded, no; simply move things around. <b>Martin</b> added that it was minor tweaks and language changes to create a better survey. <b>Murphy</b> noted that it was a short turnaround to collect feedback and she asked the Academic Senate body to send her major objections only and she received none. She felt that this survey should go out before summer and be completed on an individual basis. It would be nice	<i>Miramontez</i>

	to have some data, if we agree on getting it out. <b>Martin</b> stated that he is okay with holding his suggested changes until next year. <b>Gonzales</b> asked what was meant by “process” in questions 15, 16, and 17; is this being done by a committee or by an individual. <b>Miramontez</b> responded that it would be done by an individual. After some discussion, it was decided to add an N/A or don’t know option and an open answer question at the end. There was consensus to administer the survey before the end of the spring term.	
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**F. New Business:**

#	Item	Initiator
1	<i>PLNU Business Department MOU (attachment)</i> – <b>Murphy</b> shared the MOU between Point Loma Nazarene University and the Miramar Business Department. It went through two reads at the Academic Senate and was approved and is here, at College Council, as an informational item. She stated that the action lies with the President now.	<i>Murphy</i>
2	<i>Guided Pathways Update</i> – <b>Murphy</b> shared that the Guided Pathways Steering Committee has made a recommendation to the Academic Senate to change the term “Interest Areas” to “Academic and Career Pathways.” This aligns with what City and Mesa College are doing as well as with the State. This was approved by the Academic Senate and is here, at College Council, as an information item.	<i>Murphy</i>
3	<i>Appointment of members to Hiring/Screening Committees (attachment)</i> – <b>Murphy</b> stated that this is a follow up from the last meeting. There have been issues with the appointment process of members to screening/hiring committees for both faculty and classified. She stated that her, <b>Young</b> , and <b>Lundburg</b> worked together to draft the message and it was sent out to the campus from the College President, as this is management’s purview. It was noted that the ConC form link in the original message was wrong but it has been correct. <b>Martin</b> felt that we needed a place on the website for this document to live and suggested adding the link for the ConC site. <b>Murphy</b> also pointed out that the EEO rep process is separate. <b>Lundburg</b> responded saying he gave a nudge to encourage people to step up. <b>Martin</b> pointed out that there were some minor differences in the faculty process language that was sent out. <b>Murphy</b> clarified that the only different was the incorporation of the information that is typically included in the call out. <b>Lundburg</b> asked if this was Senate business and if it was, then it should be handled in the Senate. <b>Martin</b> confirmed that it was senate business and that he and <b>Murphy</b> will sort it out with the Senate body. <b>Lundburg</b> added that if anything needs to change, we can bring this item back to the next meeting.	<i>Murphy/ Young/ Lundburg</i>
4	<i>Student Equity Plan</i> – <b>Patacsil</b> reported that the works groups have been assembled; there are five teams based on the five metrics, which are housed under the IDEA committee. Her and <b>Julian</b> have met with the leads to review the data. She continued that the goal is to get as much done before the end of semester as possible so the plan can work through the constituencies for approval in September/October and go to the Board of Trustees for approval in November. She also stated that they are trying to see if ESUs are available for faculty to work over the summer but have informed faculty that it might not be a possibility and why they are pushing to get as much done now.	<i>Patacsil/ Julian</i>
5	<i>Website Content Management Workgroup (Standing Item)</i> – <b>Hill</b> reported that he met with Borek. There is another meeting tomorrow. There has been good discussion. He is responding to the Academic Senate questions and will talk more. He would like to have an “introduction to the website” meeting with all the new leadership. This is not intended to be a training but more like a meet and greet. <b>Lundburg</b> responded that it is a lot to track and keep tabs on that is why this will now be a standing item. He asked <b>Hill</b> to keep College Council informed.	<i>Hill</i>
6	<i>Grants &amp; Initiatives Subcommittee</i> – <b>Bell</b> stated that this a new subcommittee of College Council that will meet on an ad hoc basis to review the college wide impacts of grants. There are currently three grants coming down the pipeline and need to be assigned to this committee. The most urgent of which is the HSI-STEM grant that is due in June. If the application for this grant is successful, it will impact institutionalization, facilities, personnel, and fiscal. He recommended a college wide impact review by the Grants and Initiatives Subcommittee. <b>Gonzales</b> added that this grant is a general HSI grant with a STEM focus. <b>Murphy</b> recommended the addition of a category to account for new programs or any program changes. She also agreed that this committee needs to be invoked and procedures need to be established. <b>Bell</b> continued to report that there is also NSF-STEM, but that has been delayed to Fall 2022. <b>Lundburg</b> added that this grant was brought forward by the District and it was noted that it	<i>Bell</i>

<p>needs time to go through faculty review. <b>Murphy</b> reported that the Academic Senate Presidents from each of the Colleges met with the Chancellor regarding this grant. There is a lot of 10+1 and there was zero faculty input, which was a huge issue, and he agreed to hold off. VC Topham should be reaching out to the colleges to identify representatives to work on the development of this grant for the next cycle. Lastly, <b>Bell</b> reported that there is also an NSF-Advanced Technology grant, which has no college wide impact and therefore he did not recommend an impact review by the Grants and Initiatives Subcommittee (GISC). There was consensus to assign the HSI-STEM Grant to the subcommittee for review. GISC will report back at the next meeting.</p>	
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- G. Announcements:** *Fall Convocation – Thursday, August 18<sup>th</sup> from 9:00 am – 12:00 pm.*
- H. Adjourn:** The meeting adjourned at 2:39 pm.
- I. Next Scheduled Meeting:** *Tuesday, May 24<sup>th</sup>, 2022 from 1:00 pm – 2:30 pm in L-108/Zoom*

Link to recording: [https://cccconfer.zoom.us/rec/share/GivHC-cvsQvocpkhXgoSfKTOJ5RVxUCXPeWrf26fanmAjGunF7COzhA6mxZ-lkUz.XG2hr\\_iQpP\\_DqPNc](https://cccconfer.zoom.us/rec/share/GivHC-cvsQvocpkhXgoSfKTOJ5RVxUCXPeWrf26fanmAjGunF7COzhA6mxZ-lkUz.XG2hr_iQpP_DqPNc)