



SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • CONTINUING EDUCATION

CURRICULUM COMMITTEE MEETING MINUTES

San Diego Miramar College
Curriculum Committee

April 20, 2022 – 2:30-4:30 PM - <https://cccconfer.zoom.us/j/96691399291>
(password: crc)

Members: Jon Alva; Matthew Cain; Isabella Feldman; MaryAnn Guevarra; Max Moore*; Kelly Morelewski*; Jennifer Ock; Michael Odu; Larry Pink; Mara Palma-Sanft; Wayne Sherman; Alex Stiller-Shulman; Ryan Zimmerman

*Permanent Guests

A. Introductions

B. Approval of agenda – Motion to approve by M. Odu; seconded by M. Cain; motion carried.

C. Approval of minutes from last meeting – Motion to approve by L. Clarke; seconded by I. Feldman; motion carried.

D. Approval of consent agenda – Motion to approve by M. Odu; seconded by L. Clarke; motion carried.

E. Course proposals

1. New courses

2. Activations

i. ARTG 100 Basic Graphic Design

City, Miramar * Rex Heftmann (Miramar)

1. R. Heftmann stated the Graphics program will be moving out of the W building and set up with new equipment in a different room once funding is identified. ARTG 100 is an activation with fully online distance education intended to open the door for students to the Graphics program. He stated the GRFX proposals are the practical, hands-on classes. During the pandemic, the GRFX courses were not being offered. Therefore, he is proposing to offer them in a hybrid format. The department is also looking into creating a new program called Virtual Graphics which would involve creating graphics for websites, applications, entertainment, news, presentations, etc. A possible GRFX 100 could eventually replace ARTG 100 as a General Education type course for all students.

2. The committee discussed the following points:

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- a. Room availability
 - b. The Graphics program currently only offering the Certificate of Performance; the program previously offering a Certificate of Achievement award and Associate's level degree and the possibility to reactivate these awards
 - c. Limited course offerings due to only one contract faculty member under the Graphics program
 - d. Students receiving financial aid only at the Associate's level
3. Motion to approve ARTG 100, GRFX 110, GRFX 120, GRFX 160, GRFX 170, and GRFX 181 by M. Odu; seconded by I. Feldman; motion carried.
3. Deactivations
- i. ACCT 210 Partnerships, Gift Tax, and Estate and Trusts Tax for Enrolled Agents
Miramar * Dawn Diskin (Miramar)
 - ii. ACCT 211 Corporate Taxation for Enrolled Agents
Miramar * Dawn Diskin (Miramar)
 - iii. ACCT 212 Representation, Practices, and Procedures for Enrolled Agents
Miramar * Dawn Diskin (Miramar)
 1. The committee discussed the impacts of the deactivations on the Accountancy for Enrolled Agents Certificate of Achievement.
 2. Motion to approve ACCT 210, ACCT 211, and ACCT 212 by M. Sanft; seconded by M. Cain; motion carried.
4. Revisions
- i. ACCT 116A Financial Accounting
City, Mesa, Miramar * Lauren Wade (Mesa)
 - ii. ACCT 116B Managerial Accounting
City, Mesa, Miramar * Lauren Wade (Mesa)
 1. A. Stiller-Shulman stated the two- and six-year review proposals are originating from Mesa.
 2. Motion to approve ACCT 116A and ACCT 116B by M. Sanft; seconded by M. Odu; motion carried.
 - iii. CISC 190 Java Programming
City, Mesa, Miramar * Allan Schougaard (Mesa)
 - iv. CISC 191 Intermediate Java Programming
Mesa, Miramar * Allan Schougaard (Mesa)
 1. A. Stiller-Shulman stated he agrees with the proposals.
 2. Motion to approve CISC 190 and CISC 191 by I. Feldman; seconded by M. Odu; motion carried.
 - v. ENGL 101 Reading and Composition
City, Mesa, Miramar * Chris Sullivan (Mesa)

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1. A. Stiller-Shulman stated the ENGL 101 proposal is for a six-year review with various changes.
 2. The committee discussed the following points:
 - a. Miramar faculty being aware of the reduction from 6,000 to 5,000 graded words
 - b. Possibly removing the basic skills level prerequisites since the courses are being deactivated; the pushback via AB 1705
 3. Motion to approve by L. Clarke; seconded by M. Odu; motion carried.
- vi. EXSC 134 Adapted Weight Training
City, Mesa, Miramar * Nathan Resch (Mesa)
 - vii. EXSC 136A Off-Season Conditioning for Sport I
City, Mesa, Miramar * Nathan Resch (Mesa)
 - viii. EXSC 136B Off-Season Conditioning for Sport II
City, Mesa, Miramar * Nathan Resch (Mesa)
 1. M. Cain stated he is fine with the proposals.
 2. Motion to approve EXSC 134, EXSC 136A, and EXSC 136B by I. Feldman; seconded by M. Cain; motion carried.
 - ix. GRFX 110 Introduction to Producing Computer-aided Graphics
Miramar * Rex Heftmann (Miramar)
 - x. GRFX 120 Typography - Introduction to Creating Readability
Miramar * Rex Heftmann (Miramar)
 - xi. GRFX 160 Vector Art 01: Illustration
Miramar * Rex Heftmann (Miramar)
 - xii. GRFX 170 Raster Art 01: Image Editing
Miramar * Rex Heftmann (Miramar)
 - xiii. GRFX 181 Projects 01: Multi-modal Productions
Miramar * Rex Heftmann (Miramar)
 1. See item E, 2, i.
 - xiv. MATH 141 Precalculus
City, Mesa, Miramar * Julia McMenamin (Miramar)
 1. C. Silva stated the proposal addresses the equivalency needed for the transition from MATH 104 and 141 to 141A and 141B in Fall 2023.
 2. Motion to approve by C. Silva; seconded by I. Feldman; motion carried.

F. Award Proposals

1. New awards
 - i. Early Education Entrepreneurship Award Type: Associate of Science Degree
Miramar Tanya Hertz (Miramar)
 - ii. Early Education Entrepreneurship Award Type: Certificate of Achievement
Miramar Tanya Hertz (Miramar)

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1. Tanya Hertz stated historically and based on data, those who earn a Child Development award started with a low salary across the region, state, and nation. The Child Development and Entrepreneurship departments have been working together to create new awards that help students learn about the basics of starting and running a business. Miramar has received much industry guidance and support on this collaborative effort.
 2. Wai-Ling Rubic stated per the Labor Market Information, currently 24% of graduates are earning living wages. 56% of the community's childcare needs are being met. However, there is an oversupply of Early Childhood Education professionals. Therefore, the departments are encouraging the students to think outside of the box, empower them to own a business, and get them to an entrepreneurial mindset in order to succeed down the road through other occupations (e.g., consultant).
 3. The committee discussed the awards falling under the Entrepreneurship program within the catalog but with a reference to that section and page number in the Child Development program area.
 4. Motion to approve Early Education Entrepreneurship Certificate of Achievement and Early Education Entrepreneurship Associate of Science by I. Feldman; seconded by M. Sanft; motion carried.
- iii. Hawthorne Technician Apprenticeship (HTAP)
Miramar * Daniel Willkie (Miramar)
 - iv. Hawthorne Technician Apprenticeship (HTAP)
Miramar * Daniel Willkie (Miramar)
 1. Dan Willkie stated the HTAP program has been lying dormant for a long time due to the negative influence of the labor unions in California. The department finally received the appropriate, required documentation to move forward with the apprenticeship program. Students who were chosen by the Hawthorne machinery company enter into the program while Miramar oversees the administrative side.
 2. The committee discussed the following points:
 - a. Available resources; covered by grant funds
 - b. The agreement between the Hawthorne company and Miramar
 - c. Routing students to the Hawthorne company as a point-of-contact
 - d. Revising the proposed start term from 'Fall 2020' to 'Fall 2023'

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3. Motion to approve Hawthorne Technician Apprenticeship (HTAP) Certificate of Achievement and Hawthorne Technician Apprenticeship (HTAP) Associate of Science by L. Clarke; seconded by L. Pink; motion carried.

2. Deactivations

3. Revisions

G. Other business

1. Curriculum and Tech Review 2022-23 Meeting Dates
 - i. A. Stiller-Shulman stated he will send out the draft Curriculum Committee and Curriculum Technical Review Subcommittee 2022 – 2023 meeting dates to the committee members.
2. College Governance Committee Membership and Terms Lengths
 - i. J. Ock stated there are no updates.
3. Ethnic Studies GE requirement
 - i. M. Sanft stated there are no updates.
4. Automatic Transcript Processing (District)
 - i. A. Stiller-Shulman stated the District Office will be transitioning over to an automated system for processing transcript requests.
5. MQs for Asian American Studies and Native American Indigenous Studies (District)
 - i. A. Stiller-Shulman stated two new minimum qualifications, Asian American Studies and Native American Indigenous Studies, will be added to the statewide Minimum Qualifications Handbook.
 - ii. M. Sanft stated Nanotechnology will also be added.

H. Next Scheduled Meeting:

1. Wednesday, 5/4, at 2:30 PM

I. Reports

1. Vice President of Instruction – M. Odu stated AB 1705 is working its way through the state legislation process.
2. Evaluators – None.
3. Articulation Officer – None.
4. Curriculum Chair – None.

J. Roundtable

1. J. Ock stated this is her final committee meeting due to another position she had accepted.
2. M. Cain stated he will be holding a Program Mapper event on April 21st. He also stated that the draft fall awards for the Program Mapper is nearly complete. He will send an email out in early May in regards to this matter. He requested that the committee members watch out for the communication and ask their respective departments to look over the drafts within their respective areas.

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Consent Agenda

FYIs - Proposals for courses or awards not offered at Miramar, or distance education at sister colleges

- 1. New courses**
- 2. Course activations**
- 3. Course deactivations**
 - a. ENGL 047A Integrated Reading, Writing, and Reasoning
City * Chris Sullivan Mesa
 - b. LCOM 120C English 047A, Black Studies 140A, Personal Growth 120
Mesa * Chris Sullivan (Mesa)
- 4. Course reactivations**
- 5. Course revisions**
 - a. MUSI 134A Voice Class I City,Mesa * Robert Kostlan (City)
- 6. Distance education at City**
- 7. Distance education at Mesa**
 - a. MUSI 108 The Business of Music
Mesa,Miramar,City * Jaeryoung Lee Mesa
- 8. New awards**
- 9. Award deactivations**
- 10. Award revisions**
 - a. Web Development
Mesa Award Revision * Kristian Secor (Mesa)
 - b. Web Development Award Type: Associate of Science Degree
Mesa Award Revision * Kristian Secor (Mesa)
 - c. Applied Mathematics
City Award Revision * Lan Hong (City)
 - d. Foundations of Web Development
Mesa Award Revision * Kristian Secor (Mesa)
 - e. Mathematics
City Award Revision * Lan Hong (City)
 - f. Music Studies
Mesa Award Revision * Jaeryoung Lee (Mesa)

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