



SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • CONTINUING EDUCATION

CURRICULUM COMMITTEE MEETING MINUTES

San Diego Miramar College
Curriculum Committee

April 6, 2022 – 2:30-4:30 PM - <https://cccconfer.zoom.us/j/96691399291>
(password: crc)

Members: Jon Alva; Matthew Cain; Isabella Feldman; MaryAnn Guevarra; Christina Hambrick; Max Moore*; Jennifer Ock; Michael Odu; Larry Pink; Mara Palma-Sanft; Wayne Sherman; Alex Stiller-Shulman; Ryan Zimmerman; Linda Woods (as proxy for Michael Odu); Kelly Morelewski (as proxy for Matthew Cain)

*Permanent Guests

A. Introductions

B. Approval of agenda – Motion to approve by L. Pink; seconded by M. Sanft; motion carried.

C. Approval of minutes from last meeting – Motion to approve by M. Sanft; seconded by C. Silva with J. Alva abstaining; motion carried.

D. Approval of consent agenda – Motion to approve by M. Sanft; seconded by L. Woods; motion carried.

E. Course proposals

1. New courses
2. Activations
3. Deactivations

- i. ENGL 048 College Reading and Study Skills II * Miramar (Mesa originating)
- ii. ENGL 049 Basic Composition * Miramar (Mesa originating)
- iii. MATH 038 Pre-Algebra and Study Skills * Miramar, City (Mesa originating)
- iv. MATH 046 Elementary Algebra and Geometry * City, Miramar (Mesa originating)
 - A. Stiller-Shulman stated Mesa would like to deactivate ENGL 048 and 049, and MATH 038 and MATH 046.
 - The committee discussed the following points:
 - The AB 705 improvement plan
 - The need for pre-transfer level courses at the community college level, especially in the CTE areas
 - The State Chancellor's Office's softened stance on the community colleges deactivating basic skills courses; informing Mesa of this information in case they weren't already aware

- Motion to approve ENGL 048 and ENGL 049 and MATH 038 and MATH 046 by L. Pink; seconded by C. Silva; motion carried.

4. Revisions

- i. ARTF 150A Two-Dimensional Design * City, Mesa, Miramar (Mesa originating)
- ii. ARTF 210B Life Drawing II * City, Mesa, Miramar (Mesa originating)
 - A. Stiller-Shulman stated both proposals are for six-year reviews involving a change from 2.0 units lecture/1.0 unit lab to 1.5 units lecture/1.5 units lab format and textbook updates.
 - Motion to approve ARTF 150A and ARTF 210B by L. Pink; seconded by J. Alva; motion carried.
- iii. CHEM 231 Organic Chemistry I - Lecture * City, Mesa, Miramar (Miramar originating)
- iv. CHEM 231L Organic Chemistry I - Laboratory * City, Mesa, Miramar (Miramar originating)
- v. CHEM 233 Organic Chemistry II - Lecture * City, Mesa, Miramar (Miramar originating)
- vi. CHEM 233L Organic Chemistry II - Laboratory * City, Mesa, Miramar (Miramar originating)
 - A. Stiller-Shulman stated Miramar is originating the CHEM proposals which are for six-year reviews.
 - Motion to approve CHEM 231, CHEM 231L, CHEM 233, and CHEM 233L by M. Sanft; seconded by L. Pink; motion carried.

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- vii. EXSC 145A Yoga I-Fundamentals of Yoga * City,Mesa,Miramar (Mesa originating)
- viii. EXSC 145B Yoga II-Beginning Yoga * City,Mesa,Miramar (Mesa originating)
- ix. EXSC 145C Yoga III-Intermediate * City,Mesa,Miramar (Mesa originating)
- x. EXSC 145D Yoga IV - Advanced Level * Mesa,City,Miramar (Mesa originating)
- xi. EXSC 242B Care and Prevention of Injuries * City,Mesa,Miramar (Mesa originating)
 - A. Stiller-Shulman stated the EXSC 145A – D proposals are for six-year reviews including title changes, edits to Student Learning Objectives, Methods of Instructions, and Methods of Evaluations, and textbook and manual updates. EXSC 242B is originating from Mesa and involves a distance education change. The Miramar Exercise Science department approves of the EXSC 242B proposal.
 - K. Morelewski stated the EXSC 145A – D changes were incorporated in order to meet curriculum and yoga accreditation standards.
 - Motion to approve EXSC 145A, EXSC 145B, EXSC 145C, EXSC 145D and EXSC 242B by K. Morelewski; seconded by C. Silva; motion carried.
- xii. HIST 123 U.S. History from the Asian Pacific American Perspective * City,Mesa,Miramar (Miramar originating)
 - A. Stiller-Shulman stated HIST 123 is being activated in addition to being proposed for distance education.
 - The committee discussed the missing Student Learning Outcomes and the possibility of holding HIST 123.
 - Motion to hold by M. Sanft; seconded by C. Silva; motion carried.
- xiii. MATH 104 Trigonometry * City,Mesa,Miramar (Miramar originating)
 - C. Silva stated MATH 104's proposal is for a six-year review including updating equivalency to align with MATH 141A and B, updating the distance education language and adding fully online distance education, and updating textbooks.
 - Motion to approve by C. Silva; seconded by M. Sanft; motion carried.
- xiv. NUTR 170 Nutrition and Fitness * City,Mesa,Miramar (Miramar originating)
 - A. Stiller-Shulman stated NUTR 170 is for a six-year review and adds a Pass/No Pass grading option.
 - Motion to approve by M. Sanft; seconded by C. Silva; motion carried.

F. Award Proposals

1. New awards
2. Deactivations

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3. Revisions

G. Other business

1. 044 Courses (Donnie Tran)

- D. Tran stated City, Mesa, and Miramar are attempting to streamline the 044 tutoring courses. For the current courses, the credit towards attendance goes to the first school the students sign in with in the 044 section. Furthermore, tracking issues occur if students continue attending Miramar 044 courses even though they were originally slated for another campus' section. The three colleges are proposing EDUC 44A Communication, EDUC 44B Literacy, EDUC 44C Quantitative Reasoning, and EDUC 44D Critical Thinking. They are set up with no repeatability maximum. They will be tracked by college, location, and room.
- The committee discussed the following points:
 - The amount of students that switched from a different campus' tutoring section to Miramar's
 - Repeatability and its relation to apportionment and noncredit status

2. Deactivations due to AB 705

- ENGL 042 College Reading and Study Skills I
- ENGL 043 English Review

- A. Stiller-Shulman stated the English faculty from all three campuses met with Shelly Hess and agreed to deactivate ENGL 042 and 043. He received a directive from the District Office to deactivate them but also wanted to inform the committee members.
- The committee discussed the impacts of associated courses with ENGL 042 and 043 advisories and requisites, and the need to forward such changes through the curriculum process at the same time.

3. Ethnic Studies GE requirement

- M. Sanft stated the Ethnic Studies IGETC requirement has been aligned even though this information has not officially been published yet. The State Chancellor's Office is drafting a guidance memo regarding the community colleges' ethnic studies requirement which will include the core competencies and a FAQ document. The memo may be sent in May 2022.

4. College Governance Committee Membership and Terms Lengths

- J. Ock stated she forwarded the committee membership and term lengths to Pablo Martin. The faculty designees have an end date of Spring 2023 but with the understanding that these end dates may be extended per the College Governance Handbook. Furthermore, Pablo Martin confirmed that adjunct faculty can fulfill faculty designee roles as long as a willing contract faculty designee cannot be found and the contract faculty are fine with it.

H. Next Scheduled Meeting:

1. Wednesday, 4/20, at 2:30 PM

I. Reports

1. Vice President of Instruction – None.
2. Evaluators – None.

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3. Articulation Officer – Per the Southern Region Articulation Council meeting, M. Sanft stated the State Chancellor's Office is currently in the study phase of the AB 1111 initiative. She suggests that the committee discuss this matter in the near future in order to prepare for the impending, substantial changes coming to curriculum in terms of common course numbering. Also, the 2022 – 2023 governor's budget proposal is shaped by a multi-year roadmap to California's future focusing on equity and student success. As for AB 928, there is substantial funding being routed to the initiative regarding the singular GE pattern and automatically placing students in AD-Ts. Furthermore, there will be technology available for program pathways mapping. Lastly, there is an AB 1964 bill regarding C-ID for an ethnic studies proposal.
4. Curriculum Chair – A. Stiller-Shulman stated he will send an agenda/summary of proposals generated by CurricUNET on a trial basis for the next meeting.

J. Roundtable – None.

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Consent Agenda

FYIs - Proposals for courses or awards not offered at Miramar, or distance education at sister colleges

- 1. New courses**
- 2. Course activations**
 - a. MUSI 134A Voice Class I * City, Mesa (City originating)
- 3. Course deactivations**
 - a. CBTE 094 Introduction to Computer Keyboarding * City (City originating)
 - b. CBTE 095 Keyboarding Skill Development * City (City originating)
 - c. CBTE 154 Microsoft Project * City (City originating)
 - d. CBTE 205 Records Management * City (City originating)
 - e. CBTE 206 Electronic Records Management * City (City originating)
 - f. CBTE 270 Work Experience * City (City originating)
 - g. CISC 206 Mobile Game Development on iOS * Mesa (Mesa originating)
 - h. CISC 207 Mobile Game Development on Android * Mesa (Mesa originating)
- 4. Course reactivations**
- 5. Distance education at City**
- 6. Distance education at Mesa**
- 7. New awards**
- 8. Award deactivations**
 - a. Business Information Worker II *** * City *Award Deactivation* (City originating)
- 9. Award revisions**