

Planning, Research, and Institutional Effectiveness Committee

April 08, 2022, 10:30 a.m. to 12:30 p.m.

<https://cccconfer.zoom.us/j/97604145939> Password: PRIEC

Co-chairs: Daniel Miramontez and Dennis Sheean

MINUTES

Present: D. Miramontez (proxy for N. Julian), D. Sheean, B. Bell, M. Odu, A. Gonzales, M. Lopez, D. Diskin, M. Demcho, D. Kapitzke, A. Neff, M. Hart, P. Manley, X. Zhang, S. Quis, and J. Okerblom

Absent: N Julian, S. Young, L. Brewster, L. Clarke, O. Qargha, and R. Marine

Meeting called to order at 10:31 a.m.

1. **Approval of Agenda.** Agenda was moved by B. Bell, seconded by A. Neff, and carried to approve.
2. **Review of Minutes for February 25, 2022 and March 25, 2022.** Tabled.

*Strategic Goals Accreditation Standards

New Business:

1. **None.**

Old Business:

1. **2022/2023 Annual Planning Calendar.** 1-5 I.B.
Program Review Calendar 2021-2024 was presented This is a three year calendar starting from spring 2022 through fall 2024 that will help inform the college's annual planning calendar. Planning Calendar/Cycle 2022-2023 was presented and discussed. Adjustments were reviewed and updates were made accordingly (target dates, action, and responsible party). Comment was made to invite Program Review & Outcomes Assessment Facilitator to an upcoming student government leadership meeting on April 19, 2022 to come up with a game plan for submitting updates status reports on college program review for fall (regarding template for Watermark/Taskstream). Also mentioned is a reminder after Collegewide Planning Summit as to what priorities, actions were identified and covered. As well, to add/review onto calendar the ISLOs, which may be a focus for next year. This planning calendar/cycle will be sent to PRIEC members for review and to revisit for final adoption at next PRIEC meeting.
2. **Benchmarking Key Performance Indicators (KPIs).** 1-5 I.B.
No report. No new data has been received.

3. Update to Main/Operational Plans.

1-5

I.B.

Updates were provided accordingly:

Functional Plans					
Plan Name	Cycle	Adopted	Sunsets	Status	Notes:
Human Resources (HR)	6 years	Fall 2012	Spring 2018	Outdated	District Strategic Planning process currently underway during spring 2022. District HR plan to follow.
Technology	3 years	Fall 2020	Spring 2023	Current	College Council approval in fall 2021
Marketing & Outreach	5 years	Fall 2020	Spring 2025	Current	Plan was reviewed at 4/24/20 PIEC meeting
Student Equity	3 years	Fall 2019	Spring 2022	Current	Next plan is due to State Chancellor's Office in November 2022. Plan process currently underway during spring 2022.
Career Technical Education (CTE)	1 year	Fall 2019	Spring 2020	Outdated	New Associate Dean of Career Education/BCTWI Dean are assessing how to about plan development.
Program Review/Outcomes Assessment Plan	3 years	Fall 2021	Spring 2024	Current	Inaugural plan received College Council approval on 2/22/22
Cultural and Ethnic Diversity	6 years	Fall 2014	Spring 2020	Outdated	Priority is to focus on new Student Equity Plan during 2022. Second priority will be to revisit this plan relative to updated equity plan.
Professional Development Plan	3 years	Fall 2021	Spring 2024	Current	Pending collegewide vetting/approval as of April 2022
Miramar Facilities Path to 2035	Ongoing	Ongoing	2035	Current	Plan expected to have college approval May 12, 2022.

Cultural and Ethnic Diversity Plan (from old DEI Committee) is outdated and the college will be focusing on the Student Equity Plan as top priority for now. Looking to possibly merge the plans, or for one plan to inform the other (integrated planning). Facilities Plan will be updated, with expected approval on May 12, 2022. It was mentioned that the Guided Pathways scale of adoptions appears to be an ongoing plan. It was asked at what point the college should integrate this into discussions and planning in the future and where it fits - the college's framework is a Guided Pathways framework and this does not fall into any of the Main Plans or Functional Plans. This topic will be added to next PRIEC meeting as a new business agenda item for review and discussion.

Reports/Other:

1. Budget and Resource Development Subcommittee (BRDS)

3, 4

I.B, III.D

No report.

2. Program Review/Outcomes Assessment Subcommittee.

3, 4

I.B

Program Review Guide will be distributed next week. Currently finalizing the Program Review Self-evaluation. Still working with District on the new platform to replace Watermark/Taskstream. Also working through the Instruction Program Review Process – looking at running reports for program review and course assessments in meeting the April 15, 2022 deadline.

3. District Strategic Planning Committee.

3, 4

I.B

Awaiting for updates from the college's first Charrette.

4. Informational Items

1-5

In addition to the Guided Pathways Assessment as a New Business item for next PRIEC meeting, there will also be an important New Business item to be added, which is taking requests for pie (3-years' worth). Request was made for chicken pot pie so that committee could have lunch and dessert.

Next Scheduled Meeting: Friday, April 22, 2022.

Adjournment: Meeting was adjourned at 11:34 p.m.

***San Diego Miramar College Fall 2020–Spring 2027 Strategic Goals:**

1. **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success
2. **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success
3. **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making
4. **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships
5. **Diversity, Equity, and Inclusion** - Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community