

SAN DIEGO MIRAMAR COLLEGE
Guided Pathways Steering Committee

Tuesday, April 19, 2022, 1:30 – 3:00p.m.

Committee Members:

Lisa Brewster, Adrian Gonzales, Michael Odu, Nessa Julian, Sean Young (absent), Laura Murphy, Danielle Guerra

Vacancies: Classified Professional (2), Faculty (1) Guided Pathways Coordinator/ Co-Chair, Student (1)

Guests: Gabi Mansfield, Laura Pecenco, Synthia Chang, Matthew Cain

MINUTES

- I. **Call to Order** – 1:31p.m.
- II. **Approval of the Agenda** – Motioned by Gonzales, second by Odu, agenda approved.
- III. **Approval of Past Meeting Minutes, 3/15/2022** – Postponed to next meeting
- IV. **New Business**

#	<u>Item</u>
1)	<p>Anticipated Outcomes for 2022/23</p> <p>Brewster shared a report recently released from the Gates Foundation on some best practices for guided pathways. It reviewed the past 10 years guided pathways has been in existence, eight of which there has been significant movement. Based off this, some best practices were created. When reviewing the work our campus has completed it proves that we are on the right path. They highlight that onboarding and entry is one of the most important things. Second is program and tracking support, third is teaching and learning, forth is career preparation and exploration and lastly is campus climate. The report provided some key points all colleges should be focusing on. Brewster pointed out the upward movement we have achieved is largely due to changes within the leadership structure. Some of the states included in the study were Michigan, Texas, Florida, Tennessee and North Carolina, they have been involved with guided pathways the longest amount of time.</p> <p>Moving forward into 2022-2023 the three priorities the campus needs to focus on are Interest Areas, onboarding and the Program Mapper. The Interest Areas need to be completed and functional by Fall 2022 so students can be appropriate placed into them. The onboarding processes need to reviewed and evaluated. Work will still need to be completed within the Program Mapper. In order to complete these tasks so they become institutionalized a series of projects have been identified. All projects were broken down into each of the faculty lead positions.</p> <p>Some of the identified projects for the next year include course sequences that still need to be completed for the spring start courses and certificates. Once the sequences are completed, will be able to build it into strategic enrollment planning. These projects parlay into the Program Mapper as there is additional work to be completed within that program. Will additionally plan to work in conjunction with IT to focus on the campuses college webpages related to guided pathways. A marketing campaign will be initiated to correlate with the Interest Areas connecting the initiative to onboarding. For onboarding, planning for Welcome week in Fall 2022 and work on a Canvas shell for undecided students will continue. Additionally hoping to launch an open house for students and parents. The REACH program is focusing on adult learners we also want to identify how to combine efforts with onboarding students.</p> <p>Gonzales shared some concern the identified tasks do not address the “keeping on the path” and an early alert system. Pointing out the need to incorporate these to keep the momentum moving forward. Odu agreed, adding that the retreat on 4/23 will help add to the projected efforts for 2022-2023. As a result some of the work will shift as the last two pillars of guided pathways largely focus on the instructional side. Brewster added the</p>

	<p>IASTs are also not reflected on the work although a large amount of time is devoted to this work. After discussion it was identified that paired courses, mentoring program with the I3 grant, SBSC building a community and college class-to-career projects can be built into “staying on the path” area. Gonzales recommended adding these to the spreadsheet. Odu pointed out the connection between guided pathways and the Professional Development coordinator. Shared concern as there were no applicants for the position. As guided pathways funds are used for compensation suggested to have one of the gp faculty leads to apply. The offer was sent to contract faculty as Adjuncts would have to give up their teaching load to take on the responsibilities, as it is a 0.40 FTE. Odu is open to the idea of dividing the responsibilities to two individuals if needed. One suggestion from the committee was to break up the responsibilities to have one individual work on “staying on the path” and the other on ensuring learning.</p>
<p>2)</p>	<p>Coordinator/Leads positions</p> <p>Gonzales pointed out as the majority of the work is remaining the same, it makes since to renew everyone’s assignment to continue into next year, 2022-2023. When the announcements initially were sent out for the call out of faculty, the option to renew the positions was noted in the description. Murphy and Gonzales had a conversation prior to meeting about this and agreed this would be beneficial for the program. Opened up for discussion to committee. Odu requested for more information on leads responsibilities. Gonzales shared the Program mapper’s charge is responsible for implementation of new Mapper software, updates on website, and program pages. On-Boarding’s charge is to review the current structure/ process, including the pre-application and application process, and guide students into interest areas. Course sequencing’s charge moving forward may need some modifications as the work has progressed. Initially the responsibility was to connect with academic departments to create the program maps that link to the mapper tool. Each position is currently at 0.40 FTE release for Spring and Fall. Summer and winter compensation is in the form of ESUs.</p> <p>Odu pointed out concern with being able to appropriately onboard students into interest areas in summer 2022, pointing out the orientation component. Gonzales stated the district is trying to use CCCapply to link students to interest areas. Brewster shared the effort to host an open house in August during FLEX week with workshops and interest areas. These would highlight different areas of our college providing useful information to students. There is also a movement to create a majors day/ interest area day in October to invite perspective students current students and community members onto campus.</p> <p>No opposition from committee to move forward with leads structure as is for 2022-23.</p> <p>Odu agreed with moving forward with the understanding that some duties may change slightly based off the work completed at the guided pathways retreat. Gonzales to discuss with Young as well. If no objections, will plan is to move forward as is.</p>
<p>3)</p>	<p>Phase 3 of Mapper Inputting Project</p> <p>Ready to start phase 3 of course sequencing in summer 2022. Waiting on pending information related to course offerings. Brewster shared the Deans were asked to provide information on the courses offered within their school, time of day courses are offered, modality (campus or online), and the term. Odu concerned the courses that are cancelled may not be reflected appropriately, as they are usually repackaged. This would affect reporting of time the courses are offered and modality. Will be able to provide the term class offerings by the end of the semester. Brewster pointed out the plan is to have counselors review over summer; the inputters to complete their work at the end of summer into early fall. This will allow us to launch by October 2022.</p>
<p>4)</p>	<p>Updating Program Mapper</p> <p>Brewster and Cain have been collaborating to identify a uniform plan to maintain the program mapper current based of the received feedback from all the senates. The drafted shared procedure is as follows: Program review includes a section on reviewing and if needed updating the course sequences, program page on the website, and program page within the mapper. Counselor liaisons will be asked to work with departments to review course sequences and make edits if needed. All changes will be provided to the office of the Vice President of Instruction, who will then hand the edit updates to the respective Dean’s offices. The data clean up tool will be updated annually by the VPI’s office with the help of the District (Hess). Based on the workload and feedback from other colleges</p>

	already completing the work, there are a total of 20 hours of work for the academic year. There are three phases to efforts. Gonzales would like more information to see what each step would entail. Brewster and Cain to make edits and bring back to next meeting.
5)	Name Change- Interest Areas Miramar is currently the only college within the San Diego region to call meta majors interest areas. Mesa College, along with the other colleges are calling them “Academic and Career Pathways”. The proposed name change is to be in alignment for ease of navigation within colleges for students. After some discussion, there were no oppositions to move forward with the proposed name change from interest areas to Academic and Career Pathways. The proposal to move forward to Academic Senate for consideration. Brewster to take name change to Academic Senate.
6)	Revision of Interest Areas Brewster shared the majority of the interest areas have some proposed changes. The committees’ recommendation regarding any pending changes is to initially ensure the changes are clear from the student perspective. Brewster to draft names and email committee for feedback will additionally plan to take to take to Academic Senate for review.
7)	Regional Event update 4/15 <ul style="list-style-type: none"> REACH hosted an all-day event by the regional guided pathways coordinators. Focus was on equity and obtaining the necessary data to reach the desired goals. Will be meeting with REACH coordinator, Cassie Donnelly next week. CAPG conference is on April 27 - 29.

V. **On-Going Business**

#	Item
1)	Updates on Areas of Focus
	a. Onboarding
	b. Course Sequencing
	c. Mapper Project
2)	IASTs STEM mentoring program: I3 grant workshop is this week, some attendee will be virtual. Website: Brewster and Cain have met with Hill SBSE: working on developing an educational plan module that will be embedded in a Canvas shell. Intent is to launch in fall 2022. Business Entrepreneurship: working on collecting videos of alumni in their careers. HWPS: initial meeting will be on May 6. Will finalize the plan for summer work and begin in fall 2022. ATAT: still does not have participants for their team.

VI. **Announcements**

VII. **Adjourn – 2:54p.m.**

VIII. **Next Meeting: Tuesday, May 3, 2022**

* San Diego Miramar College Strategic Goals Fall 2020-Spring 2027

- 1) **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.
- 2) **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.
- 3) **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision-making.
- 4) **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships.
- 5) **Diversity, Equity, and Inclusion** – Build an environment that embraces diversity, equity, inclusion, anti-racism, and social

justice for the benefit of the college community.

**** ACCJC Accreditation Standards (Adopted June 2014)**

I. Mission, Academic Quality and Instructional Effectiveness, and Integrity

I.A Mission

I.B Assuring Academic Quality and Institutional Effectiveness

I.C Institutional Integrity

II. Student Learning Programs and Support Services

II.A Instructional Programs

II.B Library and Learning Support Services

II.C Student Support Services

III. Resources

III.A Human Resources

III.B Physical Resources

III.C Technology Resources

III.D Financial Resources

IV. Leadership and Governance

IV.A Decision-Making Roles and Processes

IV.B Chief Executive Officer

IV.C Governing Board

IV.D Multi-College Districts or Systems.