



## CURRICULUM COMMITTEE MEETING MINUTES

San Diego Miramar College  
Curriculum Committee

February 16, 2022 – 2:30-4:30 PM - <https://cccconfer.zoom.us/j/96691399291>  
(password: crc)

**Members:** Jon Alva; Matthew Cain; Isabella Feldman; MaryAnn Guevarra; Christina Hambrick; Max Moore\*; Kelly Morelewski\* (as Matthew Cain's proxy); Jennifer Ock; Michael Odu; Larry Pink (also as Jon Alva's proxy); Mara Palma-Sanft; Wayne Sherman; Alex Stiller-Shulman; Ryan Zimmerman; Christopher Silva (as Wayne Sherman's proxy)

\*Permanent Guests

### A. Introductions

**B. Approval of agenda** – Motion to approve by I. Feldman; seconded by L. Pink; motion carried.

**C. Approval of minutes from last meeting** – Motion to approve by I. Feldman; seconded by M. Sanft; motion carried.

**D. Approval of consent agenda** – Motion to approve by I. Feldman; seconded by C. Silva; motion carried.

### E. Course proposals

1. New courses

2. Activations

i. BIOL 200 Biological Statistics

1. A. Stiller-Shulman stated BIOL 200 is already offered at Mesa.

2. Motion to approve by M. Sanft; seconded by I. Feldman; motion carried.

3. Deactivations

4. Revisions

i. ELAC 015 Introduction to English Literacy and Communication

ii. ELAC 016 Accelerated English Language Acquisition - Low-Intermediate Level

iii. ELAC 023 Academic Listening and Speaking I

iv. ELAC 025 Integrated Reading, Writing, and Grammar I

v. ELAC 026 Accelerated English Language Acquisition - Intermediate Level

vi. ELAC 035 Integrated Reading, Writing and Grammar II

vii. ELAC 044 Supervised Tutoring

1. A. Stiller-Shulman stated the ELAC proposals consist of a change to Distance Education for Mesa in addition to the update of the CB25 and CB26 codes.

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2. Motion to approve ELAC 015, ELAC 016, ELAC 023, ELAC 025, ELAC 026, ELAC 035, and ELAC 044 by I. Feldman; seconded by M. Odu; motion carried.
- viii. ENGL 044 Supervised Tutoring in English
  1. A. Stiller-Shulman stated there is a change to Distance Education for Mesa, and an update to the SAM code and the CB23 to CB26 codes.
  2. The committee discussed the following points:
    - a. If ENGL 44 should be categorized as a support course within the CB26 field
    - b. How the tutoring courses are funded
  3. Motion to approve by L. Clarke; seconded by L. Pink; motion carried.
  4. A. Stiller-Shulman will inquire about if the 44 tutoring courses are considered support courses.
- ix. ENGL 216 English Literature II: 1800 – Present
  1. A. Stiller-Shulman stated ENGL 216 is undergoing a six-year review with a minor Distance Education edit and textbook updates.
  2. Motion to approve by L. Clarke; seconded by M. Sanft; motion carried.
- x. EXSC 226 Intercollegiate Water Polo I
- xi. EXSC 227 Intercollegiate Water Polo II
  1. A. Stiller-Shulman stated the EXSC proposals are for a six-year review, and the Student Learning Objectives and Supplies sections have been updated.
  2. K. Morelewski stated the Miramar Exercise Science department approves of the changes.
  3. Motion to approve EXSC 226 and EXSC 227 by M. Sanft; seconded by K. Morelewski; motion carried.
- xii. GEOG 101 Physical Geography
  1. A. Stiller-Shulman stated the GEOG 101 proposal is for a six-year review. The Catalog Course Description, Student Learning Objectives, Outline of Topics, assignments, Methods of Evaluations, and textbooks have been updated.
  2. The committee discussed the following points:
    - a. If the GEOG 101L proposal had also possibly been forwarded with changes
    - b. The one-way corequisite setup with GEOG 101L
  3. Motion to approve by M. Sanft; seconded by I. Feldman; motion carried.
- xiii. SPAN 202 Fourth Course in Spanish
  1. A. Stiller-Shulman stated the SPAN 202 proposal consists of a Mesa Distance Education revision.
  2. The committee discussed the following points:

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- a. The Distance Education change from emergency only to hybrid being fine for articulation
  - b. Possibly adding accent marks to the Spanish vocabulary under the Outline of Topics if CurricUNET possesses such a feature
  - c. The appropriateness of Student Learning Objective #7, “Analyze common word choices among Spaniards and compare them to those commonly chosen by Spanish speakers throughout other parts of the Spanish speaking world” and Outline of Topics IV. D., “The ‘crude’ way of Spaniards speaking versus euphemisms used from people in the United States and other Latino-American countries”
3. Motion to approve by L. Clarke; seconded by I. Feldman; motion carried.
  4. A. Stiller-Shulman will ask the Miramar Spanish department to review the proposal and provide further clarification from the faculty on what “crude” means.

**F. Award Proposals**

1. New awards
2. Deactivations
3. Revisions

**G. Other business**

- i. Policies and Procedures under Review
  1. AP 4025.1 Philosophy and Criteria for Certificates
  2. AP 4025.2. Philosophy and Criteria for Baccalaureate Degrees
  3. AP 4400 Community Service Offerings
  4. AP 4105 Distance Education
  5. AP 4260 Prerequisites, Corequisites, Limitations on Enrollment, and Advisories
  6. BP 5152 Military Education Program Contracting
  7. BP 4100 Graduation Requirements for Degrees And Certificates
    - a. A. Stiller-Shulman requested the committee review and provide their feedback regarding the AP and BP proposal revisions.
    - b. The committee discussed the following points:
      - i. Recommending to clarify the number of units for Certificate of Achievements in BP 4100 Graduation Requirements for Degrees and Certificates (formerly BP 5100); Similar language being found in Title 5
      - ii. Inquiry as to the origination of the separate minimum GPA requirement for GE for Associate of Arts/Sciences in BP 4100

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Graduation Requirements for Degrees and  
Certificates (formerly BP 5100)

- iii. Confusing writing
  - iv. Clarification on “one-way and two-way transmissions through open broadcast, closed circuit, cable, microwave...” in AP 4105 Distance Education (formerly AP 5105)
  - v. Clarification on students being “charged a fee not to exceed the cost of maintaining the courses” in AP 4400 Community Service Offerings (formerly AP 5400)
- c. A. Stiller-Shulman will route the feedback to Curriculum Instructional Council.
  - ii. Ethnic Studies GE requirement
    - 1. M. Sanft stated there are no updates at this time.

**H. Next Scheduled Meeting:**

- 1. Wednesday, 3/2/22, at 2:30 PM

**I. Reports**

- 1. Vice President of Instruction – M. Odu stated Miramar faculty are working on three baccalaureate-level award proposals for Advanced Transportation, Emergency Management, and Paralegal Studies. The Academic Senate in conjunction with the administration will form a team to review the proposals before submitting them for the curriculum process. There is currently no commitment from the State in terms of funding.
- 2. Evaluator – None.
- 3. Articulation Officer – M. Sanft stated AB 928 requires that the three Academic Senates for the California Community Colleges, CSUs, and UCs agree to establish a singular, lower division GE pattern by May 31, 2023. There are currently differences between the UC and CSU patterns. The statewide Academic Senate is seeking input from the public. M. Sanft requested the members and anyone else from Miramar fill out the AB 928 feedback form.
- 4. Curriculum Chair – None.

**J. Roundtable – None.**

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Consent Agenda

**FYIs - Proposals for courses or awards not offered at Miramar or distance education at sister colleges**

- 1. New courses**
- 2. Course activations**
- 3. Course deactivations**
- 4. Course reactivations**
- 5. Distance education at City**
- 6. Distance education at Mesa**
- 7. New awards**
  - a. Chemistry for Lab Technician \*\*\*Certificate of Achievement\*\*\* (City)
- 8. Award deactivations**
- 9. Award revisions**
  - a. Kinesiology \*\*\*Associate of Science Degree\*\*\* (Mesa)