

College Council Meeting Minutes
San Diego Miramar College
04/26/22 • L-108/Zoom • 1:00 pm – 2:30 pm

Members: Wesley Lundburg (absent), Laura Murphy (co-chair), Brett Bell (absent), Adrian Gonzales (proxy; co-chair), Michael Odu, Pablo Martin, Sean Young, Val Sacro, Sam Shoostary, Dan Igou, Edward Borek, Mandie Hankinson (no proxy), and Emily Smith (no proxy)

Alternates: Daniel Miramontez (proxy; Brett Bell), Kurt Hill (not present), Jorge Morales (not present)

Vacancies: Administrators: None; Classified Senate: None; Academic Senate: Alternate; ASG: None

Guests: Cheryl Barnard, Mara Palma-Sanft, Dan Brislin, Jesse Lopez, Linda Woods

- A. **Call to Order** – The meeting was called to order at 1:08 pm.
- B. **Approval of Agenda and Minutes – Murphy** made a motion to approved the 4/26/22 meeting agenda. Seconded by **Borek**. There was no discussion. There were 9 yay votes, 0 nay votes, and 0 abstentions. The motion carried. **Odu** made a motion to approve the 4/12/22 meeting minutes. Seconded by **Martin**. **Young** asked to changed “bidding” to “vetting” under the Classified Report section. **Martin** asked to change “adamant” to “advocating” under item number two. There were no objections to these changes and there was no further discussion. There were 10 yay votes, 0 nay votes, and 0 abstentions. The motion carried. **Young** made a motion to approve the 3/22/22 meeting minutes. Seconded by **Odu**. There was no further discussion. There were 9 yay votes, 0 nay votes, and 1 abstention. The motion carried.
- C. **Public Comment** – There was no public comment.
- D. **Committee Reports/Other (2-3 minutes)**
 - **President’s Report – Gonzales** shared that 1931 applications were received for the Transportation Grant. We were able to award all the students by increasing the total amount from \$200,000 to \$386,200.
 - **AS Report – Murphy** reported that the executive committee meets this afternoon; there are two full body meetings remaining. The Academic Senate has been working on elections, which just concluded. An announcement will be sent out. There is a demo of Nuventive, the new program review software this week and also opportunity for a sandbox. She also added that College hour is good to go for the fall, just working on the scheduling. **Miramontez** added that the Nuventive demonstration is scheduled for Thursday, May 5th from 12:30 pm – 1:30 pm and the sandbox will be open until Tuesday, May 10th.
 - **CS Report – Young** reported that the Classified Senate has two meetings remaining. TAs are continuing to be process and there is about \$16k left. There is a Classified Leadership conference in June. Election ballots will be sent out the first week of May and will close the following week. An announcement will be sent out with the new officers and they will take office July 1; there are 9 positions up/rotating.
 - **ASG Report – Borek** reported that ASG also has two meetings remaining; the last meeting will be an award ceremony so if there is any business that needs to go to ASG, he asked that it be sent to him no later than Monday, May 2nd. He continued that elections are done and certified. An announcement will go out early next week and the incoming president will be sworn in at the June 9th Board meeting. He shared that there was a sustainability event last Wednesday. Next Wednesday there will be a career expo event with the career center and business clubs. Lastly, funding has also been approved for 10 student clubs. He gave a shout out to all the students for their hard work this year. **Gonzales** also thanked all of the leaders for the contributions during their time in office.
 - **Other** – There were no other reports.

E. Old Business:

#	Item	Initiator
1	Accreditation (Standing item) – Miramontez thanked all of the tri-chair teams. He and Palma-Sanft have been working hard to reconcile the different writing styles. The first draft will be out by the end of the week and he will send out and email to solicit feedback. There is an open forum scheduled on Friday, May 13 th from 1:30 pm – 3:00 pm via zoom. Palma-Sanft also thanked the tri-chairs, as this is big lift, for the great content. Miramontez confirmed with Murphy, Young, and Borek that this can be added to their upcoming agendas.	<i>Miramontez/ Palma-Sanft</i>

F. New Business:

#	Item	Initiator
1	<p><i>Governance Evaluation Survey (attachment)</i> – Miramontez shared that through the KPI benchmarking process, the governance evaluation was deemed a collegewide priority. He continued that under the new structure this is a charge of College Council. The PRIE committee is recommending adoption and implementation of this survey. It goes over our new structure and evaluates what is working well and what can be improved. Murphy asked how this survey compares to the previous governance survey that was used. Miramontez responded that the old survey was reviewed and cross referenced with the new structure and built out from there. Murphy asked if this is an individual survey or if will be taken as a whole. Miramontez responded that it could be either; it was made to be comprehensive and robust. Borek asked for clarification. Miramontez responded that the chair could complete the survey on behalf of committee, with one submission per committee. Borek asked if there could be a weighted average used. Miramontez responded that it is up to committee. Martin asked if this would be a digital/online survey. Miramontez confirmed. Gonzales reiterated that this is a recommendation and can be changed. Young recommend that it be done on an individual basis based on how its presented. Gonzales suggested that the draft survey be taken back to the constituencies to solicit feedback and then bring back for action at the next meeting. Murphy agreed; it's important to take back for feedback. She asked when we would distribute the survey. Miramontez responded that it is up to College Council. Martin suggested distributing the survey at the end of fall 22. Young suggested to distributed it over the summer and it felt it could provide an honest reflection. Gonzales stated that we may get a low response rate. Due to time, Gonzales ended the discussion but asked the constituent leaders to ensure it was brought back to their bodies for additional feedback.</p>	<i>Miramontez</i>
3	<p>ACTION: Committee Membership Tracking – After a lot of discussion, Gonzales summarized that there is a need to identify the operational committees (what they do and who is in charge) and establish a process for tracking membership. He recommended that a task group be put together to start on this work. He also suggested that this same task group take on the governance training plan since there is some overlap. There was general consensus for this plan of action.</p>	<i>Martin</i>
4	<p>ACTION: Governance Training Plan (attachment) – Gonzales recommended that a task group be put together to college information, recommend an approach and assign someone to each section. There was consensus for this plan of action. He asked if there were any volunteers to be on the task group. Murphy, Martin, Young, Borek, Gonzales, and Kunst volunteered.</p>	<i>Murphy</i>
5	<p><i>Process for appointing members to screening (hiring) committees</i> – Murphy and Young wanted to remind everyone to follow the appointment process for faculty and classified professionals. They will be working on a joint announcement to out to the campus.</p>	<i>Murphy/Young</i>

G. Announcements – Commencement is scheduled for Friday, May 20th from 10:00 am – 12:00 pm in Compass Point. Barnard will be sending more information out to faculty.

H. Adjourn – The meeting adjourned at 2:29 pm.

I. Next Scheduled Meeting: *Tuesday, May 10th, 2022 from 1:00 pm – 2:30 pm in L-108/Zoom*

Link to the recording:

https://cccconfer.zoom.us/rec/share/oz2SGfdvT9waBISvO49RvIAh9PzE_yOXshPQJoagJ7cUJse7bcAE_SWvCUcFCwJ_U.1Um1T1T2_ZiAhjMB