

San Diego Miramar College  
Academic Standards Subcommittee  
April 14, 2022  
Zoom 9:30 a.m. – 11:00 a.m.

<https://cccconfer.zoom.us/j/99858585352>

## Meeting Minutes

**Members:** Michael Odu; Paul Chlapecka; Marc Hollman; Isabella Feldman; Laura Pecenco; Mara Sanft, Chris Silva; Ryan Zimmerman; Helen Houillion (guest); Jennifer Ock

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**Present:** Michael Odu; Paul Chlapecka; Marc Hollman; Isabella Feldman; Laura Pecenco; Mara Sanft, Chris Silva; Helen Houillion (guest); Jennifer Ock

**Absent:** Ryan Zimmerman

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- 1) **Call to order** – 9:37 A.M.
- 2) **Approval of agenda** – Motion to approve by I. Feldman; seconded by M. Hollman; motion carried.
- 3) **Approval of meeting minutes** – Motion to approve by I. Feldman; seconded by M. Odu; motion carried.
- 4) **Adjudication of student petitions**
- 5) **Old Business**
  - Occupational Technical Studies
    - o Program Review Update

M. Sanft showed the draft program review narrative. She stated the program review deadline is coming up.

The subcommittee discussed the following points:

      - The accuracy of the number of awards being earned for the Occupational Technical Studies (OTS) Associate of Science
      - The Miramar Research Office receiving information from the District Research Office; possibly requesting the former to confirm the data
      - Utilizing the Program Review and Equity Data Dashboard (PREDD) tool

APPROVED

- The pros and cons of the title options: Career Professional Studies, Career Advancement Studies, or Career Advancement and Professional Studies
- Possibly submitting an OTS proposal that includes a title and course requirement changes
- Including the top jobs/industries per Labor Market Information data and taking into account hard and soft skills
- Incorporating skills badges
- The REACH group working with the subcommittee to repackage and use the OTS proposal; one of the goals of the REACH initiative is to target adult learners and place them on a pathway to a career with a living wage

M. Sanft stated she will input what had been agreed upon for the draft program review narrative in Taskstream.

M. Odu and I. Feldman will request the Career Education department review and offer their feedback in regards to the term, “professionalism”.

The subcommittee agreed to place on the next meeting’s agenda the item to vote on the OTS title.

- College Governance Term Lengths (Update)

M. Sanft stated she did not receive a few responses from the subcommittee members for their desired term lengths. M. Sanft stated for the Evaluator’s position, the members will rotate off with R. Zimmerman staying and H. Houillion filling in as needed.

The subcommittee finalized the missing information and discussed how staggering will be a factor.

M. Sanft will send the term lengths information to Pablo Martin.

**6) New Business**

-External Exams and Catalog (Update)

M. Sanft stated there are Districtwide policies in place for the credits students earn for a variety of exams [e.g., credit by exam, Advanced Placement (AP), International Baccalaureate (IB), College-level Examination Program (CLEP), etc.]. The information can be found in the Credit for Prior Learning charts in the catalog. The District Articulation Council and the evaluators review the charts in detail, and they are currently being updated. A summary of changes document is being drafted. M. Sanft requested that if the subcommittee finds any discrepancies to please inform them.

**7) Standing Reports**

- a) VPI or Administrator Designee – M. Odu stated there is a workgroup professional development opportunity in conjunction with Stanford University focusing on the expansion of global studies programs. Also, the Student Ready conference will be held on Saturday, April 23<sup>rd</sup>, and he requested the subcommittee members and their respective colleagues attend.

APPROVED

b) Evaluator

c) Articulation Officer – None.

8) **Roundtable** – None.

9) **Adjournment** – 10:52 A.M.