

**Minutes – Miramar College Academic Senate**  
3:30-5:00pm      **May 03, 2022**      Location: Zoom

**Senators Present:** Laura Murphy, Pablo Martin, Angela Romero, Josh Alley, Carmen Carrasquillo, Melissa Martinez, Alex Sanchez, Dan Igou, Adrian Arancibia, Andy Lowe, Anne Gloag, Brit Hyland, Channing Booth, Dan Smith, David Halttunen, Dawn DiMarzo, Julia Kamp, Kevin Petti, Laura Gonzalez, Lisa Brewster, Lisa Munoz, Mark Dinger, Mary Hart, Mary Kjartanson, Monica Demcho, Otto Dobre, Patti Manley, Randy Claros, Rodrigo Gomez, Ryan Moore, Sheila Madrak, Wahid Hamidy, Desi Klaar, Heather Paulson, Kathy Pickham, Leslie Marovich, Mary Woo, Najah Abdelkader, Yolanda Yslas-Thompson  
**Absent:** Cyndie Gilley (proxy: S. Chang), Isabelle Martin (proxy: M. Demcho), Kevin Gallagher, Scott Moller  
**Other Attendees:** Alex Mata, Alex Stiller-Shulman, Daniel Miramontez, David Wilhelm, Donnie Tran, Duane Short, Gabi Mansfield, Judy Patacsil, Kim Perigo, Mara Palma-Sanft, Mardi Parelman, Synthia Chang, Veronica Gerace, Juli Bartolomei

Meeting called to order at 3:31 pm.

**I. Adoption of Agenda**

– The agenda and Consent Calendar were unanimously adopted unchanged. [Brewster]

**II. Consent Calendar**

- A. **Academic Senate Meeting Minutes from 19 April 2022**
- B. **Approval for Continued Teleconferencing under AB 361 for 30 Days**
- C. **Approval of Fall 2022 Academic Senate Meetings Calendar**
- D. **Guided Pathways: Request to Change from “Interest Areas” to “Academic and Career Pathways”**

**III. Executive Committee Reports**

**A. President – L. Murphy**

- College Hour
  - Murphy reported that the College Hour has been officially set for 12:30-1:30 p.m., noting that some disciplines will still need to hold courses during this time.
- Internet Stability on Campus
  - Murphy stated that she has shared all comments received with the College President and VP Bell. Faculty can continue to share issues with the AS President, but can also contact either Bell or Lundburg directly.
- Remote Work Waiver
  - Murphy reported that she inquires about the status of the remote work waiver weekly at leadership meetings and is told that it should be happening soon, although she is uncertain as to whether this has started yet. To date, we are not aware of any decisions on the remote work waivers that have been submitted.
- District Educational Services Update
  - Murphy reported that completion of the Online Teaching Certification stands at 83 percent. Discussions of a refresher course for ongoing training every two years are currently taking place.
  - Fall schedule will be published prior to the end of the spring term.
  - There are discussions taking place about potentially offering dual/concurrent enrollment to 9<sup>th</sup> and 10<sup>th</sup> graders. There will be no increase in FTEF, but this is a way to reach more students. Senators were asked to keep an eye out for this moving forward.
  - Murphy reported that Miramar has the highest number of withdrawals in the district; there is uncertainty regarding why and a survey has been distributed to determine the causes.
  - There are ongoing efforts to improve the district’s Early Alert System function. The district is trying to offer multiple outcomes and directed services to students (e.g. office hours, mental health services, basic needs, tutoring, attendance issues).
  - The district has purchased CurriQunet META. The purchase decision was made with input from Curriculum committees. A sandbox will be available in Fall 2022. Features will include course and program management, analytics and reporting, etc.
- Nuventive Demo
  - Murphy sent out an email relating to the Nuventive demo scheduled for this Thursday, May 5. Faculty who are interested in access to the sandbox should contact Manley or Miramontez.

**B. President-Elect – P. Martin**

- Committee on Committees Update
  - Martin asked senators to look for an email sent out listing committee vacancies.
  - Martin announced that several screening committees need participants. The ConC will be meeting on May 10 to approve appointments.
- SOCIETY
  - Martin made a shout-out to those who have attended Cafecitos. Martin encouraged faculty to read Cathy Davidson’s *The New Education* over the summer.
  - Martin stated that there are many upcoming professional development and flex events.

- The Accreditation Steering Committee is having a public forum on May 13 from 2-3 p.m. Flex credit is available.
- Martin reminded faculty to complete flex contracts by noon on May 23.
- A *Connecting the Dots* faculty and staff exhibition and reception will take place at Mesa this Thursday, 4-7 p.m.
- Martin reported that the AS will hold a special election to replace the elected adjunct Exec Member at Large. Parelman stated that nominations will be accepted through May 10 at 3:30 p.m. and that the election will take place at the AS meeting on May 17.

**C. Chair of Chairs – D. Igou**

- Igou reported that a special election was held at the last Chairs Committee meeting and Petti was elected to finish Igou's term as Chair of Chairs.
- CFHPC continues to look at their process to find ways to make it more equitable across the campus.

**D. Treasurer – J. Alley**

- Alley reported a balance of \$842.97.

**E. Adjunct Representative – M. Martinez**

- Martinez reported that a mentoring program for adjuncts is available through the union. The application can be found at [Aftguild.org/mentoring/mentoring-gc](http://Aftguild.org/mentoring/mentoring-gc). Martinez noted that this is a great opportunity for salary advancement for adjuncts. Friday, May 13, is the deadline to submit applications.
- Martinez reminded adjunct faculty to keep track of hours and submit them by the end of the month.

**IV. Reports**

**A. College Equity Efforts - All**

- Patacsil reported that the LEAD Office has been working on the Student Equity Plan and is going over data. Patacsil gave special thanks to the many faculty who are involved in writing the Equity Plan. The LEAD Office is attempting to get ESUs for work to continue over the summer, with a plan to get this to the BOT in the fall.
- Black Student Success week wrapped up last week and included great speakers who provided direction for what we can do as a campus to help Black students succeed.

**B. Accreditation – M. Palma-Sanft**

- Palma-Sanft gave a shout-out to faculty serving as Accreditation Tri-chairs.
- The ISR has been distributed and Palma-Sanft asked the entire campus to look at the first draft, emphasizing that faculty look for information accuracy as they read through the ISR. The draft includes a link to provide input. There will be public forums held to discuss each of the three drafts, with the first public forum to be held on May 13. The significance of various color-coded highlighting on the current draft was discussed. Please contact Palma-Sanft with questions.

**C. Guided Pathways – L. Brewster**

- Brewster reported on upcoming recommendations starting in Fall 2022. These include adding a 7<sup>th</sup> Academic and Career Pathway, separating Health and Wellness from Public Safety, as well as a request from Business and Entrepreneurship that will be outlined in a forthcoming email.
- Specific asks of the AS will be made at the May 17 meeting.
- Brewster stated that the GP team is working to connect the April 23 retreat with the CA GP Institute to generate suggestions on how to grow GP at Miramar.
- Brewster reported that there are ongoing efforts to focus professional development on GP, including an effort to generate a list of top enrolled classes or "light the fire courses."

**V. Business: Action Items**

**A. AS Constitution and Bylaws Revisions (1<sup>st</sup> Reading) – P. Martin**

- Martin thanked the AS Amendments & Bylaws Committee for their hard work.
- Martin provided an overview of the revisions and changes, including the number of senators representing each department, which the AS A&BL Committee decided to bring to the entire AS body. Other changes included: updates to proxies at meetings; the parliamentarian was removed from the AS Executive Committee as an ex-Officio member; clarified duties of the Election Committee and term lengths. Martin encouraged faculty to review all of the changes.
- Murphy asked if there will be an open forum for the faculty to ask questions, similar to the process used last year. Martin said that they could hold an open forum to that effect. An open forum on the AS C&BL will be held on Tuesday, May 10.
- This item will come back to the next meeting.

**B. Annual Planning Calendar (1<sup>st</sup> Reading) – D. Miramontez**

- Miramontez presented the Annual Planning Calendar cycle for 2022-2023. The program review process is outlined in detail, backing that up to begin on August 1 (instead of September) because this will allow more time for resource requests (especially technology-related requests). There were other minor updates (e.g. classified "employees" are now referred to as "professionals").
- This item will come back to the next meeting.

**C. SDMC and PLNU Proposed Memorandum (2<sup>nd</sup> Reading) – D. Wilhelm**

- Yslas-Thompson asked how this would impact adjunct faculty and if they would be given the opportunity to teach the courses. Murphy stated that only PLNU faculty would be teaching all of the upper-division courses. All support (counseling, financial aid, library resources) would be provided by PLNU. Miramar would solely be providing the space

and facilities and allow PLNU to expand its offerings, as they are currently out of space themselves. Miramar would function as a "microsite." PLNU would not compensate the college for the space, but there would be a small tuition reduction for students, who would be paying private school tuition for the later two years of the program.

- Short added that the benefit to Miramar is an opportunity for students to have another pathway to obtaining a business degree (in addition to SDSU). This is a severely impacted major across the region that Miramar is intending to reduce.
- Carrasquillo congratulated Wilhelm and Short for their work on this.
- A motion to support the Memorandum passed with 30 yays, 0 nays, and 4 abstentions. [Gonzalez]
- Murphy will bring this to College Council.

## VI. Business: Discussion Items

### A. Black Student Success Institute – V. Gerace

- Gerace presented on behalf of the BSS Workgroup. A summit will be held during fall flex week (Monday, August 15, from 9 a.m. – 2 p.m.). Faculty interested in being a part of the planning committee should reach out to Gerace.
- Patacsil asked whether VPI Odu would be the keynote speaker. Gerace responded that was the hope.
- Murphy asked if there's anything faculty can do to help make this event more successful. Gerace responded that two Black students from each campus are being sought.

### B. HEERF Summary – L. Murphy

- Murphy stated that the list of requests was in the senator materials and encouraged senators to review it. There have been some changes to how HEERF funds are allocated, including current requests for personnel at Miramar, specifically two year-long supervisory positions. If faculty have requests, they should send them to their dean and copy the VPI to ensure that requests are being considered consistently across the schools.
- Manley stated that it is important for faculty to review the requests in order to see what items are being funded. Murphy stated that this is important for equity among the faculty.
- Patacsil asked whether computers currently using Windows 7 can be upgraded and whether re-engagement of students through UMOJA program could be funded using HEERF funds.
- Kjartanson asked whether a global overview of investing money into the College Hour was discussed.
- Gonzalez asked for clarification regarding what is meant by items on the document stating "need college response." Murphy responded that these require a college-wide response.

### C. Committee Evaluation Survey – L. Murphy

- Murphy stated that, during the last accreditation cycle, there was a recognition that Miramar had not done a college-wide evaluation of committees and governance. A survey, created and approved through the AS, was consequently distributed and the results were used to guide efforts of the recent college governance restructuring. Because this is a new survey that was created by the Research Office, Murphy encouraged faculty to discuss this with their departments.
- P. Martin asked senators to look at the survey and noted that it was very in-depth.
- Parelman asked whether there would be an opportunity for committees to do a more brief survey. Murphy responded that she doubted whether there would be different versions of the survey for this semester, as it would need to go out to employees prior to the end of spring.
- Demcho asked what the overall purpose of the survey would be and what action would be taken. Murphy responded that the Research Office would collate the results and the College Council would review the data and make recommendations.
- If there are any serious objections or input, please forward to Murphy.

## VII. Announcements and Public Comments

- Perigo discussed legislative activity at the regional level, noting that a lot of education-related legislation has been brought forward by non-educators (e.g. AB 1705). Perigo explained that there is an effort to work with FACCC to get faculty more interjected into the process and that the first regional conversation will take place at Mesa this Friday from 11 a.m. – 1 p.m. to discuss enhancing the faculty voice in this process and make it more proactive. Perigo encouraged faculty to get more involved and look at options for getting their voice heard.
- Brewster announced that department chairs have received information regarding the program mapper going live and requested that faculty review this prior to the May 17 launch.
- Abdelkader encouraged faculty to attend the upcoming International Rescue Committee's annual Refugee Film Festival.

The meeting was adjourned at 5:04 pm. The next meeting will be on May 17<sup>th</sup>. Please submit agenda items to both Laura Murphy and Juli Bartolomei.

Respectfully submitted,  
Angela Romero and Juli Bartolomei