

Minutes – Miramar College Academic Senate
3:30-5:00pm **Apr 19, 2022** Location: Zoom

Senators Present: Laura Murphy, Pablo Martin, Angela Romero, Josh Alley, Carmen Carrasquillo, Melissa Martinez, Alex Sanchez, Dan Igou, Adrian Arancibia, Andy Lowe, Anne Gloag, Brit Hyland, Channing Booth, Cyndie Gilley, Dan Smith, David Halttunen, Dawn DiMarzo, Isabelle Martin, Kevin Gallagher, Kevin Petti, Lisa Brewster, Lisa Munoz, Mark Dinger, Mary Hart, Mary Kjartanson, Monica Demcho, Otto Dobre, Randy Claros, Rodrigo Gomez, Ryan Moore, Wahid Hamidy, Desi Klaar, Heather Paulson, Kathy Pickham, Leslie Marovich, Mary Woo, Najah Abdelkader, Yolanda Yslas-Thompson

Absent: Julia Kamp, Laura Gonzalez (proxy: M. Demcho), Patti Manley (proxy: D. Igou), Scott Moller, Sheila Madrak

Other Attendees: Alex Stiller-Shulman, Donnie Tran, David Mehlhoff, David Wilhelm, Mardi Parelman, Jesse Lopez, Mara Palma-Sanft, Judy Patacsil, Duane Short, Juli Bartolomei

Meeting called to order at 3:32 pm.

I. Adoption of Agenda

- The agenda and Consent Calendar were unanimously adopted with the following changes: Reports IV.B. and VI.C. were pulled from the agenda at the request of the presenters. There was also a clerical change to the April 5 minutes that was approved via Consent Calendar.

II. Consent Calendar

A. Academic Senate Meeting Minutes from 05 April 2022

III. Executive Committee Reports

A. President - L. Murphy

- ASCCC Spring Plenary Report
 - Murphy reported that a lot of good work is being done at the state level. Murphy highlighted Resolution 3.0 on Diversity and Equity as well as 6.0 on Legislative Issues. The details on these and all resolutions can be found on the ASCCC website. Murphy also noted Resolution 9.0 on Curriculum and 10.0 on the Disciplines List. Many of the general concerns of Resolution 13.0 surrounded Zero-Cost Textbooks.
- Website Taskforce Recommendations
 - None.
- HEERF Funding Requests
 - Murphy said that there is still a wait on the spreadsheet and that there are ongoing requests. Murphy reminded faculty to copy the VPI and their dean on requests.
- Commencement and Rite of Passage Ceremony
 - May 20 is Commencement and Murphy encouraged faculty to attend to support students. May 11 is the SDCCD Black Graduates and Transfer Students Rite of Passage ceremony.
- College Hour
 - Murphy reported that the administration is considering a 12:30-1:30 pm College Hour to allow students, faculty, and staff an opportunity to engage in social and community engagement activities.
- Other
 - Murphy reported that the College President is reviewing Remote Work Waiver requests now and that approval should be coming soon.
 - Brewster asked when faculty would have access to Zoom in their offices, which presents an issue for attending some meetings while on campus. Parelman stated that there is currently no Wi-Fi in J-2.

B. President-Elect - P. Martin

- Committee on Committees Update
 - Martin reported that he has reached out to the committee chairs for updated memberships. Vacancies for the 2022-2023 year will be announced soon.
- AS Amendments and Bylaws Committee Update
 - Martin said this committee will be meeting on April 25 and all are welcome to attend.
- SOCIETY
 - No announcements.

C. Chair of Chairs - D. Igou

- Igou reported that the administration has blocked out 12:30-1:30 pm for College Hour, which will be for student activities.
- The election for Chair of Chairs will be held this coming week.
- FCHPC will be holding a special meeting this Thursday, April 21.
- The EMC will be working on an institutional and enrollment management self-assessment.
- Marovich inquired as to how College Hour would affect lab courses. Igou stated that this is a starting point and future changes and tweaks can be made.
- Halttunen inquired as to whether the positions that have been frozen would be filled; Igou stated that he raises this often with the deans.

D. Treasurer - J. Alley

- Alley reported a balance of \$795.47.

E. Adjunct Representative - M. Martinez

- Martinez reported that she has forwarded various webinar activities to adjuncts.
- Martinez reminded the adjuncts that applications for many full-time positions are due next week.
- Martinez reported that she has encouraged adjuncts to communicate with their chairs regarding how the implementation of College Hour will impact scheduling.

IV. Reports

A. College Equity Efforts - All

- Patacsil reported that the LEAD office has held two meetings and that the College Equity Plan is due in November.
- Patacsil thanked Murphy for mentioning the Rite of Passage ceremony, which is by invitation only.
- This month is DEI Month, and this has been integrated with Poetry Month and a successful event was recently held.
- Parelman stated that the Ungrading Community of Practice is very interesting and will be meeting for the next three Fridays.

B. Program Review and Outcomes Assessment Committee - P. Manley

- Postponed to a later date at presenter's request.

V. Business: Action Items

A. 2022-23 AS Executive Committee Election: Closing of Nominations - Election Committee

- Parelman made the final call for nominations for the 2022-2023 AS Executive Committee. The nominations are as follows: VP nominee is Carrasquillo; Secretary nominee is Alley; Treasurer nominee is Demcho; the contract Member-at-Large nominee is Madrak; the adjunct Member-at Large nominee is Martinez.
- Martin gave a shout-out to the Election Committee for their service.
- Parelman officially closed the nominations and noted that, according to Article IV Section 2.E. of the AS C&BL, the AS President may opt to conduct the election for any uncontested seat by acclamation, which Murphy granted.
- Each of the nominees was elected by acclamation and the incoming AS Executive Committee was congratulated by both Murphy and Martin.

B. SDMC and PLNU Proposed Memorandum (1st Reading) - D. Wilhelm

- Wilhelm presented an opportunity to form a partnership with PLNU. This would be a cohort program in Business Marketing and Management in which 27-30 students begin as a group in the fall and enroll in 10 credits per semester (six on-campus, four online). PLNU would provide all of the resources and support, including faculty, while the classes would be held at Miramar College. PLNU already delivers this program at Mira Costa and Southwestern Colleges; Cuyamaca College will be participating in the program this fall. An initial MOU draft has been created and is ready to move through the review process.
- Martin asked about the tuition costs, and Wilhelm responded that substantial financial aid is available, as well as discounts for community college students.
- Gallagher commented on a Nursing program's fee reduction structure and asked whether that might be available with this program. Wilhelm said that the Dean at PLNU has said there are funds targeted for this population.
- Demcho asked for clarification on tuition and the counseling modality. Wilhelm stated that PLNU counselors would serve students on the Miramar campus.
- Murphy noted that the impact on the campus should be investigated. Wilhelm responded that a dedicated space for meetings and classrooms has been located.
- Parelman asked whether the costs associated with the use of Miramar facilities have been accounted for. Wilhelm said that was taken into consideration in negotiating the tuition discount of 5% off the published rate.
- Murphy thanked Wilhelm.
- This will come back to the AS for a second reading.
- Additional informal discussion took place after the meeting was adjourned.

VI. Business: Discussion Items

A. Textbook Equity Plan - D. Mehlhoff

- Mehlhoff stated that, because OER is not a catch-all solution, he is proposing a loaner textbook program in which the bookstore stocks 50-100 books for core courses. The proposal would repurpose a portion of the bookstore to be equity-focused instead of profit-focused.
- Demcho stated that EOPS used to have a book-lending program and that the result was having many older edition books, and that became a storage issue. Mehlhoff responded that books can be resold.
- Brewster stated that not all faculty use the same textbook and wondered whether this would become an issue.
- Murphy stated that this could be one of several avenues for reducing costs to students and encouraged faculty to take this back to their departments to determine whether this would work in their disciplines.
- This will come back to a future AS meeting.

B. Guided Pathways Program Mapper and Website - L. Brewster

- Brewster asked the body whether it would be willing to change the term “Interest Areas” to “Academic and Career Pathways” (ACPs), explaining that students who attend other area colleges are familiar with the term ACP because that is in use at other colleges, including City and Mesa.
- Sanft emphasized the importance of similar jargon across area colleges. Martin agreed with Sanft and inquired whether there was a downside to changing the term. Brewster responded that the only downside would involve changing the website.
- Booth stated that it is okay to make revisions.
- Murphy asked that senators take this back to their departments for discussion.
- Brewster reported that course sequencing inputting into the program mapper would be completed by May 5. Brewster asked that all faculty look at the maps and work with their counseling liaison prior to leaving for Summer Break.
- Brewster stated that, once HEERF funds are approved, each program will have funding to work with a videographer to produce a short (two-minute) video and to update their web pages. This project will take place in Fall 2022.
- Brewster asked that the faculty save the date during the week of August 15 for a GP open house.

C. Equivalency Process - A. Stiller-Shulman

- Postponed to a later date at presenter’s request.

VII. Announcements and Public Comments

The meeting was adjourned at 4:44 pm. The next meeting will be on May 3rd. Please submit agenda items to both Laura Murphy and Juli Bartolomei.

Respectfully submitted,
Angela Romero and Juli Bartolomei