



SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • COLLEGE OF CONTINUING EDUCATION

DISTRICT GOVERNANCE COUNCIL MINUTES

May 4, 2022

Present: Beresford, Boger, Borek, Bromma, Crocitti, Dowd, King (for Parrill), Kovrig, Lundburg, Luster, Mahler, Martin, Murphy, Peterson, Ryan, Shabazz, Smith, Topham, Trinh, Young, Zeledón-Pérez, and Chairperson Cortez

Absent: Bocaya, Short

Guests: Davis, Lamb, Lerma

1. **AGENDA**

The agenda for the May 4, 2022, DGC meeting was reviewed and approved.

2. **REVIEW OF MINUTES**

The minutes of the April 20, 2022, meeting were approved as submitted.

3. **GOVERNANCE**

The agenda for the May 12, 2022, Board Meeting was opened for review by Chancellor Cortez. Each item was discussed and satisfied.

Vice Chancellor Topham brought Chapter 2 Board Policies and Administrative Procedures to DGC for review. They are being revised to include a student trustee for the College of Continuing Education. Motion to approve with suggested edits by Continuing Education Classified Senate President Kovrig and seconded by Continuing Education Interim President Boger; the changes were unanimously approved and the policies and procedures will move onto the next step in the approval process.

Executive Assistant to the Chancellor Lamb reminded the Council to RSVP to the Chancellor's Investiture scheduled to take place on May 31, 2022.

4. **EDUCATIONAL SERVICES**

President Shabazz brought City College's Student Services Reorganization Proposal to DGC for review. Changes were made to improve staffing needs, how student services are provided, and overall engagement. The DGC had no edits, it will go on a future Board meeting agenda for final approval.

5. **BUDGET AND FINANCE**

Executive Vice Chancellor Dowd reported that the Governor's May Revision is scheduled to be released next week. The May Revision is an important step in the state's and the SDCCDs budget development process of the adopted budget.

6. **PLANNING, RESEARCH, AND INSTITUTIONAL EFFECTIVENESS**

Vice Chancellor Topham updated the Council on the District's Strategic Plan. The MIG, Inc. consultants are on track to finish the draft strategic plan and will be presenting the goals and objectives to the DGC at the May 18, 2022, meeting. If approved by the DGC it will go on the June 9, 2022, Board Meeting Agenda for final approval.

Chancellor Cortez presented the DGC meeting schedule for July – December 2022. Motion to approve by Mesa Academic Senate President Crocitti and seconded by City President Shabazz; the meeting schedule was approved.

Chancellor Cortez also discussed DGC meeting modality. Meeting via Zoom has its advantages, but he also highlighted the importance of meeting in person. He recommended the first meetings of the Fall and Spring Semester be in person with an end of the academic year lunch or dinner. The Council agreed and the meetings will continue via Zoom unless otherwise discussed.

Executive Vice Chancellor Dowd presented the new SDCCD password requirements to help protect data. The requirements are for all SDCCD employees and students who have District issued accounts and/or have access to the SDCCDs information technology systems including but not limited to email, PeopleSoft, and network drives. Several Council members had concerns with having sufficient IT support to assist with password issues. Executive Vice Chancellor Dowd explained that the implementation will begin with classified employees in July and then students later in the summer with the hopes of having an established self-service IT Help Desk to help with password issues.

AFT President Jim Mahler asked about access and requirements to use the Districts DLs. Executive Vice Chancellor Dowd answered that all District DLs are currently being audited. After they are audited an operating procedure will be created.

7. HEALTH AND SAFETY

Chancellor Cortez facilitated a group discussion on COVID guidelines and procedures. The SDCCD will finish the Spring Semester with the current COVID protocols, but there are plans to update policies and protocols for the Summer and Fall Semesters. Some institutions are changing their vaccination requirements and some are lifting the vaccine requirement for students. Vice Chancellor Smith has sent an email with updates from other institutions in the region outlining their student and employee COVID procedures. Similar to previous DGC discussions, a diverse range of opinions were shared. Chancellor Cortez thanked the council for their thoughts and will continue to promote these discussions as the District makes changes to COVID procedures.

8. HUMAN RESOURCES

Vice Chancellor Smith presented the 2022 EEO Multiple Method Certification Form. It was a collaborative effort that highlights the work the District is doing to promote EEO practices. He encouraged everyone to review it and he called special attention to pages 3-11.

9. FACILITIES

Chancellor Cortez updated the council on housing plans for the SDCCD. Work is being done at the campus level to assess housing needs and housing will be included in the strategic plan. City President Shabazz reported that they are waiting for state funds to be awarded so they can proceed with hiring a consultant.

Adjourned 4:18 p.m.