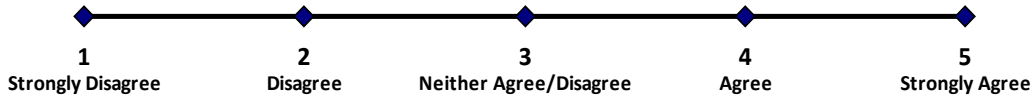


San Diego Miramar College
PARTICIPATORY GOVERNANCE EVALUATION SURVEY
 Spring 2022

Instructions: Please take a few minutes to provide responses to this survey. Responses will be used to evaluate the organization and effectiveness of this Committee. Please rate each item by circling a number from the Likert scale below. Thank you for your time and participation.



| | | SD | D | N | A | SA |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------|----|---|---|---|----|
| 1 | The Committee establishes short-term, long-term, and annual goals. | 1 | 2 | 3 | 4 | 5 |
| 2 | The Committee's goals are aligned with the College's strategic goals and mission statement. (V.1.1. & IV.1.1a) | 1 | 2 | 3 | 4 | 5 |
| 3 | The Committee regularly assesses the achievement/progress towards its goals. | 1 | 2 | 3 | 4 | 5 |
| 4 | The Committee's goals/charge are regularly reviewed and updated. | 1 | 2 | 3 | 4 | 5 |
| 5 | The Committee posts an agenda 72 hours before each committee meeting. | 1 | 2 | 3 | 4 | 5 |
| 6 | The agenda sufficiently describes what will be covered in the upcoming meeting. | 1 | 2 | 3 | 4 | 5 |
| 7.1 | The agenda items are well aligned with the College's strategic goals and accreditation standards. (V.1.1& IV.1.1a Goal Alignment) | 1 | 2 | 3 | 4 | 5 |
| 7.2 | There are agenda items that intentionally address strategic goal V (diversity, equity, and inclusion (DEI)). V.1.1 | 1 | 2 | 3 | 4 | 5 |
| 7.3 | There are agenda items that use comprehensive equity framework to update college processes, programs, and practices. V.1.1 | 1 | 2 | 3 | 4 | 5 |
| 8 | The Committee has a dedicated note-taker. | 1 | 2 | 3 | 4 | 5 |
| 9 | The Committee maintains and posts minutes in a timely manner. | 1 | 2 | 3 | 4 | 5 |
| 10 | Minutes are clear, concise, and well-organized and provide sufficient details. | 1 | 2 | 3 | 4 | 5 |
| 11 | Voting members of the Committee adequately reflect the constituency groups on campus most likely to be impacted by its recommendations and/or decisions. | 1 | 2 | 3 | 4 | 5 |
| 12 | The Committee provides its members with mentoring and training. | 1 | 2 | 3 | 4 | 5 |
| 13 | The Committee's function is clearly defined, open, and easy to understand. | 1 | 2 | 3 | 4 | 5 |
| 14 | The Committee successfully fulfilled its stated charge the previous year. | 1 | 2 | 3 | 4 | 5 |
| 15 | The Committee's process is regularly reviewed and updated. | 1 | 2 | 3 | 4 | 5 |
| 16 | The Committee communicates its process effectively to its members. IV.1.1b | 1 | 2 | 3 | 4 | 5 |
| 17 | The Committee communicates its process effectively to outside constituency groups. IV.1.1c | 1 | 2 | 3 | 4 | 5 |
| 18 | The Committee establishes expectations/norms for its members. | 1 | 2 | 3 | 4 | 5 |
| 19.1 | The Committee makes data-informed decisions based on careful and thoughtful analysis of current research data. | 1 | 2 | 3 | 4 | 5 |
| 19.1 | The Committee makes decisions timely. IV.1.1d | 1 | 2 | 3 | 4 | 5 |

| | | | | | | |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------|---|---|---|---|---|
| 19.2 | The Committee facilitates a relatively quick turnaround moving from decision to action. IV.1.1e | 1 | 2 | 3 | 4 | 5 |
| 20.1 | The Committee regularly considers how its recommendations and/or decisions may impact constituency groups and seeks input and buy-in before proceeding. | 1 | 2 | 3 | 4 | 5 |
| 20.2 | The Committee follows up with responsible constituency groups on turning decision to timely action. IV.1.1e | 1 | 2 | 3 | 4 | 5 |
| 21 | Committee functions and processes are aligned with/in service of achieving the Committee's goals. | 1 | 2 | 3 | 4 | 5 |
| 22 | The Committee consistently serves its specified purposes in the best possible manner with the least amount of time and efforts wasted. | 1 | 2 | 3 | 4 | 5 |
| 23 | The Committee is collaborative, inclusive, and respectful of diverse opinions/inputs. | 1 | 2 | 3 | 4 | 5 |
| 24 | Members feel comfortable contributing ideas. | 1 | 2 | 3 | 4 | 5 |
| 25 | Ideas are treated with respect, whether or not others agree with them. | 1 | 2 | 3 | 4 | 5 |
| 26 | Members have sufficient opportunities to provide input into committee recommendations. | 1 | 2 | 3 | 4 | 5 |
| 27 | The Committee often conducts meaningful, structured, and productive dialogues. | 1 | 2 | 3 | 4 | 5 |
| 28 | The Committee maintains effective information flow to constituency groups. IV.1.1c | 1 | 2 | 3 | 4 | 5 |
| 29 | The Committee maintains effective communication with the campus community as a whole. | 1 | 2 | 3 | 4 | 5 |
| 30 | The virtual meeting room/tool (e.g., Zoom) is conducive to an effective committee meeting. | 1 | 2 | 3 | 4 | 5 |
| 31 | The features in the virtual meeting room/tool facilitate the overall effectiveness of each committee meeting. | 1 | 2 | 3 | 4 | 5 |
| 32 | The Committee regularly reviews meeting dates and times to provide appropriate accommodation of members' schedules. | 1 | 2 | 3 | 4 | 5 |
| 33 | Overall, I am satisfied with the amount of time and effort I expend on this Committee. | 1 | 2 | 3 | 4 | 5 |
| 34 | Overall, I feel like the time and effort I expend on this Committee is worthwhile. | 1 | 2 | 3 | 4 | 5 |
| 35 | Overall, this Committee plays an important role in helping the college achieve its goals and mission. | 1 | 2 | 3 | 4 | 5 |

Are you a voting member of this Committee? (Circle one.)

1. Yes
2. No

Roughly how many meetings of this Committee have you attended this academic term? (Circle one.)

1. One or two meetings
2. At least half the meetings
3. Nearly all the meetings

Open-ended Questions:

1. What are the accomplishments of this Committee?

 2. What changes can be made in committee composition, function, processes, communications, or charge to enhance its effectiveness?
-

Chair/Faculty Co-chairs Only

1. How much time do you estimate you spend preparing the agenda and reviewing minutes for each meeting?

2. What other activities do you engage in on behalf of the Committee? How much time do you estimate you spend on these activities during the typical month (in the academic year)?

Committee Members Only

1. How much time do you estimate you spend reviewing the agenda, minutes, and shared meeting materials in preparation for each meeting?
2. What other activities do you engage in on behalf of the Committee? How much time do you estimate you spend on these activities during the typical month (in the academic year)?