

College Council Meeting Minutes
San Diego Miramar College
04/12/22 • L-108/Zoom • 1:00 pm – 2:30 pm

Members: Wesley Lundburg (proxy: Gonzales), Laura Murphy (co-chair), Brett Bell, Adrian Gonzales (co-chair), Michael Odu, Pablo Martin, Sean Young, Val Sacro, Sam Shoostary (no proxy), Dan Igou, Edward Borek, Mandie Hankinson (no proxy), and Emily Smith (no proxy)

Alternates: Daniel Miramontez (not present), Kurt Hill (not present), Jorge Morales (not present)

Vacancies: Administrators: None; Classified Senate: None; Academic Senate: Alternate; ASG: None

Guests: Cheryl Barnard, Linda Woods, Mara Palma-Sanft

- A. Call to Order** – The meeting was called to order at 1:02 pm.
- B. Approval of Agenda and Minutes** – Igou made a motion to approve the 04-12-22 meeting agenda. Seconded by Odu. Kunst noted that Miramontez is at a conference and will not be here today. He asked to table item F1, Governance Evaluation Survey, to the next meeting. There were 9 yay votes, 0 nay votes, and 0 abstentions. The motion carried. Odu made a motion to approve the 03-22-22 meeting minutes. Seconded by Young. Martin indicated that the next steps for item F2 wasn't clear. Murphy agreed and suggested that these minutes be tabled to the next meeting to allow time for this section to be revisited. Gonzales added that we will add a formal agenda item with tasks and will share the plan with Lundburg. There were no objections.
- C. Public Comment** – There was no public comment.
- D. Committee Reports/Other (2-3 minutes)**
- **President's Report** – Bell reported that VC Topham, as part of the districtwide strategic planning process, will be bringing forward themes and priorities. DGC is reviewing a Board Policy that pertains to how alcohol is used on campus. This will affect Miramar as we use alcohol in the School of Public Safety for sobriety testing. The goal is to align the language with the CCLA and also add section to AP to allow alcohol on campus for fundraising. Murphy asked if this is new BP is to provide alcohol allowance for fundraising solely by the Miramar Foundation. Bell responded it is for any fundraising but does include significant controls. He continued that a survey has been conducted regarding students that have withdrawn from classes. The responses will be matched with demographic data in order to mitigate it happening moving forward. The intention is to have this survey done every time. Murphy asked if there has been discussion about determining the number of students that drop before census. Bell responded no. He continued that only 50% of students have completed FAFSA applications and there was discussion to create an action plan to increase applications. Barnard noted that the national trend is down. Bell also reported that the District has applied for a Basic Needs grant through the San Diego Education Foundation. This would allocate \$50k to each school. A decision is expected to be made in May. He would propose that this money is routed through the Miramar College Foundation Resiliency Fund. Lastly, he reported that there will be a presentation from Public Health Professionals at the April 14th Board of Trustees meeting. This is intended to guide the District through changes in higher education pandemic protocols.
 - **AS Report** – Murphy reported that she had the opportunity to attend the ASCCC Spring Plenary, Thursday through Saturday, in person and Martin attended virtually. There was a large focus on continuing the institutionalization of IDEA, which is now IDEAA. The second A is for Accessibility. There was also focus on AB 705. There are some legislators that are pushing to restrict the ability of students to enroll in Math and English below the transfer level. She continued that there was also a focus on new curriculum and supporting and sustaining OER/ZCT long-term. The next Academic Senate meeting is April 19th.
 - **CS Report** – Young reported that elections have started. The elections committee is working on vetting. He also shared that there is plenty of professional development Monday remaining and encouraged classified professional to email him their PD requests. The next Classified Senate meeting is April 19th.
 - **ASG Report** – Borek reported that elections are under way, nominees have been approved, voting will be open April 20th – 21st. He asked that everyone encourage students to get involved. ASG is also working on amendments to the constitution. There is a sustainability

event on April 20th from 12 – 2pm; a career center event on May 4th and an ASC event on May 11th. **Borek** also stated that a student received a warning for charging their vehicle in an EVC space because they didn't have a staff permit. This shouldn't apply to EVC charging spaces because it doesn't specify that it is for "staff only." **Barnard** and **Bell** will follow up.

- **Other** – There were no other reports.

E. Old Business:

#	Item	Initiator
1	Accreditation (Standing item) – Palma-Sanft reminded everyone that first drafts are due tomorrow, Wednesday, April 13 th and there has been good progress.	Miramontez/ Palma-Sanft

F. New Business:

#	Item	Initiator
1	Governance Evaluation Survey (attachment) – This item was tabled to the April 26 th meeting.	Miramontez
2	Follow up on HEERF Open Forum – Murphy stated that this was on the last Academic Senate meeting. The RFF closed March 25 th and the AS is just waiting on the spreadsheet. She anticipates this will be on the next agenda. She heard lots of creative ways to support students at the ASCCC and wants to make sure we are doing everything we can within the laws to support all students, instead of finding reasons why we can't. Bell stated that we received 1.8M of requests; all were pretty standard. After a preliminary review, he saw nothing out of line. The biggest issue will be completing purchases in the next two months or they spill over into the following year. Some requests are complicated and may take longer. He will recommend a strategy to move requests that are easier to complete forward and stage the others. Gonzales stated there is a remodel webinar being hosted by the state, which has bubbled up because many colleges were asking the same questions. He will share the information for those interested. Murphy asked if there was 1M in the HEERF II institutional pot. Bell responded that there is 2M. Murphy asked what she can tell faculty to expect, and when the next round of RFF will occur. Bell responded that we will continue discussing and encouraged individuals that had ongoing requests to work with their managers to fill requests with resources that have been set aside. We will incorporate those funds with another round of RFFs and discuss with managers and VPs. Murphy suggested an info/FAQ sheet to provide an overview of what can be funded with the different HEERF monies. Bell responded that it would be too complicated because there are lots of if/then statements. Odu stated that faculty should work with their Deans, and copy him to ensure consistent application of HEERF between the schools. Gonzales recommended another training for managers since there has been lots of changes. He also added that we have expended HEERF I, II, and III student direct aid; there is about \$40k left. We could use some of the institutional portion of HEERF III in fall, if we want to. Borek stated that the student perception is that HEERF should help them afford books, food, rent, childcare, etc. so they can stay in school and on-track. Odu suggested a HEERF open forum for students. Gonzales responded that he can talk with his team about a student forum at the end of semester or beginning of next semester. Borek felt that we should meet students where they are; a survey may be better.	Lundburg/ Murphy
3	Committee Membership Tracking – Martin felt that there are lots of committees, task forces, workgroups and an enormous amount of asks. His perception is that it is likely a lot more than before. It would be nice, not for the sake of making more work but to reduce work and actually get work done, to identify all these asks and streamline them by combining or eliminating some. This could also tie in with the web content; there should be a webpage that any leader can add and edit what the needs are. He gave an example of the SEP workgroups. This came up at ConC and so he brought it forward. The big ask is what do we do here; how do we track all of the needs; who is responsible. These are more long-term questions but for now, he suggested we start by listing out all committees and workgroups. Murphy reminded the group that there was a 3-year long process with the help of the Collegiality in Action (CIA) facilitators to evaluate workload and structure of all governance committees on campus and that the college reduced the numbers of committees from what we had before this effort. She also stated that the formation of workgroups or taskforces is merely a short-term option for any governance committee to perform the work that they are assigned. However, many committees don't seem to do the work under their charge, and if people don't step up, it won't get done. She also reminded the group that all of the governance and Academic Senate standing committees can be found in the College Governance Handbook, and that the district has a handbook for district committees, acknowledging that we don't have a complete list of operational committees Gonzales added that this is a valid point. We should start with the College Governance Handbook since it lists all the participatory governance committees. He also explained that the CIA team wanted to list the operational and district	Martin

	committees but there wasn't time and it was put in the parking lot. We need to 1) figure out what the asks are 2) get the operational list together and 3) get the membership rotation list completed. There was some further discussion. Martin was advocating that we make a decision and take action at the next meeting. Gonzales agreed. He will bring this to Executive Cabinet in order to form recommendations and will then bring it to the Administration and Senate Leadership meeting for further discussion and input. It'll come back to the next College Council meeting for action.	
4	<i>Guided Pathways SOAA Update</i> – Gonzales reported that the GP self-assessment is completed. It went through a reading at the Academic Senate and was approved and then submitted. There weren't many changes but we have made lots of progress in areas like onboarding, interest areas, and course sequencing. This is an annual process but it's the same form. He is happy to share the NOVA report with anyone who is interested in seeing it.	<i>Gonzales</i>
5	<i>College Hour</i> – Odu stated that lots of students, faculty, and classified are interested in the idea of implementing a college hour, which is a one-hour time block that has no classes scheduled and can be used for activities. There is a natural gap in the schedule from approximately 11:45 am – 12:45 pm, Monday through Thursday. He is working with the Deans to implement this in the fall. We will need to decide what type of activities we want to do but the conversation will continue. Murphy added that this is a great idea. The time block might not work for all disciplines but it doesn't have to be perfect to get it started. Odu responded that he will keep tweaking until we get it right but we have to start somewhere.	<i>Gonzales/Odu</i>

- G. Announcements** – **Odu** reminded everyone about the Guided Pathways event on Saturday, April 23rd. There are lots of people signed up and half of them are students. He thanked the Classified Senate for providing \$1,500 for food for the event. The schedule is still being worked on but it will be shared soon. **Gonzales** announced that Miramar will host the Rite of Passage ceremony, on campus, on Wednesday, May 8th from 5:00 pm – 8:00 pm. More information is forthcoming.
- H. Adjourn** – The meeting adjourned at 2:29 pm.
- I. Next Scheduled Meeting:** *Tuesday, April 26th, 2022 from 1:00 pm – 2:30 pm in L-108/Zoom*

Link to the recording:

https://cccconfer.zoom.us/rec/share/7f1KE1qt3VfCyURWzpyP_6PAgXNXLYlpq9WHULnsvc8_zau6ksxOdtZizQtPE58z.kyEIFnUrPEgbvWPz