

San Diego Miramar College
Technology Committee
Thursday, October 28, 2021 - 3:00 p.m. to 4:30 p.m.
 (Extension from October 26, 2021 Meeting)
<https://cccconfer.zoom.us/j/99695996972> Password: Tech
Co-chairs: Daniel Miramontez and Kurt Hill

MINUTES

Members: D. Miramontez, K. Hill, D Mehlhoff, B. Wilborn, D. Halttunen, G. Magpuri, A. Viersen, A. Scavone, and A. Boyd

Absent: T. Williams, E. Brown, A. Sarowar, and S. Quis

Guest: P. Maharaj,

Call to Order: Called to order at 3:03 p.m. by D. Miramontez.

1. Approval of Agenda. Agenda was moved by G. Magpuri, seconded by B. Wilborn, and carried to approve.
2. Review of Minutes from October 26, 2021. Forthcoming.

***Strategic Goals**

Accreditation Standards

New Business:

1. None.

Old Business:

1. **BRDS Prioritization.**

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BRDS RFF Prioritization was compiled and results were presented, reviewed, and finalized. Lower average of compiled member ranking would mean a higher prioritization ranking. Non-technology items marked N/A were omitted. Finalized prioritization of technology items are as follows:

Tech	Resource request item and quantity	Technology Committee Ranking	BRDS Priority	Notes
Y	More than 50+ supply items (each under \$200) Quote received was: Total = \$7,390 including tax and shipping (Spring 2021) - Fall 2021 EQUIPMENT quote total \$1,104.43 - Total with Supplies (see below) is \$5,760.27 (Fall 2021) (\$1,629.73 less than original program review request of \$7,390)	1		
Y	Battery Powered Portable PA Systems	2		
Y	Scanning System for Books and Documents (Scans Book Scan Center Qty. 1)	3		No information available on scope of impact; therefore rely on school ranking, primarily, but slight bump up as I believe it is a campus-wide impact
Y	More than 50+ supply items (each under \$200) Quote received was: Total = \$7,390 including tax and shipping (Spring 2021) - Fall 2021 SUPPLIES quote total \$4,855.84 Total with Equipment (see above) is \$5,760.27 (Fall 2021)	4		
Y	New Multimedia Production Workstation PC (Qty 3)	5		These systems support campus-wide requests
Y	Wireless Portable Microphone Systems (Lapel & Handheld)	6		These systems support campus-wide requests
Y	Portable Touch Displays on Rolling Cart (Qty 3)	7		
Y	4 PC laptop computers, \$1175.18 each	8		
Y	Two digital signage displays (television to display important announcements and special events)	9		
Y	Adobe Captivate (Qty 3)	10		

Y	Microsoft Vizio (Qty 3)	11		This really is a department budget item, IMHO
Y	Computers, projectors, and internet access at Airport Facility. Higher-performance UAS facility. Preventative maintenance and asset improvement	12		
Y	Lighting Truss System	13		
Y	Updated bibliotheca tattle tap gate security system	14		What is the rate? No info to support cost
Y	Conference room AV Repair	15		
Y	Dante Audio Adapters and Certification Training	16		
Y	Reconfigure existing classroom, including furniture, cable, wiring, lighting, and peripherals. Purchase 26 iMac computers.	17		
Y	1. Bring all building A-200 classrooms to campus smart classroom standard including: Ceiling-mounted projectors, automatic screens, sound system, fully equipped computer/AV podiums with document presenters and DVD players to replace	18		
Y	70" monitor for conference room	19		
Y	Contract Faculty Laptops Quantity: Three	20		
Y	HD Video camera, microphones, and stand.	21		
Y	100 laptops	22		Could be handled by HERRF funding.

Motion was made to submit Technology Committee RFF Prioritization ranking to BRDS by B. Wilborn, seconded by A. Viersen, and carried to approve.

2. Technology Needs Survey.

I-III, V

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Currently being worked on.

Reports/Other:

1. Districtwide Technology Committee.

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Committee met on Wednesday, October 20, 2021. Next meeting will be on November 17, 2021 with discussions on Board Policies and Administrative Policies for District operations regarding computer and network use, personal data protection, security copyright. Other discussion will be on records retention and destructions, as well as information security and password requirement guidelines. Documents will be sent out accordingly for review and feedback.

2. Informational Items

The Miramar College Inaugural Equity Summit is happening tonight and tomorrow with Chancellor Emeritus Carol as the guest speaker.

Next Scheduled Meeting: December 7, 2021

Adjournment: Meeting was adjourned at 3:55 p.m.

***San Diego Miramar College Fall 2020–Spring 2027 Strategic Goals:**

- 1. Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success
- 2. Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success
- 3. Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making
- 4. Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships
- 5. Diversity, Equity, and Inclusion** - Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community