San Diego Miramar College
Technology Committee
Tuesday, March 23, 2021 - 3:00 p.m. to 4:00 p.m.
https://cccconfer.zoom.us/j/ 94658876931 Password: 240833
Co-chairs: Daniel Miramontez and Kurt Hill

MINUTES

Members: D. Miramontez, L. Woods, K. Hill, J. Omens (proxy for D. Maduli-Williams and D. Mehlhoff), G. Choe, D. Halttunen, B. Pacheco, G. Magpuri, and B. Wilborn

Absent: A. Viersen, T. Williams, R. Marine, and E. Brown

Guest: C. Booth

Call to Order: Called to order at 3:02 p.m. by D. Miramontez.

1. Approval of Agenda. Agenda was moved by J. Omens, seconded by B. Wilborn, and carried to approve. Which includes addition to Informational Items, Guided Pathways Program Mapper presented by Channing Booth.

2. Review of Minutes from February 23, 2021. Minutes was moved by G. Magpuri, and seconded by B. Wilborn, and was carried to approve. Abstention by J. Omens.

	*Strategic Goals	Accreditation Standards

New Business:
1. **None.**

Old Business:

1. **Tech Plan 3.0.**   I-III   III.C.
Last meeting, SCUP Website and proposed technology goals were reviewed and was sent out to the Technology Committee for review and feedback. With the discussion on technology goals, the sub-bullets (and action-items) that form the strategic directions for these goals includes professional development, data advocacy, integrated technology support, resource development/sustainability. Technology Plan 2.2 was presented and dialogue was opened. Updates from this discussion will lead to the structure of Technology Plan 3.0, which will be moving more towards integrated technology planning – collegewide goals to technology goals.   Strategic Goals will be updated to the latest version (Strategic Goals I-V, which includes Diversity, Equity, and Inclusion). Technology Plan Purpose and Goals was also previewed and discussed which included the goals of the plan and the plan development. Information about Technology Support Services was shared. Question was asked how to advocate for adoption of new technologies (i.e., new software) for the classroom or college. It would depend if it was District related or college related, and where the funding will be coming from - this Technology Plan can help provide the directions to the appropriate avenues. Comment was made that departmentally the AV Department will be using a survey generated by the Research Office to provide data in regards to satisfaction with existing campus technology.   The process for getting this information can be built in the plan. Question was asked regarding Bring Your Own Device (BYOD) and if this could be something that could be brought to Technology Committee so that faculty can see what is occurring in the rest of the campus (how it is implemented or working out). The question on District classroom standards was asked. Response was made that the District's perspective is with security, access points, and networking into the classroom which has to be secure. Currently there is no governance infrastructure for a centralized Technology Committee. Proposal was made to condense this plan and take it down to the needs assessment that is more about integrated technology – omitting what is department specific to service unit or program and making it more generalized to the needs of integrated technology. For Technology Plan 3.0, the section on Departmental Technology Plans/Technology Plan and Participatory Governance Structure will become the Technology Plan Governance and Integrated Technology Needs. These summarized high-level needs assessment will serve as a foundation for the next three years of the plan. Suggestion was made that governance

provide this committee with what their needs are - for the Academic Senate to provide recommendations on direction to improve multimedia in the classrooms. Also mentioned to create a survey for the college that let individual/people pick out different things technology-wise that they may need, or is technology related – looking at professional development opportunities, such as how to use Microsoft 365, SharePoint, etc.   Comment was made to be mindful to not just what people needs are, but also to the available infrastructure. To summarize from a robust discussion, there is a definite agreement that a needs assessment needs to be done, what the needs are going to look like with the college's technology infrastructure, and how this structure will look like within Technology Plan 3.0, the college's mission, strategic goals, and integrated planning altogether. As well, what this will look like within the new governance structure. With technology goals, this section will be about governance and integrated technology needs. Moving forward, survey will be put together in regards to needs assessment. This survey is the action item piece that will help inform the technology needs assessment infrastructure section, which move into integrated technology three-year planning (no longer to be siloed by department). Survey will be implemented at the start of the fall semester. Consensus was reached to move forward with proposed structure/content of Technology Plan 3.0 and bring plan back to this committee for further discussion, review, and potential adoption.

2. **Accreditation Improvement Recommendation #7**   **I-III**   **III.C.**
   Tabled.

Reports/Other:
   1. **Website Subcommittee.**   **I-III**   **III.C.**
      None. This subcommittee will be dissolved.

   2. **Informational Items**
      None.

Next Scheduled Meeting: April 27, 2021.

Adjournment: Meeting was adjourned at 4:02 p.m.

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*San Diego Miramar College Fall 2020–Spring 2027 Strategic Goals:
1. **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success
2. **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success
3. **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making
4. **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships
5. **Diversity, Equity, and Inclusion** - Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community