

Approved on 3/7/2022

Program Review Outcomes Assessment Minutes

San Diego Miramar College

February 7, 2022 • Zoom • 3:00PM

Members: Patricia Manley, Eli Manalastas, Xi Zhang, Brett Bell, Adrian Gonzales, Michael Odu, Julia McMEnamin, Daniel Miramontez, Mary Hart

Vacancies: Counseling Designee, Health Services/Mental Health Designee, Classified (3), Student (2)

Guests: Wai-Ling Rubic

A. Call to Order – The meeting was called to order at 3:01 PM.

B. Approval of Agenda and Minutes

- A motion was made by Mary Hart to approve the agenda seconded by Julia McMEnamin. A motion was made by Eli Manalastas to approve the minutes from the December 6th meeting, seconded by McMEnamin, with Hart abstaining.

C. Committee Reports/ Other

- Note: Give record of who reported and a brief summary of report.

D. Old Business:

#	Item
1	Program Review and Outcomes Assessment Platform Discussion (Miramontez/Manley) – Presentation from vendors including Taskstream have concluded. The colleges were allowed to test out these vendors in the sandbox to help come to a decision. Ultimately, the district made the recommendation for Nventive as our new vendor. Timeline: Up and running in Fall 2022 for use by all three colleges except for Continuing Education. Taskstream contract will sunset in December 2022. In Fall 2022, both Taskstream and Nventive will be running simultaneously for data integration from Taskstream to Nventive. It is yet to be determined how this data migration would take place – manual or automatic.
2	2021- 2024 Program Review & Outcomes Assessment Plan Update (Manley) – Patricia Manley shared there was some hesitancy from the Academic Senate in approving the latest Program Review and Outcomes Assessment Plan. A vote didn't occur and will be reviewed again on February 15 th . Manley expects this document to pass at the next classified senate meeting.
3	Program Review & Outcomes Website Update (Manley/Miramontez) – Manley shared with the committee an update on the program review information that is on the website. VPSS Gonzales will be writing an overview and send to Manley. All instructional Deans have submitted their review to Manley, VP Odu to work with Carol Sampaga to write an instructional overview. Overview missing from VP Bell and Administrative services area.
4	Quality Program Review & Outcomes Assessment (Manley) – Will be covered in new business item 2.
5	

E. New Business:

#	Item
1	Program Review Office Hours (Manley) – Manley planning on attending Chairs meeting to discuss survey results on what workshops can or should be offered during program review office hours. Some topics are: Program review rubric, outcomes assessment in program review, equity, and other similar topics. Manley will bring two topics to the program review outcomes committee to review and discuss.
2	Planning Summit (Manley/Miramontez) – Daniel Miramontez stated that a draft has been created on the process of creating a quality program review. The draft can be applied and also be adapted to the different areas of the college and how they approach program review. Manley stated there will be a lot of great information at the summit to learn how to make a quality program review.
3	Program Review Spring Trainings (Manley) – Discussed in Item 1 in new business.

F. Announcements

- *Note: Can record announcements.*

G. Adjourned

- *Meeting was adjourned at 4:02 with Michael Odu making a motion and seconded by Alsup.*

H. Next Scheduled Meeting

- *Monday, March 7th (3:00-4:30p) via Zoom*