MIRAMAR COLLEGE
FACILITIES, HEALTH, AND SAFETY COMMITTEE
Draft Minutes
November 4, 2021
1:00 p.m. – 2:00 p.m.

Committee Members:

Present: Allen Andersen (Co-chair), Brett Bell (Co-chair), Marwa Danish, Fred Garces, Adrian Gonzales, Allen Kuo, Michael Odu, Dan Willkie

Vacancies: Faculty (1), Classified (2)
Absent: Lezlie Allen, Kurt Bidinger, MaryAnn Guevarra, Vuong Nguyen, Darrell Rankin
Guests: Steinberg Hart

Call to Order: 1:06pm
With quorum

Action Items:

Approval of Agenda:
I.   **Approval of the Agenda -** Motion to approve: – MSC D. Willkie, Unanimous
II.   **Approval of Past Meeting Minutes –** Two months of approval
        10.07.2021: MSC- A. Gonzales, A. Andersen, Unanimous
        09.02.2021: MSC – A. Gonzales, F. Garces, Unanimous

Old Business:

Facilities Master Plan - (B. Bell) –
B. Bell: Turned over for Steinberg Hart, to discuss plan.

Steinberg Hart reviewed Analysis of Existing Conditions:
*   Discussed the plans for the campus from today, to the next 15 years
*   Wanted to update of process and engagement, the analysis of the physical conditions, findings of the outreach, and the alternatives and framework that they are coming up with.
*   They are summarizing potentially two options.
*   There will be more outreach scheduled
*   They have met with various school committees, and would like to reach out to the outside of our campus community
Reviewed Context setting.
*   Found that 49% of student body is coming from outside the service area.
*   Some reasons were the EMT and Public Safety programs and the parking available on campus.
*   Discussed the different zonings.
*   Discussed the different types of zoning for the campus.
*   Discussed cost to renovate building vs rebuild the building.

San Diego Miramar College Fall 2020-Spring 2027 Strategic Goals
1) **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success
2) **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success
3) **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making
4) **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships
5) **Diversity, Equity, and Inclusion** – Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community

- Analysis of vehicular and pedestrian access was discussed.
- Discussed the various drop off locations.
- Discussed various pedestrian access.
- Discussed various gathering areas, on campus.
- Discussed landscape analysis.

Process & Engagement:
- Discussed Data Analysis.
- Looking at physical campus and as well as how the data can inform potential new buildings.
- Looking at the campus, as it is classified by the state.
- Specifically looking at those that are classified at Title V. They are the ones that produce actual capacity loads, this is also the categories that the states look at.
- Capacity loads ratio are relationships between the capacity of a room and the students there are actually in the room.
- The analysis will be presented to the President and Cabinet, at the next meeting.
- Identified five categories, that could be considered and instructional media room.

Outreach Findings:
- Discussed about the outreach that they have done.
- Discussed what they heard, after meeting with the Senates and ASG.
- What they took away from the outreach is the common needs:
  Study Space, Diversity Center, Performing Arts Center, Usable Outdoor Space and Welcome Center

Planning Principles:
- The planning principles and goals are using data for 2019. Using 2019 because it is not skewed by the pandemic data.
- After the outreach, they came up with five goals:
  Complementary, Integrated, Agile, Beautiful, and Implementable.
- The Master Plan is to integrate all the different places, on campus.
- They are now translating those physicals and goals, into physical ideas.
- Discussed the Big Ideas that they have.
- **F. Garces:** Questioned why some of the comments they had in their MBEPS meeting were not mentioned.

Bene Del Vecchio (Steinberg Hart): Stated that they to have a specific section for those. They will have a specific section, for all comments received.

New Business

Spring 2022 On-campus Operations - (B. Bell) –
B. Bell:
- Shared the outline of what the campus is beginning to work on.
- Each division will work on a plan for what operations will be like, in the spring time.
- Discussed communication for those that test positive for COVID and quarantine.
- The plan will be published, so that everyone will know how we will operated.

A. Gonzales: Stated that there is a confusion, if staff needed to be quarantined. Would like a flow chart of the quarantine process.
A. Andersen: Will there be something in writing for those that do not want to follow guideline?

B. Bell: Shared that we already do this for other things, like skateboarding, bicycles, etc… We will incorporate those strategies.

D. Willkie: Questioned if there will be a process for each faculty to do temperature checks for each student.

B. Bell: Shared that there will no longer be temperature checks, for students.

Program Review – Facility Needs - (B. Bell) –

B. Bell:

- Shared that he is working on the program review outreach program review and outcome Assessment Committee, along with his peers, Vice Presidents and many others.
- They will formalize and incorporate facility needs, into program review, moving forward.
- Wanted to update and touch bases with everyone to make sure that everyone is in agreement.
- Discussed what the program includes and goals.

D. Willkie: Asked if it will be a fillable PDF

B. Bell:

- It will be a form within the program review, which is similar to facilities request.
- Asked that everyone to go back to their constituents groups, academic senate, classified senate, etc… and talk about the facilities master plan.

Announcements:

I.   **Next Meeting**

January 6, 2022 1:00pm, Zoom

II.   Adjourn at: 1:47pm.

San Diego Miramar College Fall 2020-Spring 2027 Strategic Goals
1) **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success
2) **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success
3) **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making
4) **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships
5) **Diversity, Equity, and Inclusion** – Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community