

**MIRAMAR COLLEGE**  
**FACILITIES, HEALTH, AND SAFETY COMMITTEE**  
**Draft Minutes**  
**October 07, 2021**  
**1:00 p.m. – 2:00 p.m.**

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**Committee Members:**

**Present:** Allen Andersen, Brett Bell, Lonny Bosselman, Adrian Gonzales, Rebecca Nipp, Michael Odu, Darrell Rankin, Dan Willkie, Lezlie Allen, Josh Beall, Patrick Breen, Paul Chlapecka, Frank Fennessey, Daniel Gutowski, Kurt Hill, Lisa Howard, Roy Kinley, Michael Lopez, Francine McCorkell, Kenneth Nelson, Vuong Nguyen, Donna Sanmur, Stephen Um, Sean Young

**Absent:**

**Guests:**

**Call to Order:** 1:02pm

**Approval of Agenda:**

No quorum

**Action Items:**

None

**Old Business:**

**Facilities Master Plan**

**Bell** reviewed the guided master planning workshop from the last facilities meeting and shared that Steinberg Hart will meet with Classified Senate, Academic Senate, and Student Government. School meetings are also scheduled. There will be a deep conversation about the utilization of rooms. There was discussion about a new General Obligation Bond. There is none. If SDCCD does want to go out for a new Bond, a Facility Master Plan will be required. There was discussion about a Performing Arts Center. While there was a PAC in the old Facilities Master Plan, it will not automatically be included in the new Plan. There was a question asking if the fact that a PAC was in the last plan would that prejudice how it will be included in the new plan. There would be no prejudice.

**New Business**

**Committee Membership and Charge**

**B. Bell:** The last year and half, we went through the College Governance Handbook and Facilities Health and Safety Committee Governance Hand book, and combined Facilities and Safety Committee. When fully appointed, the membership will be 16. Safety committee no longer need to meet. **Bell** reviewed the detail of all appointed members and vacancies.

**Bell** discussed the governance chart.

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**San Diego Miramar College Fall 2020-Spring 2027 Strategic Goals**

- 1) **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success
- 2) **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success
- 3) **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making
- 4) **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships
- 5) **Diversity, Equity, and Inclusion** – Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community

There will be:

- Two Co-Chairs
- Six faculty representatives
- Five classified representatives
- Two student representatives
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### **Discussed the Purpose/Charge:**

The Facilities, Health and Safety Committee reviews and makes recommendations on a broad range of facilities, health and safety related issues in support of the annual program review process. Discussed committee responsibilities. Discussed committee procedures.

### **Meeting Dates and Time**

Meet first Thursday, of every month, 1:00pm-2:00pm

Zoom meetings, for fall semester, TBD for Spring semester

### **Veteran's Resource Center - Update**

Building. We have combined two offices in the I-building to make a new Veteran Resource Center. The center has lounge area, AV technology install, meeting space, fridge, computer areas. The Department has met with architects and discussed furniture and finishes. Construction will begin in the next few months.

### **Sand Volleyball - new courts**

This project began last year. Curriculum has been established for woman's sand volleyball. It will be going to the Board tonight, for approval. Bell showed the area the City has relinquished to the college. Shared the plan, where they would like to demo and create a sand volleyball. We are currently behind on construction, should be available in the spring.

### **Graphic Arts Move from W-building**

Bell discussed the potential move for the Graphic Arts Program. Looking at ways to give rooms W 246 and 243, to the District. This is because the District needs to move part of college police/dispatch out of the Mission Valley area. This is just a consideration. Primary consideration, is if we move Graphic Arts Program and move to a location, that has all the program needs. The District Architect is currently mapping out the facility on paper. He is also looking at rooms in the I-Building. Options will be reviewed with the School of Liberal Arts and the program before any plans are finalized. Heftmann pointed out to the committee that there was office space as well. A timeline for this project has not been established.

### **Announcements:**

It was asked if the annual parking survey would be conducted this spring. Bell indicated that it would be conducted spring 2023. Odu inquired about the design of the survey. Bell indicated that the survey was a physical count of spaces and types of parking.

### **Adjournment:**

2:00 p.m.

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