

MIRAMAR COLLEGE
FACILITIES COMMITTEE

May 06, 2021
1:00 p.m., Zoom

Present: Allen Andersen, Brett Bell, Lonny Bosselman, Berta Cuaron, Fred Garces; Adrian Gonzales, MaryAnn Guevarra, Alice Nelson, Darrell Rankin, Dan Willkie

Absent: Laura Gonzalez, Rebecca Nipp

Guests: Channing Booth, Reginald Boyd, Yolanda Giang, Dana Stack

AGENDA

Call to order: 1:04pm

- I. Approval of the Agenda** - Motion to approve: - MSC A. Andersen, Unanimous
- II. Approval of Past Meeting Minutes** - 04/08/2021: MSC- A. Nelson, L. Bosselman, Unanimous

Old Business

Facilities Master Plan – (B. Bell) –

B. Bell: Shared that we have had a consultant selected. The selection was approved on the last Board meeting. He will confirm, if it was the firm we recommended. Once that happens, I will schedule for meetings.

L Bosselman: Asked when they will be on board to start working?

B. Bell: Assumes they will start in June.

Will check everyone's availability. There is a short timeline to get it all done. Hoping to get some work done over the summer.

New Business

Miramar College Return-to-Campus – (B. Bell) –

B. Bell: Wants to review with the committee, the District's plan for Return-to-Campus.

Would like to review the return for this Fall and Spring.

There will be hybrid and face to face taught in Fall.

In Spring time, 100% face time on campus and hybrid. Schedules we had prior to pandemic, will return.

To Discuss

1) Will there be additional returning in the Fall?

2) Recommend the campus go through a process to see if the campus is ready to be open January 1, 2022.

Discuss concept in District level regarding vaccination.

L. Bosselman: Questioned if there are plans to bring classes back on in the fall?

B. Bell: We delayed schedule development by three weeks, to give Instruction to see if there are other classes that can be taught face to face or hybrid. There are significant planning, screening and cleaning process that need to occur. They need to be approved first.

L. Bosselman: Shared that they had to be face to face for that last year. Will there be support from Food Services and Bookstore, this fall?

B. Bell: There will not be Food Service available. Looking into food truck. The issue is some food trucks will not come out, due to the low amount, of students that are on campus.

San Diego Miramar College 2013-2019 Strategic Goals

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The Bookstore has a good process. 98% of books online, is shipped to students. There are exceptions, like for EMT, who need clothes. Bookstore has a window opening to assist those that need it. 2022 Bookstore and Food service should be open.

F. Garces: What services will be open, like library, etc..

B. Bell: Still looking into what Instructional Services are open. We are not permitted to be open to students on campus at this time. There are exceptions, for those that are by appointment and CDC guidelines are to be followed.

We see possibility for limited services for the fall semester.

M. Guevarra: Can you please share how sanitation and cleaning facilities on campus are?

B. Bell: CDC and County health guidelines have changed. Our current sanitation is, facilities come, to the class at the end of the day and does a trash removal and wipe downs.

It is done by building by building basis for deep cleaning. It is not done every day for each building.

We are providing FDA approved cleaning solutions and paper towels where there are frequent contacts. Our practice would follow the same practice for any room and building. Provide supplies for employees to do their own cleaning, as they seem fit.

F. Garces: What process will we have for temperature and vaccination checks?

B. Bell: We are currently are doing temperature and health checks for all that go on campus.

In regards to Vaccine, we do not know as a District, how we will be handling that. Once the vaccine has full VDA approval, there may be a requirement for employees and students need it. That is if we are still under the emergency health orders.

A lot of what we have been doing may change, it depends on emergency Health orders.

There are no final decisions on vaccines yet. There may be exceptions process in the fall semesters.

Plan From the District

- Identifies what Managers and Supervisors are responsible for
- Notify Risk Manager Immediately
- We will add more of Miramar College reporting
- Plan Identifies responsibilities for employees
- Discusses what to do for COVID-19 Exposures
- Focuses on Communication
- What Employees Must Adhere to

Reports of positivity on campus, have never been on campus transmission. Those employees that tested positive have not stayed on campus. We close that group, when there is a positive test. Our procedures have been successful. We record, screen and temperature check all that come on campus.

We only allow those in lab to be on campus, and leave once class is over.

M. Pasag: Questions regarding public on campus and precautions?

B. Bell: Looking for strategy for public health screening and implementing a product to support public on campus, as long as CDC and County Health Guidelines approve of that.

Return-To-Onsite Activities Criteria

- COVID-19 cases with COVID-19 symptoms – will not return to campus, unless all criteria are met.
- COVID-19 cases who tested positive but never developed COVID-19 symptoms will not return to work until a minimum of 10 days.
- If an order of isolate or quarantine is issued by a local health official, the employee will not return to work, until the period of isolation or quarantine is complete

Discussed a process on how departments, staff and will need to follow guidelines.

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Have a plan on how they will screen for health, how they will ensure masking, how they will ensure contact tracing, how they will assure social distance requirements.

L. Bosselman: Stated in regards to have distancing, you will need to have smaller classes. It depends on the size of the classroom. Productivity wise, you are down a little bit

A. Andersen: – Hoping to teach remotely on campus in the fall, in the office. What is the protocol for that?

B. Bell: The protocol has not been created 100% yet. Discussed what some of the protocols may be. For approval process for one faculty to be on campus remotely. Will need to Discuss, with VPs.

D Willkie: Discussed that their Dean and students use smartphones to check in. Their Dean has a google set up for faculty to do a check in.

B. Bell: Yes, we will have lesson learned from Auto, Diesel, and labs that are currently on campus. Top priority will be health and safety and second will be teaching and learning.

Anonymous and Confidential Hazard Reporting

- Training will be available online for folks coming on campus

General plan for coming back on campus: Screening, Physical Distancing, face mask, and hand sanitizing.

Discourage use of gloves. Lower chance of transmitting with sanitizing and washing hands, than wearing gloves. Only a small select of groups on campus, should be wearing gloves.

A. Nelson: If CDC drops emergency health order, in the Spring, will we be limiting the number of people in our office or business as usual?

B. Bell: The Key factor that we are looking for is the removal of the Federal Emergency Health Status. As soon as it is moved, I would anticipate, on who and how someone comes on campus will change. Unless there is a removal of emergency health, there should not change too much. We have never been through this, so we are not sure yet. In fall we will look for ways to reengage our employees and students to feel comfortable.

For Spring, it depends on how the Fall goes.

A. Gonzales: Several questions for student services.

- We are looking at internal for guidance and external for assistance.
- Internal will guide us on how we should approach what we will do.
- We will mirror.
- We will make adjustments, changes go.
- We are trying to figure out, how to best serve our students.

A. Nelson: We have so many great online processes and we may not see so many students, as before.

A. Gonzales: Shared that survey to students was done, and 20% wanted live services, 60 % want online and the rest do not care. The number that wanted live services may be smaller. We have to adjust to everything.

F. Garces: The government protocol, will it be in a pamphlet for their students that need it.

B. Bell: It will be in the plan for each department. It must be written in each reopening plan for each department.

Would like to do more town halls, like they have done. Received great questions and suggestions.

Many of you are bound by labor agreements. Many questions that had are called terms of negotiation.

Employees need to realize there are some questions that we cannot answer. They will need to go to their AFT or Employee Relations. A definitive answer may not be given to all questions.

In the Spring, be ready to be in an environment on the way we left, with some additions.

Facilities Committee Membership – 2021-2022

Will be couched

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Who will be here and who will leave?

Contact B. Bell offline to see what the committee will look like.

The committee will include Health and Safety

CGC is creating a Master Calendar, and it may affect some schedules. The schedule for this committee should be good.

Announcements

I. Next Meeting

September 2, 2021 1:00pm, Zoom

II. Adjourn at: 2:00pm.

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