

MIRAMAR COLLEGE  
**FACILITIES COMMITTEE**

December 5, 2019

1:00 p.m., N-206

---

**Present:** Allen Andersen, Brett Bell, Lonny Bosselman, Rebecca Bowers-Gentry (Sinkaset Proxy), Adrian Gonzales, Laura Gonzalez, Paulette Hopkins, Rebecca Nipp, Alice Nelson (Guevarra Proxy), Dan Willkie,

**Absent:** MaryAnn Guevarra, Namphol Sinkaset, Linda Woods

**Guests:** Roy Kinley, John Landicho, Pablo Martin

- I. **Approval of the Agenda** – MSC- P. Hopkins, R. Nipp, Unanimous
- II. **Approval of Past Meeting Minutes** – November 7, 2019: MSC – A. Nelson, Dan Willkie, Unanimous

**Old Business**

- 1) **Environmental Stewardship** (P. Martin) – Here on behalf of Environmental Stewardship Committee (ESC). When attending District Sustainability Committee meeting, there are no discussions regarding environmental issues. Sheila Madrack was the representative for ESC. She reported the Sustainability Committee did not have focus on environmental committee. The ESC committee would like to refocus on the topic.  
The next Sustainability Committee meeting at the District, is next Friday, 12/13/19. Chris Manis is Chairing the committee.

**B. Bell:** Questioned why the District did not want to discuss the topic?

**P. Martin** – Thanked Bell. Stated that there was no clarity from Sheila. There was some concern because there may be some push back.

The Miramar ESC would like to prioritize on recycling, and other environmental issues.

**A. Gonzales:** Requested a clarification on how sub committees work.

**B. Bell:** Current structure would be that the Facilities Committee would bring it to CEC, then CEC would determine if it should go out to other groups. Caveat is Bell will report out to CEC that the Environmental Stewardship should be looked at.

- 2) **Facilities Needs List Process** (B. Bell) – No progress has be made since last month. This business will stay on the list until it is completed.
- 3) **Future Strategies for Miramar Facilities Master Plan** (B. Bell) – Will pick up as new business #1.
- 4) **Facilities Request** (A. Gonzales) –  
**A. Gonzales:** Stated that a participatory committee would like to request an office for their committee.  
**B. Bell:** Stated that it is not standard for committees to have an office assigned to them.
- 5) **South Campus Infrastructure Status Update** (B. Bell) –Ultimate plan is to landscape this area of the campus. A vendor will be obtained to collect rocks and haul the rocks.

---

**San Diego Miramar College 2013-2019 Strategic Goals**

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

**R. Kinley:** Will have the removal beginning of year, landscaping will begin afterwards.

**B. Bell:** North and South campus will have new landscape

**J. Landicho:** Questioning if D1 should have a mark on the speedbump. There is no marker or sign leading up to the speedbump to let drivers be aware that there is a speedbump ahead. Stated that the speedbump is pretty high.

**B. Bell:** Stated that he will look into it.

- 6) **Parking Structure #3 EV Charging Station Upgrade** (B. Bell) – Stated that the project is complete. The vendor that is being used is Blink. Bell will be working on getting the link to Blink on campus the website. Bell stated gets he gets a lot of questions on how to use the station.

**B. Bell:** Updated the committee that there are stop signs on parking structure #3. He spoke with parking facilities and there will be temporary stop signs installed and permanent ones will be installed in beginning of the year

## New Business

- 1) **Formation of Facility Master Plan Committee** (B. Bell) – Would like to begin our Facility Master Plan Committee. Bell asked if the committee is committed to being in on the process and if they have suggestion. Bell questioned how to get people to be on the committee? He suggested to fold it into the monthly committee meeting. He would like volunteers and participation and suggested to increase our committee.

Bell would like each Senate to assign additional representatives to broaden our committee representative. He has Assigned Hopkins and Gonzales on the committee.

**A. Gonzales:** Questioned if the expanded members be for the Facility Master Plan Committee or the Facilities Committee?

**B. Bell:** Stated that he will add people to the task force, those in the current Facilities Committee and possibly add additional meetings.

**A. Gonzales:** Questioned in regards to agenda, would the Facilities Committee go over our agenda first and then go over Facility Master Plan Committee?

**B. Bell:** Stated that we may be able to hold off on the Facilities Committee agenda and focus on Facility Master Plan Committee.

Facilities Committee members that have committed to be on Facility Master Plan Committee are: A. Andersen, A.Gonzales, P. Hopkins, D. Lindsay, J.McCamby, , A. Nelson, R.Nipp, N. Sinkaset, and D. Willkie.

The projected time for the Facility Master Plan Committee will be a minimum one semester, and a maximum of two semester to complete the Facility Master Plan.

**B. Bell:** Will send the letter he passed out to the other constituent leaders to identify who they would like to identify from their list to add as a committee member.

**A. Nelson:** Questioned if it would be a good idea if someone from DSPS be on the committee.

**B. Bell:** We will be expecting Classified Senate to appoint someone. Bell clarified if she meant if DSPS should have someone from DSPS be represented in the committee. Bell will ask the District, if we can have a representative from DSPS as Subject matter expert.

**L. Gonzalez:** Stated that Bell should mention in the letter, that it should be a diverse committee.

---

### San Diego Miramar College 2013-2019 Strategic Goals

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

**B. Bell:** Will recommend to constituents, to provide a more cross section participation.

**A. Gonzales:** Suggested to bring up the suggestions discussed today up to CEC for approval.

**L. Woods:** Asked if a consultant is identified would they only work with committee and should consultants have a forum for the campus?

**B. Bell:** Will add the question Woods proposed, to the list for consultants.

**B. Bell:** Stated that the campus is in the process of revising Ed Master Plan. Will have to do the Ed Master Plan concurrently with Facility Master Plan Committee.

**P. Hopkins:** Would like to find a way to pull Facility Master items from Program Review.

## **Announcements**

### **I. Next Meeting**

February 13, 2020, 1:00pm, N-206

### **II. Adjourn at: 1:44 p.m.**

---

#### **San Diego Miramar College 2013-2019 Strategic Goals**

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.