

College Council Meeting Agenda

San Diego Miramar College

03/08/22 • L-108/Zoom • 1:00 pm – 2:30 pm

Members: Wesley Lundburg (co-chair), Laura Murphy (co-chair), Brett Bell, Adrian Gonzales, Michael Odu, Pablo Martin, Sean Young, Val Sacro, Kurt Hill, Dan Igou, Edward Borek, Mandie Hankinson, and Emily Smith

Alternates: Daniel Miramontez, Jorge Morales

Vacancies: Administrators: None; Classified Senate: Alternate; Academic Senate: Alternate; ASG: None

- A. Call to Order** – The meeting was called to order at 1:04 pm.
- B. Approval of Agenda and Minutes** – There was general consensus for to approve the 3-8-22 agenda. **Murphy** made a motion to approve the 2-22-22 meeting minutes. Seconded by **Martin**. There was no discussion. There were 8 yay votes, 0 nay votes, and 1 abstention. The motion carried.
- C. Public Comment** – There was no public comment.
- D. Committee Reports/Other (2-3 minutes)**
- **President’s Report** – **Lundburg** reported that the Remote Work Policy has been discussed at Chancellor’s Cabinet. It was decided that forms/requests will be accepted until April 1st and will be considered. Anything that is approved is only approved until July 31st. This is primarily because we can’t really evaluate how we are serving students but we also need to be in step with the District. **Gonzales** added that an announcement will be sent out locally. **Murphy** asked if there would be another callout for requests after July 31st. **Lundburg** confirmed and emphasized the importance of having supervisor/manager approval first. **Young** asked if there are criteria in place. **Lundburg** responded that there isn’t yet and the managers need to have that discussion, which is why no decisions will be made until at least the first week of April. **Martin** asked how this effects the contractual language for faculty’s 30 hours. **Gonzales** responded that he read VC Smith’s message as everyone needs to fill out the form. **Lundburg** added that all district equipment also needs to be returned; employees are expected to have their own equipment so the District is not liable. **Borek** wanted to clarify that this program is more of a preference. **Lundburg** responded yes, we have a responsibility to the taxpayers and a duty to provide service to our students; we will do it as we are able. **Shoostary** asked about medical exemptions/requests. **Lundburg** responded those are a different category. This will be an on-going discussion. This concluded his report.
 - **AS Report** – **Murphy** report that the Academic Senate has been working with ASG with their resolution and ways to implement it. She continues to work on the program viability workgroups, AB 705 reports, various surveys, etc. This concluded her report.
 - **CS Report** – **Young** announced that elections will be in April and May. The Classified Senate continues to discuss the content management workgroup recommendations. There are concerns regarding determining the appropriate person to update the content. This concluded his report.
 - **ASG Report** – **Borek** reported that ASG’s meetings will be fully in-person as of this Friday. Elections are open. There is also a survey out “Is Miramar Meeting Your Basic and Learning Needs.” He will bring the survey and the results to College Council. ASG is also voting on resolution urging the College to distribute HEERF funds for gas money. There are on-campus events on Wednesday and Thursday next week.
 - **Other** – There were no other reports.

E. Old Business:

#	Item	Initiator
1	Accreditation (Standing item) – Miramontez stated that he and Palma-Sanft continue to meet with the tri-chair teams. He encouraged anyone to reach out that needs assistance. The first draft of responses is due April 13 th . Palma-Sanft added that everything is on track to meet that deadline.	Miramontez/Palma-Sanft

F. New Business:

#	Item	Initiator
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1	<i>Program Initiation Process for bachelor's degrees</i> – Murphy stated at the last meeting, it was decided to have the names recommended for three workgroups by today. The programs included Advanced Transportation Technology, Paralegal, and Emergency Management Services. She asked if there was an update for Advanced Transportation because she heard the department may not be ready. Lopez responded that we will not be applying for the 2022 application period. The faculty and department are interested in applying down the road but there are some concerns to work out beforehand. Murphy thanked Lopez for the update and asked if the other appointments were made. Gonzales responded that most of the workgroup is made up by position or designee. Lundburg clarified that we don't need to charge right out of the gate with this if we need more time. Young asked if there would be support from the District for the programs. Murphy agreed that is a concern. Lundburg ensured that he would make this a part of the conversation. Gonzales added that he will take it to the next VPSS meeting. Odu added that this was brought up to VC Topham but she had no information. Lundburg asked if he could bring it to his next VPI meeting. Odu confirmed and added we always get stuck on the funding piece because we won't rob Peter to pay Paul. Murphy asked what the next steps are. She added that all the appointments have been made for Emergency Management but Paralegal is waiting on a few. It was decided to work on a timeline and get the groups together to determine the scope of work. Applications are due August 15 th . Murphy will follow up with Odu .	<i>Murphy</i>
2	<i>Assessment Software</i> – Murphy asked Miramontez if he had an update. Miramontez stated that he spoke with his counterparts at the other schools; the needs assessment was done through conversations and survey. VPSS shared with VC Topham. The District is working on a plan but faculty will have opportunity to play in the sandbox. Murphy noted this is not a minor change, there is lots of work and training. She hopes the next software is more integrative and user friendly. Miramontez responded that it is but only people on the District task force have tested it. Murphy stated that the survey is the missing piece. Lundburg will discuss with VC Topham.	<i>Murphy/ Miramontez</i>
3	<i>ASG Resolution for Zero-Cost Textbooks and OER (attachment)</i> – Borek shared ASG's resolution regarding Zero-Textbook-Cost and Open Educational Resources. He noted that Miramar is dead last for ZTC/OER. ASG is asking for a NANCE position in the library to assist in research, acquisition, and implementation of ZTC/OER. Murphy noted that this was passed at the Academic Senate. Lundburg asked for more details. Borek responded that Angela Boyd needs help and a NANCE is a good start. There is a culture shift of using OER but also, we need to be providing the resources. Miramontez thanked Borek and ASG for bringing this forward. He explained that 50% of Boyd's duties is OER. She could collect faculty needs while the NANCE does the research. It could work really well. Borek added that since this resolution was passed more faculty are stepping up. Lundburg asked Miramontez if he could dig in and summarize the details on the NANCE position. Bell actually recommended a non-classroom adjunct over a NANCE; we need to find the money regardless but would prefer a certificated faculty. Gonzales added that there are short-term and long-term links to HEERF. Odu will work with Gonzales on the HEERF piece. Barnard noted that there is a link to Guided Pathways too. Borek added one last point of clarification, this is not just textbooks but math labs and the like too.	<i>Murphy/Borek</i>
4	<i>HEERF Brainstorm</i> – Murphy stated that there is HEERF II and III money to spend. She asked that the parameters for the funds are and what are the campus needs. Bell stated there will be a call out for HEERF II funding requests this week. Categories include Student Re-Engagement, Health and Safety, Student Equipment and Student Basic Needs. Borek stated that the direct aid is beneficial and asked if HEERF could be used for the ASG Membership fee for all students even though it's not mandatory. Gonzales responded probably not and explained why the funds could be used to cover the student health fee but not this one. Lundburg pointed out that we are at time. We can either move this to old business for the next agenda or extend time. Murphy asked if we could host an open forum. There was consensus for this idea. Gonzales encouraged everyone to bring their ideas forward.	<i>Borek/Murphy/ Young /Lundburg</i>
5	<i>Planning Summit 2022 (attachment)</i> – Miramontez announced that the 11 th is deadline to apply for the virtual Planning Summit on Friday, March 18 th , 2022. He encouraged everyone to attend and for supervisors to support their staff to attend.	<i>Miramontez</i>
6	<i>ACCJC Annual Report 2022 (attachment)</i> – Miramontez stated that he will bring the numbers for the report back to the next meeting.	<i>Miramontez</i>

G. **Announcements** – There were no announcements.

H. **Adjourn** – The meeting adjourned at 2:34 pm.

I. **Next Scheduled Meeting:** *Tuesday, March 22nd, 2022 from 1:00 pm – 2:30 pm in L-108*

Link to the Recording:

<https://cccconfer.zoom.us/rec/share/kDzFqYZxqMqfebAyNEZI830KK7bVyn7Iq4bykAv8Xk0BwMctZAuoyMZ4cAktKR8Q.clPs3asCTwPQTNQA>