

**Minutes – Miramar College Academic Senate**  
3:30-5:00pm      **Mar 01, 2022**      Location: Zoom

**Senators Present:** Laura Murphy, Pablo Martin, Angela Romero, Josh Alley, Carmen Carrasquillo, Melissa Martinez, Dan Igou, Adrian Arancibia, Andy Lowe, Anne Gloag, Brit Hyland, Channing Booth, Dan Smith, David Halttunen, Dawn DiMarzo, Isabelle Martin, Judy Patacsil, Julia Kamp, Kevin Gallagher, Kevin Petti, Laura Gonzalez, Lisa Brewster, Lisa Munoz, Mark Dinger, Mary Hart, Mary Kjartanson, Otto Dobre, Patti Manley, Rodrigo Gomez, Ryan Moore, Scott Moller, Sheila Madrak, Wahid Hamidy, Desi Klaar, Heather Paulson, Kathy Pickham, Mary Woo, Najah Abdelkader, Yolanda Yslas-Thompson

**Absent:** Alex Sanchez (proxy: D. Igou), Cyndie Gilley (proxy: R. Bowers-Gentry), Monica Demcho (proxy: I. Martin), Desi Klaar, Leslie Marovich (proxy: M. Martinez)

**Other Attendees:** Claudia Estrada-Howell, Donnie Tran, Gabi Mansfield, Jesse Lopez, Kurt Hill, Mara Palma-Sanft, Mardi Parelman, Melissa Wolfson, Michael Odu, Randy Claros, Rebecca Bowers-Gentry, Stefanie Johnson-Shipman, Juli Bartolomei

Meeting called to order at 3:32 pm.

**I. Adoption of Agenda**

- The agenda and Consent Calendar were unanimously adopted unchanged. [Igou]

**II. Consent Calendar**

- A. **Academic Senate Meeting Minutes from 15 Feb 2022**
- B. **Approval for Continued Teleconferencing under AB 361 for 30 Days**
- C. **Support for Associated Student Government: Zero Textbook Cost Resolution**

**III. Executive Committee Reports**

**A. President - L. Murphy**

- Call for Interest: Bachelor's Degree Program Viability Review Workgroups
  - Murphy reported that Viability Workgroups for potential Bachelor's degree programs at Miramar in Paralegal, Advanced Transportation and Emergency Management are currently being initiated and interested faculty are asked to reach out to Murphy by March 8 so that the groups may begin their work in April.
- Call for Interest: AS Scholarship Reviewers
  - Murphy reported that applications were received yesterday and there is a need for 2-3 faculty to review and make recommendations by March 18.
  - Abdelkader, Carrasquillo and Manley volunteered.
- HEERF Funding
  - Murphy stated that the HEERF 2 institutional funding has not yet been distributed, and there is approximately \$1M in the balance. Faculty should watch for an announcement on these funds in the next couple of weeks.
  - There are also still funds available for hard to convert courses.
- Educational Services Report
  - Murphy reported that she met with the District VC of Educational Services and the other district AS Presidents; they discussed early alert systems, the district waitlist issues, and fraudulent enrollment. A workgroup might be formed to follow up on these issues.
- Other
  - The ASCCC has asked that information be provided via surveys in Math, English and ESL. Faculty were asked to watch for the language of the surveys this week and to provide feedback directly to SEEM Coordinators. The deadline for submission is March 14.

**B. President-Elect - P. Martin**

- Committee on Committees Update
  - P. Martin reported that he reached out to all committee chairs about their rosters.
- AS Elections Committee Update
  - P. Martin reported that two more individuals are needed to be part of the Election Committee. A callout was also made for faculty to consider running for the Senate Executive Committee.
- SOCIETY
  - P. Martin gave a shout-out to all faculty who are doing the critical work on hiring committees.
  - P. Martin gave a shout-out to three Miramar faculty poets and writers--Carmen Carrasquillo, Neil Kendricks, and Bernie Nofel--who were invited to read their creative works by the Oceanside Museum of Art.
  - D. Maduli-Williams was recognized for being an online teaching champion, as well as for her online accessibility project.
  - P. Martin announced that there will be a strategic planning meeting on March 16, and the Strategic Planning Summit will take place on March 18. Faculty were encouraged to RSVP to the Planning Summit.

**C. Chair of Chairs - D. Igou**

- Igou reported that the EMC has applied to the Chancellor's Strategic Enrollment Management Program, which is a year-long commitment. The VPI and EMC will also be attending the Strategic Enrollment Academy at UCSD in July.
- Igou stated that the CFHPC is meeting this week to modify their processes, so that they are more objective, more clear and more transparent.

**D. Treasurer - J. Alley**

- Alley reported that the balance is the same as last time (\$1242.97), plus an additional \$45.

**E. Adjunct Representative - M. Martinez**

- Martinez reminded adjunct faculty that it is a new month and hours need to be submitted monthly. Martinez asked that questions be forwarded to her or to your department's assistant.

**IV. Reports**

**A. College Equity Efforts - All**

- Patacsil reported that, at the BOT meeting, Miramar reported on their efforts on Ethnic Studies and participation in the newly formed council (JEDI).
- Murphy reported that GP efforts and equity efforts are increasingly aligned.
- Arancibia congratulated IDEA for their Black History Month events.

**B. Planning Summit - L. Brewster and J. Patacsil**

- Brewster said the Summit will take place on March 18 and an email from Val Sacro has gone out to all faculty to RSVP. Brewster encouraged everyone to put together a team to attend. The event will be extremely interactive and connect various efforts that are ongoing on campus. The Summit will be a virtual event.

**C. Program Review and Outcomes Assessment Committee - P. Manley**

- Manley reminded faculty to check their program review calendars to be sure to complete assessments on time. Program review is due on April 15 and Manley said that the Planning Summit will help faculty with the program review process.
- Manley reported that she will be holding weekly office hours for anyone with questions about program review.
- There are also a series of SLO talks led by CCC outcome coordinators every Friday.

**V. Business: Action Items**

**A. ConC Process for Appointment of Faculty to College and District Committees (2<sup>nd</sup> Reading) - P. Martin**

- A motion to approve the ConC Process for Appointment of Faculty to College and District Committees passed unanimously. [Arancibia]
- I. Martin asked how faculty can add their names to the DEI list. P. Martin responded that he was not entirely sure how to get on the list but that the President's office is managing the list. Murphy explained that the list is not secret and that she will ensure a callout is made for people to self-identify if interested.

**B. AB 705 Implementation Report (1<sup>st</sup> Reading) - M. Wolfson and S. Shipman**

- M. Wolfson explained that the State is requiring all CCCs to submit an AB705 Completion Improvement Plan along with supporting data. The District has compiled data for all three colleges and a summary of results was included in today's AS materials. One of the key findings is that students throughout the state are more successful in transfer-level Math and English courses when they start in pre-transfer level courses. Wolfson reported that there is work yet to be done with both Math and English offerings and articulation.
- Arancibia voiced concern over the State's "one size fits all" approach, emphasizing that there are disadvantaged populations with a desire to take pre-transfer level courses in English.
- A motion to suspend the rules passed unanimously. [Arancibia]
- A motion to approve the AB705 Implementation Report passed unanimously. [Carrasquillo]
- Submission date is March 11.

**C. Professional Development Plan (1<sup>st</sup> Reading) - L. Gonzalez**

- Gonzalez said this is the first time a PDP has been created at Miramar. The plan was presented and discussed at College Council. The plan includes goals and a timeline that are linked to strategic goals and GP.
- Murphy pointed out that PD is a 10+1 item and that the plan will now be going out to all constituencies for input and approval, after which it will go back to College Council.
- Murphy asked that faculty take this back to their departments and bring back suggestions or concerns.
- This will come back for a 2<sup>nd</sup> reading.

**D. Website Taskforce Recommendations (1<sup>st</sup> Reading) - P. Martin**

- K. Hill shared the latest document, which was included in today's AS materials. The goal of the task force is to keep the website more current. Hill said that the content must come from individual departments and areas. Hill clarified that areas of responsibility will be attached to the website, as well as a link to report website issues. The task force is also recommending the establishment of periodic and semi-regular website user group meetings.
- P. Martin said that collaborative work on the website is critical.
- Murphy encouraged senators to take this back to their departments and discuss, because the accuracy of the website is important and ultimately affects accreditation and student success. Send feedback to Murphy.

**VI. Business: Discussion Items**

**A. Back to Campus Planning - L. Murphy**

- This week is the second week of being back on campus part time. Full-time back on campus starts next week.
- Murphy noted that she is leaving this item open and asked for concerns or questions that she will bring to the administration.

- Arancibia asked about how the AS meeting online modality will work in the future and stated that his department wants to discuss this possibility at the next AS meeting. Murphy explained that a discussion on this topic occurred in detail at AS Exec regarding current Brown Act limitations and that there is a legal boundary that we will not be crossing. Murphy said she would consult with Exec to determine if there would be time to have this discussion item on the agenda, taking into consideration everything else the body needs to cover.
- Murphy reiterated that all options offered would be based legal requirements to comply with the Brown Act. As long as there is a State of Emergency, the Academic Senate can vote every 30 days under AB 361 to continue meeting in the current Zoom format. Currently, the anticipation is that the State of Emergency will expire at the end of March. After that time, the Academic Senate would have to follow Brown Act requirements for teleconferencing.
- P. Martin suggested that Senate meetings could be attended from public libraries and that the options for remote meeting within the law ought to be explored. It was clarified in the chat that the agenda would need to be posted at any location 72 hours in advance, and the senators listing that library as their location would actually need to attend from that library. Murphy reiterated that, after the State of Emergency ends, senators could continue to Zoom in as long as they provide their locations on the agenda. Murphy also suggested that, if faculty are concerned about safety, they could attend via their office and provide the office address on the agenda, since we are all supposed to be back on campus full time anyway.
- Murphy also suggested that this item could be discussed now under the “Back to Campus” item, if there are any additional suggestions and questions.
- Arancibia reported that approximately 75-80 percent of the boards that he is aware of will continue working online until 2024 due to the new law that was passed. Arancibia suggested that Murphy is not a lawyer and that lawyers could be brought in to contradict what she has explained are the legal limitations of the Brown Act. P. Martin clarified in the chat that the emergency declaration must be in place for us to meet remotely until 2024, and that it is expected to expire at the end of this month.
- Murphy stated that she has consulted with the district on the legal requirements for the Brown Act and that she needs to rely on our District’s guidance. Murphy has also spoken to the other district AS Presidents regarding Brown Act requirements and they are all on the same page. Once the State of Emergency ends, the AS will be required to follow Brown Act teleconferencing requirements.
- Lowe inquired as to whether exact addresses or merely cities need to be provided as locations. Bartolomei reported in the chat that exact addresses are required and that the public would need to be allowed to attend from that location.
- Murphy stated that there is legislation moving through the State legislature that could change some of the current elements of the Brown Act; for example, removing the requirements to publish addresses of all teleconferencing locations and allowing the public to attend from any private teleconferencing location.
- Murphy reiterated that we will need to follow these Brown Act requirements starting in April, if the State of Emergency is ended. Suggestions to circumvent the law will not be considered.
- If the Emergency Order is not lifted at the end of March, then we will have the discussion again under AB361.

**VII. Announcements and Public Comments**

- A. Abdelkader invited members of the body to the upcoming Arab Film Festival, which features various nationalities and menus celebrating Middle Eastern culture. The festival will be held starting on March 11 at the Museum of Photographic Arts. Please encourage students to attend.
- B. Brewster shared that the STEM IAST (*Interest Area Success Teams*) recently applied for a grant related to the mentoring program and are hoping to be successful. Brewster also reported that Miramar has been accepted into the REACH program and has been working with the VPI to put together a team to review the onboarding process for students age 27 and older from disproportionately impacted populations. Brewster reported that there are 45 people on campus actively involved in GP, not including the steering committee members.

The meeting was adjourned at 4:57 pm. The next meeting will be on March 15<sup>th</sup>. Please submit agenda items to both Laura Murphy and Juli Bartolomei.

Respectfully submitted,  
 Angela Romero and Juli Bartolomei