

**Minutes – Miramar College Academic Senate**  
3:30-5:00pm      **Feb 15, 2022**      Location: Zoom

**Senators Present:** Laura Murphy, Pablo Martin, Angela Romero, Josh Alley, Carmen Carrasquillo, Melissa Martinez, Alex Sanchez, Dan Igou, Adrian Arancibia, Andy Lowe, Anne Gloag, Brit Hyland, Channing Booth, Cyndie Gilley, Dan Smith, David Halttunen, Dawn DiMarzo, Isabelle Martin, Julia Kamp, Kevin Gallagher, Kevin Petti, Laura Gonzalez, Lisa Brewster, Lisa Munoz, Mark Dinger, Mary Hart, Otto Dobre, Patti Manley, Rodrigo Gomez, Ryan Moore, Scott Moller, Sheila Madrak, Wahid Hamidy, Desi Klaar, Heather Paulson, Kathy Pickham, Leslie Marovich, Mary Woo, Najah Abdelkader, Yolanda Yslas-Thompson

**Absent:** Judy Patacsil (proxy: C. Carrasquillo), Mary Kjartanson, Monica Demcho (proxy: I. Martin)

**Other Attendees:** Alex Stiller-Shulman, Allen Kuo, Bene Del Vecchio, Brett Bell, Donnie Tran, Edward Borek, Emily Smith, Kurt Hill, Laura Sweeney, Mara Palma-Sanft, Mardi Parelman, Michael Odu, Sunny Palmer, Juli Bartolomei

Meeting was called to order at 3:31 pm.

**I. Adoption of Agenda**

- The agenda and Consent Calendar were unanimously adopted unchanged. [Igou]

**II. Consent Calendar**

**A. Academic Senate Meeting Minutes from 01 Feb 2022**

**III. Executive Committee Reports**

**A. President - L. Murphy**

- Program Initiation Process for Bachelor's Degrees
  - Murphy reported that there is a need to form Viability Workgroups for potential bachelor degree programs at Miramar. Murphy will be sending out an email asking for interested participants.
- District Policy Advisory Committee
  - Murphy reported that this committee has officially been formed, and David Mehlhoff has been appointed to the committee.
- Brown Act for Participatory Governance Committees
  - Murphy reminded everyone that, although participatory governance committees do not need to comply with the Brown Act, Miramar has committed to comply with certain parts of it. Participatory governance committees may choose to continue convening via Zoom after the State of Emergency ends.
  - The AS must comply with all aspects of the Brown Act. Beginning this April, the AS will resume in-person meetings.
- Credit for Prior Learning Changes
  - Credit for Prior Learning changes have been made. Murphy said to contact VPI Odu with questions.
- Back to Campus Updates
  - Murphy reported that the phased-in return to campus will begin on February 21, with full-time on campus starting March 7. Murphy reminded everyone that the District's face mask policy remains in place. Those with questions should reach out to their supervisors.
  - Murphy reported that, beginning Fall of 2022, students taking on-campus classes will be required to have a booster shot. Murphy stated that communication with students will be distributed to the faculty.
- Upcoming AS Exec Elections
  - Murphy reminded the body that there are upcoming elections and asked those present to consider running for Vice President, Secretary, Treasurer and the two At-large positions (one contract, one adjunct).
- Other
  - Murphy recognized Administration of Justice Professor Scott Moller for winning the 2022 Dale P. Parnell Faculty Distinction Recognition award given by the American Association of Community Colleges.

**B. President-Elect - P. Martin**

- Committee on Committees Update
  - Martin reported that President Murphy declared Yolanda Yslas-Thompson the seventh adjunct senator by acclamation and congratulated Yslas-Thompson on her appointment to the AS.
  - Martin thanked those who responded to the emailed survey asking faculty to weigh in on the staggering of committee terms. The majority would like to see a March 18 deadline for committee chairs to get term limit information to the ConC.
- AS Elections Committee Update
  - Martin reported that, so far, there's been just one volunteer, and made a call-out for additional volunteers, noting that this should not require a lot of work. Interested faculty should contact Martin.
- SOCIETY
  - Martin gave a shout-out to Gloag, recognizing all that she contributes through events for faculty to "ramp up their games." Martin encouraged faculty to sign up.

**C. Chair of Chairs - D. Igou**

- Igou reported that the Chairs Committee and Enrollment Management Committee (EMC) will be meeting this Thursday. Igou said that HEERF II funds and cases of student fraud are on the agenda.
- Igou will call for a special election in April to fulfill the remainder of Igou's term as Chair of Chairs next year.

- EMC continues to discuss the role of the EMC at Miramar. The committee is considering two opportunities, which are in today’s Senate materials. The State Chancellor has a strategic enrollment management program next year that the EMC may apply for in order to obtain various resources. Igou reported that there is no direct cost to this program, other than travel expenses. Igou also reported that an Enrollment Management Academy will take place in July at UCSD. There is a currently unknown cost to this program, but the EMC will be considering it as well. Igou stated that either or both opportunities should be helpful with developing our strategic enrollment plan.

**D. Treasurer - J. Alley**

- Alley reported a balance of \$1242.97 (pre-scholarship, but the money is available for scholarships).

**E. Adjunct Representative - M. Martinez**

- Martinez welcomed Yslas-Thompson to the Academic Senate.

**IV. Reports**

**A. Professional Development - L. Gonzalez**

- Gonzalez reported on a document containing guidelines for professional development proposals and rubrics for funding (examples: conferences, webinars, travel, campus events with speakers, training). The document will be attached to the form so they come together.
- The Professional Development Canvas shell has more information, and Gonzalez encouraged those with questions to view that shell and to share this information with their departments.

**B. Accreditation - M. Palma-Sanft**

- Palma-Sanft highlighted three important dates for Accreditation. The first draft of the college’s Accreditation Report will be published on April 29 and shared with the college for feedback. A public forum to discuss this feedback will be held on May 27. A second draft will be published on October 14, with a public forum to follow. In February of 2023, the final report will be distributed to all constituencies for approval. Palma-Sanft noted that some dates may change due to District processes.

**C. Guided Pathways - L. Brewster**

- Brewster reported that a flyer was sent out to illustrate the interest area success teams. Brewster noted that there have been call-outs for classified staff as well as STEM faculty, and more targeted call-outs will go out. Brewster encouraged everyone to be engaged and involved with their interest areas and asked those with questions to contact her.

**V. Business: Action Items**

**A. College-Wide Program Review and Outcomes Assessment Plan (3<sup>rd</sup> Reading) - P. Manley**

- Manley reported that there were several questions about the plan that were addressed via email.
- Manley encouraged faculty to attend the Planning Summit in March and PROAC meetings to help the college determine what “quality program review” means.
- P. Martin asked how “quality,” mentioned numerous times in the document, would be defined. Manley noted that would be defined collaboratively by faculty in the different departments.
- VPI Odu stated that “quality” is an effort to move away from just checking boxes. He stated that a student-ready college requires looking at the work we do and asking tough questions about whether we are meeting students where they are and taking them where they need to be. Odu said that is the true holistic measure of quality. VPI Odu also stated that program review is not just the job of individuals, but every one of us. Everyone’s input is important.
- Murphy stated that the PROAC committee working on this would welcome any faculty member’s input.
- Petti stated that he has concerns about the intended or not intended supervision of program review. Manley responded that there is no judgment of individual department program reviews.
- A motion to extend time passed unanimously. [Carrasquillo]
- Parelman stated that her reading of the Outcomes Assessment Plan and what VPI Odu stated are inconsistent or “disconnected,” but that her concerns about the committee being a potential “arbiter of quality” were alleviated by VPI Odu’s statements.
- Murphy noted that nothing in the document changes what the AS approved in 2020-2021 for the PR/SLO Coordinator role and responsibilities.
- P. Martin suggested adding language to the document clarifying the meaning of “quality.”
- Abdelkader expressed concern over low enrollments and how to bring students back.
- A motion was made to approve the plan. [Sanchez] Discussion ensued about whether clarification language could be added to the plan.
- A motion was made to amend the motion to use VPI Odu’s language of “quality” for clarification. [P. Martin]
- The amended motion passed with two nays and three abstentions.

**B. Associated Student Government: Zero Textbook Cost Resolution (1<sup>st</sup> Reading) - E. Borek**

- Borek presented the average student textbook budget, noting that there has been a 1041% increase in textbook prices since the 1970s, which is over three times the rate of inflation. Borek said that Compton Community College has committed to all OER by 2025 and the Miramar Library currently has an OER resource guide. Borek reported that Miramar is currently dead last in the district for use of OER and is very low statewide.
- E. Smith (ASG Secretary) explained the various benefits of OER.
- Borek encouraged faculty to transition to OER and to encourage colleagues to transition as well.

- Borek shared various student stories about OER. Smith and Kuo both read several student experiences with resources they pay for but are unable to keep beyond the semester.
- The ASG resolution has been shared in the AS materials and asks for faculty to implement more zero-cost education resources and petition college leadership to hire a classified employee to research OER.
- Murphy commended the ASG members for their presentation and posted the resolutions. Comments and questions were solicited.
- Hart asked the faculty to remind students to use the library and that many of the more costly textbooks are housed within the library and available for students. Borek responded that constantly using the library is cumbersome and that the use of more OER is a way around that.
- Borek thanked the body for making space for them to speak.
- This will be brought back to a future meeting.

**C. ConC Process for Appointment of Faculty to College and District Committees (1<sup>st</sup> Reading) - P. Martin**

- Martin thanked everyone for the input and patience in developing this process.
- The committee wanted to highlight the idea of "given Miramar's efforts to move in a direction of intentional inclusiveness."
- Murphy said that two versions of the document have been distributed for comparison and encouraged faculty to bring this back to their departments.
- This will come back to the next meeting for a vote.

**VI. Business: Discussion Items**

**A. Facilities Master Plan - B. Bell**

- The Facilities Master Plan is looking at the campus over the next 15 years.
- Timeline: Will go to College Council on Feb 22, be put into a report at the end of February/March, reviewed, and will go to the Board of Trustees for approval in March/April.
- Bell said that this is the culmination of work that began this past summer. That includes conversations with schools and departments, as well as GP. A series of recommendations on buildings, landscaping, and general philosophical outlook on the campus have been distributed. Bell said that questions should be directed to managers or to himself.
- Del Vecchio, from Steinberg-Hart, presented the process, status, and proposed timeline of the project. Del Vecchio presented the physical recommendations that emerged from months of interviews, focus groups, etc., and emphasized that the Master Plan follows the GP framework. The specifics of which buildings would be lost and how the campus would be reoriented to include a Welcome and Multicultural Center were discussed. The hope is that this will be an access point that all would see upon entering campus, including welcoming open space with shaded seating. The western edge of campus would have a performing arts center and an English gallery that would be forward-facing to the community and display student work. The Child Development Center is another area anticipated to grow, and a new building is also being proposed, along with a community garden to establish open space in the middle of the campus. Vehicular circulation will change moderately to make this a more pedestrian-friendly campus. Parking recommendations were also covered, and a new parking structure will be constructed on the southern edge of campus. Remote learning, collaboration, and outdoor spaces have also been incorporated into the proposals. Newly oriented athletic fields (more conducive to the specific sports being played) are also part of the plan. More shaded areas are being considered with landscape architects for a revitalized Compass Point.
- Murphy thanked Del Vecchio and Bell for presenting this information that is new for most. Bell said that this presentation has been made to Classified Senate, ASG, and will go to College Council at the end of the month. Bell said that questions should ideally go through individual managers and that there is a tight timeline to get this plan to the BOT (in the Spring).
- Gilley asked about the proposed CDC, wondering if there would be new outdoor areas. Bell responded that, at this stage, major concepts are being developed and that, after this proposal is approved, individual architects will work with managers and faculty in specific departments where new buildings are being built (the programming stage).
- P. Martin asked for the background in developing pedestrian routes. Del Vecchio responded that this was developed with landscape architects, making sure that Compass Point would get more utilization, and that there were many discussions about controlled vehicular patterns.
- Murphy asked about the AS office and meeting facilities. Bell responded that this would move with the Welcome Center. Murphy also asked about MBEPS labs. Bell responded that the plan would allow for additional lab capacity in the school of MBEPS.
- Booth asked about funding for this project and how many years out the plan would be. Bell responded that there are two pathways of funding, including general obligation bonds.
- Moller asked about whether there were plans to update the Public Safety building. Bell responded that there was a meeting with Public Safety and that the primary conversations centered around connections to the north part of campus, and not necessarily renovations to the existing building. Moller commented that new signage is very important for directing students.
- Murphy confirmed that there will be additional opportunities for faculty input through their deans.
- Abdelkader asked whether space would be made for an art gallery akin to what exists at City. Del Vecchio responded that there will be an art gallery at the entrance of campus, as well as an exhibition space outside.

- Murphy inquired as to whether there was any consideration of the development of adjunct office space. Bell noted that the collaboration space can be used by employees (adjuncts as well). Murphy asked whether more private space for faculty-student interaction would be created. Del Vecchio said that expanding on this in the programming phase would be possible.
- Murphy thanked Del Vecchio and Bell for presenting and reminded the faculty that this plan has been sent in the AS materials.

## **VII. Announcements and Public Comments**

The meeting was adjourned at 5:07 pm. The next meeting will be on March 1<sup>st</sup>. Please submit agenda items to both Laura Murphy and Juli Bartolomei.

Respectfully submitted,  
Angela Romero and Juli Bartolomei