

SAN DIEGO MIRAMAR COLLEGE
Student Services Committee
 Wednesday, December 1, 2021
 3:00 – 4:30p.m.

Committee Members:

Mardi Parelman, Adrian Gonzales, Cheryl Barnard, Tonia Teresh, Nessa Julian, Alice Nelson, Damaris Garduno, Jill Dela Cruz, Lezlie Allen (absent), Reginald Boyd, Vincent Ngo (absent), Elaine Eng, Kandice Brandt, Kirk Webley, Monica Demcho (absent), Shawn Hurley, Rich Halliday, Marcella Osuna, Hanbing Zhang (absent)

Vacancies: Student (2)

MINUTES

- I. **Approval of the Agenda** - Motioned by Nelson, second by Teresh, agenda approved
- II. **Approval of Past Meeting Minutes, 11/3/2021** - Motion for approval by Hurley, second by Brandt, no discussion, minutes approved.
- III. **New Business**

#	Item
1)	<p>Committee Objectives and Actions - Breakouts</p> <p>Parelman initiated conversation for the activity. When in breakout room, each group reviewed the committee’s current goals and activities; created two “what to do” activities and lastly, brainstormed on “what we produce”. Gonzales reminded committee to focus on the items this committee can influence.</p> <p>Once committee reconvened as a whole group, each area shared out and discussed an overlap of goals, while beginning to identify one or two common goals to accomplish. Keeping in mind, the feasibility and resources required to move the initiative forward.</p> <p>Some of the feedback for potential goals included an increased focus on building and maintaining communication between faculty and students. One of the efforts to enrich this could include creating innovative methods to communicate with students such as providing students with a sdccd.edu email address, creating surveys on students preferred communication methods, hosting campus information sessions for faculty to be better informed, and campus information sessions and tours for students.</p> <p>Some additional suggestions for goals to work on were exploring data to better understand who our students are, improved communication with district student services council regarding policies and procedures and an early alert system.</p> <p>Boyd and Nelson noted the importance of targeting all communication styles for students. In addition, creating a seamless method of communication throughout the entire district regardless of what campus the students are attending is essential. All campuses of the district should convey the same message. One recent example of this would be the communication to students regarding uploading COVID vaccination cards. It would benefit the student’s experience if we were to create guides on how to use the tools we have available. Barnard pointed out we have wonderful tools available to us, however sometimes it is a matter of appropriately knowing where they are located.</p> <p>Parelman shared the District is coming together for potential collaboration to make a more advance early alert system. In the past, she has found student progress reports a helpful tool. This can be useful tool for students as they are able to clearly see what their status is in a course</p>

	<p>and how they are progressing in their studies. Barnard pointed out the power of the report is in allowing the opportunity to open a conversation about interventions. Garduno shared EOPS successfully uses a self-reporting tool within their program.</p> <p>Gonzales pointed out Perelman will pull together task group to gather information discussed at today's meeting, prioritize the initiatives and bring back to group to share at next meeting.</p>
2)	<p>Commencement 2022</p> <p>Barnard shared this year's commencement ceremony will be an outside event. Students will be recommended a four-guest maximum however; this will not be a ticketed event. The ceremony will be streamed. A limited amount of programs will be available; will plan to use QR codes. Students whom participate can pick up a copy of the program prior to the event in the Student Affairs Office. Parelman suggested archiving a copy of the program in the library.</p>

IV. On-Going Business

#	Item
1)	<p>Roundtable</p> <p><u>Julian</u> shared the ASC is recruiting for tutors in English, Math, Science, ELAC. Please refer to Tran. <u>Barnard</u> there will be a soft opening of Food Pantry in January. ASG would like to sponsor Welcome Event on campus the week before classes begin for the spring semester. Event will be on Tuesday, January 25, will include club fair, organizations, tours, services, food and music. <u>Gonzales</u> shared HEERF has provided ample funds for students. Applications for direct aid to students open on December 1 to December 7. Awarded students will receive \$1,000 in assistance. Funds will additionally be available in Spring 2022. Final drive for the vaccination incentives is ending for the fall semester. May have another round of awardees for Spring 2022.</p>

V. Other

VI. Next Meeting - February 2, 2022

VII. Adjourn

Previous Agendas may be found at <http://www.sdmiramar.edu/campus/governance/committees/ssvc>

San Diego Miramar College Strategic Goals Fall 2020-Spring 2027

- 1) **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.
- 2) **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.
- 3) **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making.
- 4) **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships.
- 5) **Diversity, Equity, and Inclusion** – Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community.

[ACCJC Accreditation Standards \(Adopted June 2014\)](#)

I. Mission, Academic Quality and Instructional Effectiveness, and Integrity

I.A Mission

I.B Assuring Academic Quality and Institutional Effectiveness

I.C Institutional Integrity

II. Student Learning Programs and Support Services

II.A Instructional Programs

II.B Library and Learning Support Services

II.C Student Support Services

III. Resources

III.A Human Resources

III.B Physical Resources

III.C Technology Resources

III.D Financial Resources

IV. Leadership and Governance

IV.A Decision-Making Roles and Processes

IV.B Chief Executive Officer

IV.C Governing Board

IV.D Multi-College Districts or Systems.