<u>**Committee Members**</u>:
Lisa Brewster (Co-Chair), Adrian Gonzales (Co-Chair), Michael Odu, Nessa Julian, Sean Young, Laura Murphy, Danielle Guerra (absent)
Vacancies: Classified Professional (2), Faculty (1) Guided Pathways Coordinator/ Co-Chair, Student (1)
Guests: Laura Pecenco, Hong Zhou, Rodrigo Gomez

<u>AGENDA</u>

I.   **Call to Order** – 1:33p.m.
    II.   **Approval of the Agenda -** Motioned for approval by Odu, second by Julian, agenda approved.
III.   **Approval of Past Meeting Minutes, 11/16/2021 -** Motioned for approval by Odu, second by Murphy, minutes approved.
IV.   **New Business**

#	Item
1)	**CA GP Presentation Recap** Gonzales pointed how it was valuable to have the ability to share ideas and discuss with the whole group at the presentation. Brewster agreed there was great team discussion. Encouraged everyone to review information shared and would like to revisit at a future meeting. Included suggestions and roadblocks that were discussed. Additionally pointing out would have liked to see the connection of the "homework" as the institute did not lend enough time for feedback. Looking forward to the next institute.
2)	**RP Group Conference Proposal** Brewster compiled information for proposal for RP group with the assistance of Gonzales and Solano; Murphy had opportunity to review, as they will be presenting the information together. The presentation will be an honest discussion of the journey the college has experienced with guided pathways, including the interest areas, student success teams and focusing on the inquiry and action phase with how that has led to strategies of our disproportionally impacted students. Activities had to be outlined. Will find out by mid-January if accepted. The conference will be In Garden Grove in April 2022.
3)	**REACH Participants** Brewster pointed out the next meeting is on Friday; however, need to finalize team membership/ participation. The ability to fill the vacancies for the team has been a challenge due to scheduling conflicts and already set workloads. Ideally would like to involve other individuals other than the core GPS team. Additionally shared concerns and expressed need for additional guidance from REACH to have a clear vision of goal to make an accurate decision to move forward with initiative. Odu stated the need to see what resources REACH can provide us, pointing out how this is an extension of guided pathways. If we are achieving our goals and efforts in a comprehensive framework within guided pathways, may not need to participate. Do not want to duplicate efforts. REACH's focuses on the student population ages 25 and above, we should already be including this population within our efforts within interest areas. Brewster, Odu and Teresh to meet on 12/8 to complete REACH homework due on 12/13.

	Brewster will attend REACH meeting on 12/10 to gather additional information and will bring back to GPS team leads and steering meeting. Intention is to gather a small synopsis of what REACH is and what is expected of the College. May anticipate sending a call out to the campus for participation.
4)	**Collation of resources for Faculty (ensuring Learning)**
	Brewster attended a workshop hosted by the CAGP institute were several useful resources were shared. One of the resources used was a "sandbox" from Valencia College; this is a "developmental shell" in our district. This is a public resource for faculty and students. The second resource was a checklist for faculty to use before the beginning of the semester to set-up a community within a class, both online and on-campus. This information was shared with Gloag and she intends to meet with Gonzalez to potentially develop a Professional Development opportunity for faculty using this model. The third resource were Canvas shells for interest areas. Within these areas, simple modules were created for students to complete, i.e. career exploration. Information was shared with Patel and she would be interested in creating something similar for our campus.
	Lastly, the area for guided pathways was outline is a simple manner where it was intuitive and explained key information to students, i.e. definition of each type of degree, intent to transfer to a university, and meta majors.
	Brewster pointed out we have many resources at Miramar; need to know where to access them.
	Currently we have a Professional Development Canvas Shell however access is a challenge.
	Would like to initiate conversations to start linking everything to make it accessible. Request is for funding for 3 ESUs, one for each of the three individuals selected to take stalk of what we have, what is missing, how to get out a clear message, how to fill in the gaps and how to connect all the pieces. Gonzales suggested getting additional input from broader campus to see if this would be useful. Murphy echoed, requesting additional information. Recommendation from committee is to discuss further in Spring 2022 for potential work to be completed in summer 2022.
5)	**NANCe Update**
	Gonzales shared the selected candidate initially accepted the position, but has since declined due to another job opportunity that better aligns with her career goals. The second selected candidate has since accepted a position within another office on campus. Thankfully will be able assist with the completion of some projects on an as needed basis. We will need to reopen position to fill position.

V.   On-Going Business

#	Item
1)	**Updates on Areas of Focus**
	a. Onboarding
	The announcement for Onboarding Design Team (ODT) went out. Claros is recruiting participants. This group will start with two projects. One will be a Canvas shell for Undecided students. This will be a focus for student whom mark undecided on their major and do not have an educational plan. This will focus on career exploration within the interest areas. The second project will be focused on the efforts of an FYE Program and how would we start one. These projects were selected based on research completed by the OST.
	b. Course Sequencing
	Pecenco shared the majority for the sequences are complete. Have reached out to the departments where information is still pending.
	Brewster shared she attended Counselor Retreat, some concerns where identified related to counselor January work schedules and ensuring adequate feedback from the department

		was received. It was agreed Webley will represent department at the next sequencing meeting.
	c.	**Mapper Project** Cain has completed five of the seven required excel worksheets for the project. Wanted to include descriptions on interest areas, however they may need to be incorporated later in the process. The results of the website survey have been received. Based on the feedback, students misinterpreted Canvas for the college website. Will have meeting regarding results with Cain, Hill and Brewster.
2)	**IASTs** Brewster shared two additional interest areas include Advance Transportation and Applied Mechanics and Health, Wellness & Public Safety. Requested for help with recruiting. Reminder some of the work is already being completed. People are concerned this would lead to additional workload.	

VI.   Announcements

Gonzales shared currently working on the end-of-year expenditure budget report. It is broken down into two components. It is organized by object code and by category. Will send completed report to committee to review, will needs approval from Bell before submitting into NOVA.

Brewster stated at the Regional meeting, it appears as though we may be able to carry over funds and specifics on how we intend to spend. Will find out more in February.

VII.   Adjourn – 3:00p.m.

VIII.   **Next Meeting:** Tuesday, February 1, 2022

---

* San Diego Miramar College Strategic Goals Fall 2020-Spring 2027

1) **Pathways -** Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.
2) **Engagement -** Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.
3) **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision-making.
4) **Relationship Cultivation -** Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships.
5) **Diversity, Equity, and Inclusion –** Build an environment that embraces diversity, equity, inclusion, anti-racism, and   social justice for the benefit of the college community.

**ACCJC Accreditation Standards (Adopted June 2014)

I. Mission, Academic Quality and Instructional Effectiveness, and Integrity
I.A   Mission
I.B   Assuring Academic Quality and Institutional Effectiveness
I.C   Institutional Integrity
II. Student Learning Programs and Support Services
II.A   Instructional Programs
II.B   Library and Learning Support Services
II.C   Student Support Services