**SAN DIEGO MIRAMAR COLLEGE**

**CLASSIFIED SENATE MEETING MINUTES**

**Tuesday, November 2, 2021• Zoom • 11:00 a.m. - 12:00 p.m.**

**Members**: Sean Young, Bill Pacheco, Val Sacro, Arnice Neff, Sandra Marquez, Sharilyn Wilson, Ryan Roper, Calvin Lee, Jill Griggs, Lynne Campbell, Malia Kunst, Alma Lowry, Anna Liza, Manzo, Meilani Peleti, Damaris Guarduno, Sara Griswold, Yolanda Giang, Kurt Hill, Jeanette Moore

**Vacancies:** Classified Senate Vice President, Clarissa Padilla

**Guests:** Daniel Short, Laura Murphy, Pablo Martin, Adrian Gonzalez, Lesley Pearson, Patricia Manley, Rodrigo Gomez

1. **Call to Order** 
   1. Meeting called to order at 11:05am
2. **Approval of the Agenda**-
   1. Motion to approve –Sharilyn Wilson
   2. Seconded – Jill Griggs
   3. Approved by vote – 11 “Yes”, 0 “No” votes” 0 abstentions
3. **Approval of Previous Minutes**
4. Revised Meeting Minutes from September 9, 2021
   1. Motion to approve – Damaris Guarduno
   2. Seconded – Meilani Peleti
   3. Approved by vote – 7 “Yes,” 0 “No,” 2 “Abstentions (Sharilyn Wilson, Malia Kunst)
5. Meeting Minutes from October 5, 2021
   1. Motion to approve – Sharilyn Wilson
   2. Seconded – Jill Griggs
   3. Approved by vote – 7 “Yes,” 0 “No,” 1 “Abstentions (Meilani Peleti)
6. Meeting Minutes from September 21, 2021
   1. Motion to approve – Jill Griggs
   2. Seconded – Sandra Marquez
   3. Approved by vote – 9 “Yes,” 0 “No,” 1 “Abstentions (Malia Kunst)
7. **Committee Reports/Other**
   1. None
8. **Additional Items:**
9. Ongoing dialogue: Equity[[1]](#footnote-1)
   1. Item not discussed.
10. **New Business:**

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| **#** | **Item** |
| **1** | CGAP 2.0 Agreement: Phase Two Participation Agreement for Guided Pathways (5 mins.) (Adrian Gonzalez)   1. Update on our participation as member of cohort receiving support from National Center for Inquiry and Improvement. Through this we get access to resource like consultants, workshops, webinars, and retreats with partner schools. Colleges must now pay $10,000 a year to participate (up to $30,000). Miramar has Guided Pathways funds set aside for this. Majority of funding goes toward retreats. 2. Classified are welcome to participate in all activities. Major activities: presentation mapper, student onboarding, core sequencing, Interest Area Success Teams (IASTs). 3. Adrian acknowledged that, although Classified are asked to participate, there is often not enough staffing available to support their participation. |
| **2** | Racial Equity for Adult Credentials in Higher Education (REACH) Program Supplement: Program to bolster graduation rates among Adult Learners and Students of Color. (10 mins.) (Adrian Gonzalez)   1. California Community Colleges reached out to President Lundberg and Lisa Brewster (Guided Pathways Lead) to participate in REACH program. Program is dedicated to enrolling and supporting adult learners (over 25 years of age) of color. Miramar would be working with other campuses to develop strategies to engage and create pathways for adult learners. Participation includes $11,000 grant and opens the campus up to $30,000 Adult Learner-Focused Enrollment Management Grant opportunity (campus would need to apply for the additional grant). 2. There is room for employers to be a part of the adult-learner pipeline plan. |
| **3** | Accreditation Updates and Information Packet: Information Dissemination Regarding the ACCJC Accreditation Changes. (10 mins) (Sean Young)   1. ACCJC issued a Guide to Institutional Self-Evaluation and Improvement. Available for review to provide guidance on accreditation standards. New accreditation cycle is about to begin. |
| **4** | Area of Responsibilities and Election Procedure Change: Minor Change to language regarding overlap of Senator Responsibilities - Action Item. (10 mins) (Sean Young on behalf of Terrie Hubbard)   1. There is overlap with Area G (Liberal Arts) and Area C (Dean’s Senior Secretary). We need to make a change to election and bylaws. Change will require 2/3 of the senate. 2. Sharilyn Wilson also proposed the language in Area C could be changed to “Administrative Assistant, as that is the correct title for the position. She further pointed out that there is overlap between area E (Dean of Student Affairs) and Area C Dean’s Office Personnel. 3. Meilani Peleti pointed out overlap in Area E Accounting, which technically falls into the Business Office (Area B). 4. Given the multiple classification/designation issues, Sean proposed sending to the Bylaws committee. 5. Motion to table discussion until the next meeting – Jill Griggs 6. Seconded – Damaris Guarduno 7. Approved by vote – 13 “Yes”, 0 “No” votes” 0 abstentions |
| **5** | AB 361 Changes: Vote needed to continue meeting via Zoom. Additional conversation regarding modality of Senate meetings moving forward. Action Item (15 mins.) (Sean Young)   1. Under AB 361, every month we are now required to vote to continue meeting via Zoom. 2. Hybrid is an option. Per Laura Murphy, we can either use emergency provision under AB 361 using teleconference, or use Zoom and publish home addresses. Val noted that some may still be teleconferencing as an accommodation for the exemption for vaccinations, thus we might want to keep Zoom. Sean had DGC meeting the following day and would inquire with them how they were handling Zoom Hybrid meetings. Physical copies of agendas do not have to be posted yet. We will need to resume posting paper copies in the meeting cabinet. 3. \*\*\*Motion to extend time for 15 minutes – Bill Pacheco\*\*\*    1. Seconded – Val Sacro    2. Approved by vote – 11 “Yes”, 0 “No” votes” 0 abstentions 4. Motion to continue meeting via Zoom – Kurt Hill 5. Seconded – Meilani Peleti 6. Approved by vote – 11 “Yes”, 0 “No” votes” 0 abstentions |
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1. **Old Business:**

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| **1** | None |

1. **Announcements:**

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| **1** | Bill Pacheco –   1. Happy Indigenous Heritage History Month 2. Dr. Deondre Smiles will be presenting on Indigenous Resilience November 4, 2021 3. (Presented for Terrie Hubbard) LIFT Seminar for higher ed professionals toward leadership Nov 15-18, 2021. 4. Justice & the Social Sciences Virtual Conference November 5, 2021 |
| **2** | Arnice Neff –   1. Special Elections ballots are open until Thursday at 5pm. |

1. **Round Table**

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|  | None |

**Adjournment:** 12:15 PM

**San Diego Miramar College 2020 – 2027 Strategic Goals**

1. **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success
2. **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success
3. **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making
4. **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships
5. **Diversity, Equity, and Inclusion** - Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community

1. Additional items will be addressed contingent upon time. [↑](#footnote-ref-1)