

Minutes – Miramar College Academic Senate
3:30-5:00pm **Feb 01, 2022** Location: Zoom

Senators Present: Laura Murphy, Pablo Martin, Angela Romero, Josh Alley, Carmen Carrasquillo, Melissa Martinez, Alex Sanchez, Dan Igou, Adrian Arancibia, Andy Lowe, Anne Gloag, Brit Hyland, Channing Booth, Cyndie Gilley, Dan Smith, David Halttunen, Dawn DiMarzo, Isabelle Martin, Judy Patacsil. Julia Kamp, Kevin Gallagher, Kevin Petti, Laura Gonzalez, Lisa Munoz, Mark Dinger, Mary Hart, Mary Kjartanson, Monica Demcho, Otto Dobre, Patti Manley, Ryan Moore, Sheila Madrak, Desi Klaar, Heather Paulson, Kathy Pickham, Leslie Marovich, Mary Woo, Najah Abdelkader

Absent: Lisa Brewster (proxy: P. Martin), Rodrigo Gomez

Other Attendees: Adrian Gonzales, Alex Stiller, Brett Bell, Clarissa Padilla, Donnie Tran, Gabi Mansfield, Mara Sanft, Mardi Parelman, Michael Odu, Terrie Hubbard, Wesley Lundburg, Juli Bartolomei

Meeting called to order at 3:31 pm.

I. Adoption of Agenda

- The agenda and Consent Calendar were adopted unanimously, with the following change: Item VI.B was reordered to follow the Consent Calendar, allowing President Lundburg time to address the body. [Igou]

II. Consent Calendar

- A. **Academic Senate Meeting Minutes from 07 Dec 2021**
- B. **Approval for Continued Teleconferencing for 30 Days under AB 361**
- C. **Approval of ASCCC Regina Stanback-Stroud Diversity Award Nominee: IDEA Committee**

III. Executive Committee Reports

A. President - L. Murphy

- AS Executive Committee Positions
 - Murphy announced that positions on the AS Executive Committee will be open for election in the spring: Vice President (tenured contract), Secretary, Treasurer, and Two (2) Faculty-at-Large (one contract and one adjunct). Terms are one year (July 1, 2022, to June 30, 2023). The Constitution and Bylaws recommend that potential candidates have served as an Academic Senate senator for at least one full-year term. The Elections Committee will be formed.
 - It was clarified that the adjunct Faculty-at-Large does not need to have priority of assignment.
- Associated Student Government Updates and Zero Cost Textbook Resolution
 - The ASG has created a student email listserv, given that Miramar students do not have college email addresses. Faculty should encourage their students to join it.
 - ASG has passed a resolution on Zero Textbook Cost and Open Education Resources that should be shared and discussed with individual departments. Representatives from the ASG will be at the next meeting to discuss it.
- Other
 - Murphy shared the names of faculty members on the Health, Wellness and Public Safety (HWPS) Interest Area Support Team (IAST).
 - Brewster will send information about CAGP and REACH upcoming events. There are going to be open slots, so interested faculty should contact Brewster.
 - Program Mapper: Fine tuning this semester to be ready in Fall 2022.

B. President-Elect - P. Martin

- Committee on Committees Update
 - Martin made a call-out to serve on the AS Elections Committee.
 - Martin said that there was a delay, but the ConC website is now up and running.
 - Martin will send out an updated list of committee needs.
 - Martin made a call-out for anyone interested in placing their names on the DEI list.
- SOCIETY
 - Martin made a shout-out to everyone (faculty) for their flexibility.
 - DECC is looking for participants. Interested faculty should contact L. Gonzalez.
 - Martin made call-outs to join the Campus Read, Community of Practice on Ungrading, and Indigenous Communities working groups. Interested faculty should contact L. Gonzalez.

C. Chair of Chairs - D. Igou

- Igou reported that the CFHPC will meet this Thursday and that the Chairs Committee and Enrollment Committee have not yet met this semester.

D. Treasurer - J. Alley

- Alley reported a balance of \$1242.97.
- Murphy asked faculty who have yet to pay AS dues to consider doing so.

E. Adjunct Representative - M. Martinez

- Martinez reminded adjuncts to send in their office hour and committee service forms; faculty with questions should reach out to their dean or dean's assistant. Adjuncts can get paid for office hours.

- Woo asked Martinez if there is a need to resubmit forms for getting paid as senators. Martinez responded that these forms should be submitted every month.

IV. Reports

A. College Equity Efforts - All

- Patacsil stated that the LEAD office is currently compiling a flyer for events commemorating Black History Month. Faculty should let the LEAD office know if they are doing anything so they can put it on the combined flyer.
- Patacsil also said that the LEAD office has created Zoom backgrounds for Black History Month and Asian Lunar New Year. Interested faculty should visit the LEAD office website.
- The Planning Summit will take place on March 18.
- The Career Center will be holding a workshop on February 23 to focus on equity and honor Black History Month.
- Tran stated that a seminar on *Welcoming Refugees with Dignity* will be held on February 23. He will email a reminder.
- I. Martin shared the website pexels.com, which has images that are inclusive of various underrepresented populations.

B. IDEA - J. Patacsil

- Patacsil reviewed various Black History Month events that are upcoming and asked faculty to share the events with their students. A flyer is forthcoming.
- Patacsil also expressed gratitude to the AS for the nomination of the committee for the ASCCC Regina Stanback-Stroud Diversity Award.

C. Professional Standards and Ethics Committee - C. Carrasquillo

- Carrasquillo and Parelman presented the mission and purpose of this committee, emphasizing *Prevention and Education*, and *Mediation*. The former includes implicit bias training, intercultural and interpersonal communication training, civility and respect policy, as well as other strategies. They are working in conjunction with the Professional Development Committee to get a guest speaker.
- Motion to extend time passed unanimously.
- Parelman shared a free opportunity for faculty through Go2Knowledge.com. Accounts are free and several topics are especially relevant to our campus.

V. Business: Action Items

A. College-Wide Program Review and Outcomes Assessment Plan (2nd Reading) - P. Manley

- Manley reported that this plan was shared with the senators in their AS materials in early December and has gone through various campus committees.
- Manley reported that the only change since December was a wording change to identify hourly or part-time classified professionals to support the program review and outcomes assessment process. Manley stated that conversations are ongoing regarding hiring additional hourly employees to work on program review, if they cannot get a dedicated position.
- Martin expressed concerns about the Facilitator role and whether there might be a contractual issue. Manley clarified that there are no changes that will conflict with the CGH or AS C&B and that her position assignment hasn't changed. Murphy stated that, in the case of contradictions or other issues, those specific items can be resolved.
- Carrasquillo asked whether the edits to the document can be reviewed. Manley reminded senators that the only change since December was the wording about classified professionals.
- Petti asked whether this action item was time sensitive. Manley responded that waiting another two weeks should not be detrimental, but stated that this does need to move along through the process so it can be put in Accreditation, noting that VPI Odu and Dean Miramontez asked for a Program Review Outcomes and Assessment Plan for the next three years to be put in place.
- Motion to extend time passed unanimously. [P. Martin]
- Motion to postpone the vote on this item to the next meeting passed unanimously. [Arancibia]
- Murphy encouraged senators to read the document, as this will be a third read and the Academic Senate is arbitrarily inconsistent on the length of time it allows senators to review items. Manley also encouraged faculty to read the document and to discuss changes outside of the AS floor. Send feedback to Manley, preferably before their meeting on Monday.

B. 2022 Academic Senate Election Committee - P. Martin

- A call-out was made for anyone who wishes to serve on the AS Elections Committee. Volunteers should contact Martin.
- The Elections Committee needs to be established so nominations can be opened and the election can take place in April.

VI. Business: Discussion Items

A. Faculty Mentoring Program - L. Murphy

- Murphy stated that, with so many new faculty positions coming on board, there is a real need for a Miramar-specific mentoring program.
- Murphy said that VPI Odu has indicated that there is no funding for it. The plan now is to go to the Professional Development Committee to have them develop the program and then work with the Professional Development Coordinator to implement it in the fall. Murphy encouraged those with concerns to reach out to her or L. Gonzalez.
- Martin thanked Murphy for bringing this up and asked whether City and Mesa (as well as other colleges) have such a program that is supported. Demcho said that Mesa has a structured program. Gonzalez said that Mesa has a 1.0 release

time Professional Development Coordinator. Gloag stated that, as the Online Mentor, she works with counterparts at other campuses and noted that Mesa has both a full-time Online Mentor position as well as a full-time Instructional Design Coordinator. Gloag stated that she does not know what City does.

B. COVID Policies and Processes / Return to Campus - L. Murphy and W. Lundburg

- Murphy thanked the College President and Vice-Presidents for attending to speak. Murphy also discussed documentation that has been distributed, new signage, and mask availability around campus. Additionally, more Covid tests and N-95 masks are forthcoming, and the Cleared4 app is currently operating.
- President Lundburg thanked the body for reordering the agenda. Lundburg explained that Spring 2022 reopening got thrown off by the emergence of Omicron, noting that vaccination does not appear to have an impact on transmission. Lundburg also referenced San Diego County Covid data, stating that the numbers remain high. Lundburg acknowledged those experiencing consternation with decisions that have been made recently, emphasizing that he and other administrators are present to listen. With that, Lundburg opened this up to questions.
- Woo asked about the continued usage of cloth masks, saying that approximately 10 percent of her students still wear cloth masks. Gonzales added that students should either double-mask (cloth and surgical) or use surgical masks. Woo's follow-up question was where to go to obtain masks, and Gonzales said to contact the chairs and deans. VPI Odu added that faculty should reach out to the deans if supplies are missing.
- L. Gonzalez asked for updates on the Cleared4 App. Dean Gonzales responded that, beyond the color-coding, that it is most important to look for the current date. Information on this has been sent out to the faculty.
- Martinez asked on behalf of an adjunct for further clarification on the merging of the app with class rosters. Gonzales said that faculty should feel confident that their students have all been vaccinated. In cases in which a student has a medical exemption, the app is most important. Martinez asked whether faculty should ask students whether they are vaccinated when distributing add codes. Gonzales said that verifying vaccination before giving out add codes is valid, stating that faculty may also work through Student Services.
- I. Martin asked what students without a smartphone can do to verify their vaccination status and Gonzales responded that their status can be printed at Student Services.
- VPI Odu asked P. Martin to comment on his experience on campus during Fall 2021. Martin stated that verifying vaccine status and ensuring mask usage was very easy and invited anyone with questions to speak with him.
- Murphy asked about what processes to follow in cases in which students refuse to comply with vaccination and masking. Gonzales responded that disciplinary measures, including suspension from school, could be used, stating that all of these are issues of classroom management. Lundburg added that faculty ought not to get involved in ideological arguments about these matters.
- Mansfield expressed concern about an email she received from a student in quarantine after receiving a positive test and wondered how she could obtain details because she was not informed. Dean Gonzales said the protocol is to notify the dean, who notifies Student Services, who then notifies the District.
- President Lundburg added that everyone should keep in mind that quarantine does not necessarily mean a positive test.
- Manley asked about online students who report a positive test. Lundburg responded that the same Covid reporting procedures should be followed with online students.

VII. Announcements and Public Comments

A. Academic Success Center: Spring 2022 Services - D. Tran

- Tran asked faculty to encourage their students to self-enroll in the ASC so that services can be accessed.

The meeting was adjourned at 4:49 pm. The next meeting will be on Feb 15th. Please submit agenda items to both Laura Murphy and Juli Bartolomei.

Respectfully submitted,
Angela Romero and Juli Bartolomei