

**San Diego Miramar College
Committee on Committees (ConC)**

Meeting Minutes

10/19/21; 5:00-6:00 PM via Zoom

This Zoom meeting was recorded. If you would like a link to it, please contact the Committee on Committees Chair: pmartin@sdccd.edu.

Members: Pablo Martin (Chair), Laura Murphy, Angela Romero, Josh Alley, Alex Sanchez, Carmen Carrasquillo, Melissa Martinez, Dan Igou

I. Call to order

II. Approval of agenda

1. This includes the consent agenda: approving and finalizing uncontested committee appointments (not including screening committee appointments)

III. Approval of minutes

1. There was discussion about the purpose and content of minutes.
 - a. One position was that minutes should be as concise as possible, following Robert's Rules of Order and the CIA/ College Governance Handbook recommendations.
 - b. Another position was that the minutes should state the different positions taken on each topic in addition to their final results.
 - c. A third position was that while minutes should be concise, given the ConC is a new committee and is working out a lot of new processes, it might be beneficial to future ConCs to be able to see how these early discussions went.
2. Based on these discussions, all minutes (9/28/21, 10/5/21, and 10/12/21) were tabled to allow members to review them carefully on Google Docs prior to the next ConC meeting, which is TBD.

IV. Business:

1. Discuss and confirm governance committee membership for faculty who wish to fill contested vacancies:
 - a. **Technology Committee**
 - 1 Liberal Arts Designee position:
 1. Alex Scavone (Philosophy, Adjunct)
 2. Channing Booth (Music, Contract; this would be their second committee)

The committee began reviewing the Technology committee first.
Alex Sanchez made the motion to clarify the ConC process regarding contract faculty who already serve on a committee should have lower "priority" for selection than adjunct faculty who do not already serve on a committee.
(Melissa Martinez seconded the motion)

The motion passed unanimously.

A motion was made to appoint Scavone. (Motion was made by Josh Alley, seconded by Dan Igou)

The motion passed unanimously.

b. Environmental Sustainability Subcommittee

1 Designee position:

1. CL Caffrey (Biology, Adjunct)
2. Alex Scavone (Philosophy, Adjunct)
3. Gabi Mansfield (Biology, Adjunct)

Scavone was removed from contention as he was appointed to serve on the Technology Committee.

Based on the ConC Process, a motion was made to appoint Mansfield "in order to increase diversity on this committee" (Laura Murphy made the motion, Josh Alley seconded).

The motion passed, 5:3.

For: Laura Murphy, Angela Romero, Josh Alley, Alex Sanchez, Dan Igou
Against: Pablo Martin, Carmen Carrasquillo, Melissa Martinez

2. Review guidance and clarifications to the ConC Process to decide if our ConC can move forward with some or all of the screening committee approvals or if we need the A.S.'s endorsement.
 - a. Feedback received from the preceding A.S. meeting (on 10/19/21)
 - i. The A.S. did not provide any feedback or recommendations at the meeting, but Martin and Murphy presented a slideshow with the various options for how to resolve lack of consensus in the screening committee roster. :
 - 1.
 - b. Feedback received at the district-wide ConC meeting (on 10/12/21)
 - i. Martin shared the inconclusive and often contradictory positions that resulted from the meeting with the group and referenced the email summary he sent the previous week if anyone wanted to discuss these in greater detail.
 - c. Feedback received from Vice Chancellor, HR Greg Smith

- i. Smith did not reply to Martin's requests for clarification or to attend the A.S. meeting earlier that day.
 - d. Review City's ConC Process
 - i. The group reviewed City's process.

It was suggested that this be brought to the Chair of Chairs meeting on Thursday, 10/21.

Martin clarified that this process does not include sharing the list of parties originally interested in serving on screening committees but only those selected. Martin suggested Miramar's process should do so.

Carrasquillo suggested that Miramar use this form, or something based closely on it, to be able to start using it as soon as possible.

3. Discuss and confirm screening committee membership:

a. **Instructional Lab Technician-Aviation: Due by 10/1**

- 1. Faculty (program director): Lonny Bosselman
- 2. Faculty (contract): Dan Smith

There was no discussion of note.

A motion was made to approve the screening committee. [Motion made by Murphy, seconded by Sanchez.]

The motion passed, 7:1

For: Pablo Martin, Laura Murphy, Angela Romero, Josh Alley, Alex Sanchez, Melissa Martinez, Dan Igou

Against: Carmen Carrasquillo

b. **Contract Faculty-Aviation: Due by 10/1**

- 1. Faculty (counselor): Lisa Clarke
- 2. Faculty (dept. chair): Max Moore
- 3. Faculty (contract): Larry Pink

Carrasquillo shared concern regarding the apparent lack of diversity that this screening committee represented.

Murphy raised the point that the list above included all individuals who volunteered to join the screening committee and that additional college-wide faculty had over 2 weeks to submit interest and did not. It was also noted that there was diversity with respect to women on the committee. The Chair and Dean followed the process and forwarded this committee and to suggest that they change it would be to go against the position stated that very afternoon at Academic Senate, that the "ConC is not going to tell departments who should be on their committees".

Concern was raised that the process wasn't followed, in that the Chair and Dean were not tasked with employing a diversity or equity lens in their process, nor did they provide a list of faculty interested in serving. Martin shared his concern that some faculty serve on multiple hiring committees and that part of the reason for the ConC and the updated College Governance Handbook was to address diversity of all types on our committees and to hear from a broad swath of faculty voices. Murphy countered that this concern of faculty serving on multiple screening committees has never been suggested as a criterion for appointment.

A motion was made to approve the screening committee. [Motion made by Murphy, seconded by Sanchez.]

The motion passed, 6:2

For: Laura Murphy, Angela Romero, Josh Alley, Alex Sanchez, Melissa Martinez, Dan Igou

Against: Carmen Carrasquillo, Pablo Martin

c. **Vice Chancellor of Facilities (District): Due by 10/1**

1 faculty representative: Sheila Madrak (Biology, Contract)

There was no discussion of note.

A motion was made to approve the screening committee. [Motion made by Martin, seconded by Carrasquillo.]

The motion passed unanimously

4. The Biology and Chemistry screening committees were not addressed, although it was noted that the Biology list may be incomplete and should include Alex Sanchez. Martin will contact the Dean and Chair of the Biology department to clarify the proposed screening committee.

5. Discuss/finalize staggering of term limits: the ConC membership was reminded to follow up with Martin regarding questions that we might want to ask committee chairs to help us specify term limits

V. Roundtable

1. Meeting time: Only four ConC members have completed the Doodle poll so the group was reminded to complete it ASAP. So far, the best day is still Tuesday from 5:00 to 6:00 PM

VI. Adjournment