

**San Diego Miramar College  
Committee on Committees (ConC)**

Meeting Minutes

10/12/21; 4:00-5:00 PM via Zoom:

<https://cccconfer.zoom.us/j/94663090977?pwd=cGdpUVNnT05iRDdR2engzcUFTeTFRQT09>

This Zoom meeting was recorded. If you would like a link to it, please contact the Committee on Committees Chair: [pmartin@sdccd.edu](mailto:pmartin@sdccd.edu).

**Members:** Pablo Martin (Chair), Laura Murphy, Angela Romero, Josh Alley, Alex Sanchez, Carmen Jay, Melissa Martinez, Dan Igou

**I. Call to order**

**II. Approval of agenda**

1. This includes the consent agenda: approving and finalizing uncontested committee appointments

**III. Approval of minutes**

Given the many suggested changes to the minutes shortly before the meeting, they were tabled so that members could have time to review them properly prior to the next meeting. In this discussion, Murphy raised concerns that the original minutes did not follow the Collegiality in Action and College Governance Handbook's recommended style and were too detailed, potentially biased, and should be streamlined to focus only on the main points and results of each discussion. Martin noted that he endeavored to be impartial in composing the minutes, seeking to provide only as much detail as necessary.

**IV. Business:**

1. Additional Meeting Times: There was discussion about when to specify a regular meeting in addition to the 2<sup>nd</sup> Tuesday from 3:30-5:00 for the ConC to meet. Some members expressed aversion to meeting at 5 PM. Other members expressed that 5 PM meetings, while not ideal, should be an option when there is an urgent need to appoint committee members. Martin offered to create a Doodle Poll asking for general, daily availability in any given week that will include a 5 PM start time as an option.
2. Sharing Recordings of ConC Meetings in Minutes: Martin opened the discussion by apologizing for not bringing this to the ConC at the first meeting of the year. He stated that in the past, he asked the committee he chaired for their permission to

share the zoom recordings of their meetings and forgot to do so again with the ConC. Igou and Sanchez expressed concern over the ways the recordings could be misused or abused if they are shared openly and publicly in the minutes. It was suggested that the recordings instead be available only upon request. This motion was approved unanimously by the committee [Motion made by Carrasquillo, seconded by Sanchez.].

3. Confirm Governance Committee Membership for Contested Vacancies: The committee encountered a number of questions and challenges in applying our process to appointing the new member for the Environmental Sustainability Subcommittee and the Technology Committee.
  - a. These questions and challenges include: How do we rate or prioritize the selection criteria in Step 3, namely ethnicity and board-protected classes? What if folks don't feel comfortable sharing that information? Should we use a rubric when scoring, and if so, how would that work? Should we take a holistic approach to the selection criteria and assessing the candidate's alignment with the stated purpose of the committee?
  - b. As the meeting was already running long and into another ConC-related meeting, we decided to postpone our appointments until the next ConC meeting.
  - c. The committee will bring these questions to the A.S. body on 10/19 at 3:30 to hopefully get more direction on moving forward.
  - d. Issues that the ConC believes we can address without A.S. input
  - e. Identify those issues that should be addressed at the next A.S. meeting

## **V. Roundtable**

## **VI. Adjournment**