

SAN DIEGO MIRAMAR COLLEGE
Guided Pathways Steering Committee
 Tuesday, November 16, 2021, 1:30 – 3:00p.m.

Committee Members:

Lisa Brewster (Co-Chair), Adrian Gonzales (Co-Chair), Michael Odu, Nessa Julian, Sean Young (absent),
 Laura Murphy, Danielle Guerra

Vacancies: Classified Professional (2), Faculty (1) Guided Pathways Coordinator/ Co-Chair, Student (1)

Guests: Anne Gloag

MINUTES

- I. **Call to Order** – 1:34p.m.
- II. **Approval of the Agenda** - Motioned for approval by Julian, second by Odu, agenda approved.
- III. **Approval of Past Meeting Minutes, 11/2/2021** - Motioned for approval by Odu, second by Guerra, minutes approved.
- IV. **New Business**

#	<u>Item</u>
1)	<p>CA GP Presentation Review</p> <p>Brewster and Gonzales reminded committee Miramar is part of the California Guided Pathways consortium. There are approximately twenty colleges within our cohort. There are four components to what California Guided Pathways provides us. One component is a consultant, Kay McClenney. She provides individualized meetings with her for advice and guidance. The second component is a webinar series. These are generally topical in nature, providing professional development for faculty and staff. Based on topic, these seminars can be made available to the broader campus. The third component are the institutes. This includes a live, two – three day event where a select group of individuals are selected to attend. The fourth component includes a once a month virtual consortium. This is where presentations are shared by colleges on the challenges they have faced on campus and other colleges are able to provide input and suggestions for problem solving.</p> <p>Our college's presentation scheduled for December 2, 2021. Deadline to submit PowerPoint presentation by November 29 at noon. Attendees will include Odu, Brewster, Penceco, Claros, and Cain.</p> <p>Brewster shared the presentation with the committee. The challenge that will be shared is the challenge of practice. After extensive data exploration and the generating of data driven, research based strategies; we are hitting some roadblocks with the implementation of these identified strategies. In a culture of pilot programs and boutique programs, we are faced with the issue of how we help people to see that Guided Pathways is a redesign of the framework of the college, it is rethinking how things are done, not just in specific areas or disciplines but more college wide. How do we support a broader conversation that connects the strategies and interventions across the campus, rather than in a specific interest area (meta major).</p> <p>The facts shared regarding the college are we are undergoing major changes. While it initially took us three years to get started working on Guided Pathways, in the last two years we are in overdrive. Lastly, we are working on changes without the other colleges in our district.</p> <p>Additional information shared regarding the challenge we face are each project has sparked ideas for further strategies and interventions. We have staffing shortages; we have less than 75 full time faculty and only 7 full time counselors on campus. Lastly, there are some trust issues.</p> <p>Brewster requested feedback on presentation material by Friday, November 19.</p>
2)	<p>Proposal for Teaching and Learning from Gloag, Martin, Gonzalez & Mata</p>

	<p>Brewster and Murphy had opportunity to review proposal and shared the intent is to figure out how to develop a broader program that can benefit the entire college. Additional explored different funding sources. Gonzales pointed out since this is a 10+1 item; need to ensure it is taken to Academic Senate for review.</p> <p>Gloag pointed out the intent of the proposal is to create continued professional development for faculty revolving around a student-centered pedagogy. For example, creating a welcoming, fluid syllabus is a component, having culturally diverse materials and activities within the course. Methods of connecting and ensuring students have a voice within the classroom.</p> <p>Brewster pointed out this would be a way of formalizing some of the work that is already occurring in certain areas and applying to other disciplines. Adding that this proposal aligns well with the CALC IAST's proposal for intended outcomes for spring 2022.</p> <p>Julian shared she could see the LEAD Office potential being involved in the communication component of this proposal. Odu pointed out he saw the connection between the intent of the proposal and LEAD Office. However, suggested to hold off moving forward for now.</p> <p>A concern the committee shared was if this was appropriate venue for this proposal, as there currently is not a clear connection to guided pathways.</p> <p>Odu shared we are pending to receive additional funds from the Chancellor's Office to institutionalize equity minded initiatives. This may be a more appropriate venue to fund project. The recommendation of the committee is for Glong complete the syllabus workshop and meet with Julian.</p>
3)	<p>CAGP Institute</p> <p>The institute is scheduled for this week, Wednesday – Friday, November 17 – 19, 2021, from noon to 5pm. Next one will be April 27-29, 2022; it will be an in-person event. Brewster sent out an Outlook invite to attendees to hold the dates and times.</p>
4)	<p>NANCe Update</p> <p>Gonzales shared three candidates were interviewed for the position. The person selected will provide clerical support. Initially started the process pre-COVID, due to COVID it was halted. Now that we are returning to campus, we are ready to commence the process. The call out went to students in graduate programs. Candidate has been selected and is currently going through the onboarding process. They will be working 20 hours per week, assisting Brewster with projects.</p>

V. **On-Going Business**

#	Item
1)	<p>Updates on Areas of Focus</p> <p>a. Onboarding</p> <p>When Brewster meet with Claros he, shared Solano is assisting with the formulization of a plan for the spring semester. Is still working with current onboarding team. The official call out to the campus for participation will be sent out.</p> <p>As the college is looking at three separate prices of the onboarding process. Claros and Nguyen have been focused on orientation. Reviewing when interest areas are introduced to students and how much information is provided at once to avoid information overload. Brewster also emphasized importance of having another counselor participate with the process.</p> <p>b. Course Sequencing</p> <p>Brewster shared Penceco is still contacting professors to complete some information for course sequencing. Instructional and non-instructional faculty are reviewing sequencing.</p>

	Brewster to attend Department Chairs meeting to encourage participation.
	<p>c. Mapper Project</p> <p>When Brewster meet with Cain, he shared Hess has been helpful with the logistics of implementation. Many components to complete behind the scenes to ensure the launch of the template goes well. Will be using the template for Communication as a model for other areas.</p>
2)	IASTs

VI. Announcements

Odu and Brewster shared they received news this morning that Miramar was accepted into the guided pathways for adult learner, REACH program. They both will plan to attend meeting on Wednesday, November 17. Gonzales pointed out we need to identify a core team for initiative. Would suggest inviting Dean Lopez as he oversee Strong Workforce and Dean Teresh as she oversee Counseling. Murphy will extend call out for participation to Academic Senate. No objections or concerns mentioned by the committee.

Brewster to organize regional meeting with City, Mesa and Miramar Guided Pathways leads to share the progress of each college. City shared they were trying to implement a texting program for faculty to be able to communicate with students. District Office said they would support effort of all three campuses are expressed an interest and are able to contribute funds for membership of program.

Brewster shared the State has assigned colleges seven meta majors based on curriculum information they have collected. Miramar has currently has six out of the seven, therefore will align well with State requirements. Some discussion followed regarding the new meta majors the State has deployed.

Julian share she will be assisting Region IX with Student Equity Planning Initiative (SEPI), in connection with USC. Will be working with two separate colleges on their Student Equity Plan and how it connects to Guided Pathways. Will be able to share resources with the committee.

Gonzales reminded the need to revisit Solano’s consultant contract. In addition, shared Solano has suggested for college to submit a proposal to RP group discussing our journey in implementing guided pathways. This would allow an opportunity to emphasize our growth. Brewster to assist with presentation would like to include Murphy as well.

VII. Adjourn – 3:00p.m.

VIII. Next Meeting: Tuesday, December 7, 2021

*** San Diego Miramar College Strategic Goals Fall 2020-Spring 2027**

- 1) **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.
- 2) **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.
- 3) **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making.

- 4) **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships.
- 5) **Diversity, Equity, and Inclusion** – Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community.

**** ACCJC Accreditation Standards (Adopted June 2014)**

I. Mission, Academic Quality and Instructional Effectiveness, and Integrity

- I.A Mission
- I.B Assuring Academic Quality and Institutional Effectiveness
- I.C Institutional Integrity

II. Student Learning Programs and Support Services

- II.A Instructional Programs
- II.B Library and Learning Support Services
- II.C Student Support Services

III. Resources

- III.A Human Resources
- III.B Physical Resources
- III.C Technology Resources
- III.D Financial Resources

IV. Leadership and Governance

- IV.A Decision-Making Roles and Processes
- IV.B Chief Executive Officer
- IV.C Governing Board
- IV.D Multi-College Districts or Systems.