

College Council Meeting Minutes

San Diego Miramar College

11/09/21 • [Zoom](#) • 1:00 pm – 2:30 pm

Members: Wesley Lundburg (co-chair), Laura Murphy (co-chair), Brett Bell, Adrian Gonzales, Michael Odu, Pablo Martin, Sean Young, Val Sacro, Sam Shoostary (Proxy: Sandra Marquez), Dan Igou, Edward Borek, Mandie Hankinson (no proxy), and Emily Smith (no proxy)

Alternates: Daniel Miramontez, Kurt Hill, Jorge Morales (not present)

Guests: Cheryl Barnard, Mara Palma-Sanft, Jesse Lopez

Vacancies: Administrators: None; Classified Senate: None; Academic Senate: Alternate; ASG: None

- A. Call to Order** – The meeting was called to order at 1:01 pm.
- B. Approval of Agenda and Minutes** – **Young** made a motion to approve the 11-9-21 meeting agenda. Seconded by **Murphy**. There was no discussion. There were 10 yay votes, 0 nay votes, and 0 abstentions. The motion carried. The 10-26-21 meeting minutes were reviewed. **Martin** asked that his name be included for the workgroup under item E1. **Hill** asked, under E1, where it reads “Hill again, felt that this is a management role and there are workload and staffing issues at play.” Be changed to “Hill again, felt that management needs to have a role in this to help make it happen and there are workload and staffing issues at play.” **Murphy** recommended tabling the minutes since there are a few changes and this way we don’t miss out on the details. **Young** made a motion to table the presented minutes until the next meeting. **Murphy** seconded. There were 8 yay votes, 0 nay votes, and 2 abstentions. The motion carried. **Kunst** will make the requested revisions and resend the draft minutes with the recording link.
- C. Public Comment** – There were no public comments.
- D. Committee Reports/Other (2-3 minutes)**
- **President’s Report** – **Lundburg** reported that Chancellor’s Cabinet continues to discuss requirements, waivers and exemptions for students and employees. There will be communication from the Chancellor’s Office soon. He continued there is no current update on the budget. The next update from the state is anticipated in January. Miramar is planning ways to address concerns for the Student-Centered Funding Formula (SCFF) matrixes. Those discussions are happening. This concluded his report.
 - **AS Report** – **Murphy** reported she attended the ASCCC last week, from Thursday through Saturday. There were a lot of interesting breakout sessions, workgroups and resolutions on how to incorporate culturally responsive teaching and ways to improve diversity in hiring and activities. She continued there will be discussion around military credit for prior learning, bringing back the faculty mentorship program, and how to engage in the participatory governance training. There will also be a presentation from Wendy Brill-Wynkoop, President of the Faculty Association at the California Community Colleges on advocacy efforts at the state and local level.
 - **CS Report** – **Young** reported that Val Sacro has been elected as the Interim Vice President and Jeanette Moore as been elected as a Senator. The senate continues to discuss meeting modality for spring.
 - **ASG Report** – **Borek** reported ASG is planning an in-person, outdoor, fitness event next Friday. ASG will be participating in the Veteran’s Celebration day event tomorrow, along with several other student organizations. He met with Dean Barnard and VP Gonzales, last week, to discuss the Board of Trustees presentation and spring welcome week. He also met with his counterparts at City and Mesa in light of some of the continued discourse around different policies of the district for both students and employees. The Associated Student Government Presidents of Miramar, City and Mesa want to reaffirm that we represent our student peers who overwhelmingly support vaccine and mask mandates for all.
 - **Other** – There were no other reports.
- E. Old Business:**

#	Item	Initiator
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1	<i>Accreditation (Standing item)</i> – Palma-Sanft reported that the tri-chair teams are complete. She and Miramontez are scheduling the follow-up trainings before the end of the semester. Most have been scheduled. Miramontez stated he was engaged in districtwide coordination on Monday. The timeline and district support were the topics of focus.	<i>Miramontez/ Palma-Sanft</i>
2	ACTION: Taskforce to Create Process to Make Changes to Governance Handbook (attachments) – Murphy reported that she has not received any feedback on the process or form. Borek reported that there were no objections from ASG. Young also reported that there were no objections from the Classified Senate. There was no discussion. Odu made a motion to adopt the proposed process, form and timeline to request changes to the governance handbook. Martin seconded. There was no further discussion. There were 10 yay votes, 0 nay votes, and 0 abstentions. <u>The motion carried.</u> Martin brought forward a concern regarding how the Academic Steering Committee and Curriculum Committee work together. This led to a brief discussion about process.	<i>Murphy/ Gonzales</i>
3	<i>Participatory Governance Meetings for Spring</i> – Murphy stated that per the governance handbook, we have bound ourselves to follow the Brown Act. We need to decide if we want to specify or clarify the language in the handbook. Now that the process to make changes is approved, we could initiate a change and allow participatory governance committees to decide their own meeting modalities for the spring. Borek noted that this excluded the Associated Student Government and Academic Senate (and any subcommittees) as they are legally bound to follow the Brown Act in its entirety. The Classified Senate has voluntarily voted to follow the Brown Act. This change would apply only to participatory governance committees. Lundburg asked if we want to take action on this and put it to the task force. He recommended there be a motion. Murphy made a motion to assign this item to the task force. Borek seconded. Lundburg asked if we need to add in a timeline. Murphy asked when is the last meeting. Kunst responded December 14 th . Borek clarified that the intention is to use the change process that was just approved and to initiate this change between now and the next meeting. College Council can take action at the next meeting and implement the change for the start of next semester. This way committees can decide if they will meet in-person, virtually, or hybrid in the spring. Borek pulled his second from Murphy's previous motion and made an amendment to the motion. Murphy pulled her previous motion. Borek made a motion to use the governance handbook change request process (that was just approved) to initiate a change in the Brown Act requirements between now and December 14 th so College Council can take action at the next meeting and implement the change for the start of next semester, which will allow committees to decide if they will meet in-person, virtually, or hybrid in the spring. Martin seconded. Murphy noted that it is important that this be shared with the constituencies and committees because there isn't time for it to go back and forth. Martin agreed with Murphy . He suggested that an announcement be made and/or that the deans and chairs are involved, if they want to be. There were 10 yay votes, 0 nay votes, and 0 abstentions. <u>The motion carried unanimously.</u>	<i>Lundburg/ Young/ Borek/ Murphy</i>
4	ACTION: Board of Trustees Presentation Planning, February 10th – Gonzales shared that he Dean Barnard and Borek met last week. There was some confusion at the last meeting about the planning for this presentation and spring welcome week but both topics were discussed. He continued that this presentation should highlight the good things we are doing at Miramar. He recommended telling a story about the journey of Miramar and our students and highlighting the good work we have done with our food pantry/basic needs, mental health, STEM, and the REC Center. Barnard added her take away from the student discussion was that Miramar cares. We are close knit, have faculty and staff that are willing to help, and there is a sense of community at Miramar unlike City and Mesa. Borek added that Miramar's ASG and student clubs have been more engaged during the pandemic than City and Mesa's. He recommended showcasing that we are a student ready college (or trying to be). How can the board support Miramar? College is about the connections that you make. The board can help Miramar help student because were already doing it with so little lets give them enough to do it even more as Miramar continues to grow.	<i>Gonzales/ Barnard/ Borek</i>

F. New Business:

#	Item	Initiator
1	<i>Committee on Committee's (ConC) Committee Appointment Process Update</i> – Martin shared that the last meeting was well attended and there was lots of information. Before the meeting there was a lack of clarity but now we are in a pretty good place. There was one screening committee (Biology) that was delayed because we were quick enough. Talked with deans and chairs to see if process will work. Gonzales made a motion to extend time by three minutes. Seconded by Young . There were no objections. Gonzales expressed caution when trying to identify people's backgrounds. Murphy some concerns about legal territory and had to	<i>Martin</i>

	back track. Young asked how do you go about list. Lundburg responded it is voluntary.	
2	<i>Draft Participatory Governance Training Outline (attachment)</i> – Gonzales reviewed the draft training outline. Martin asked if there should be a training for managing content on the website. Igou asked if this would be added to the handbook as a mandatory training. Gonzales responded yes, have be careful about “mandate” but ideally everyone should attend as everyone would benefit. Borek suggested making it explicit for student committee participation. Gonzales stated next step would be to go through the constituencies and pull together resources. This would come together someone in the spring and first training would be ready for fall.	<i>Gonzales</i>
3	<i>Placeholder: College Council Draft Meeting Schedule Spring 2022 (attachment)</i> – Lundburg stated this is a placeholder. The draft schedule has been shared. Action will be taken at the next meeting.	<i>Lundburg/ Murphy</i>

- G. **Announcements** – **Lundburg** announced that the board has taken action to allow the Wednesday before Thanksgiving to be a paid day off. **Miramontez** asked about the Monday and Tuesday of Thanksgiving week. **Lundburg** responded that the expectation is that we are here to serve students. **Gonzales** announced that the 2nd round of direct student-aid will be open 11/10 – 11/16. He asked everyone to share with students. There will be a 3rd round in December. **Borek** asked everyone share the link to join ASG with their students.
- H. **Adjourn** – The meeting adjourned at 2:22 pm.
- I. **Next Scheduled Meeting:** *Tuesday, December 14th, 2021 from 1:00 pm – 2:30 pm via Zoom*

Link to recording:

https://cccconfer.zoom.us/rec/share/Guq6dzfwH02qtVYTdhLE9BPOuXCIVZBq8FGPeXdMzcvedl6OxyV0OxwVQgODXzVS.iKJOF_YOf5JdBTJE