

College Council Meeting Minutes

San Diego Miramar College

10/26/21 • [Zoom](#) • 1:00 pm – 2:30 pm

Members:

Wesley Lundburg (co-chair), Laura Murphy (co-chair), Brett Bell, Adrian Gonzales (1:06 pm), Michael Odu, Pablo Martin, Sean Young (1:13 pm), Sam Shoostary (no proxy), Dan Igou, Edward Borek, Mandie Hankinson (no proxy), and Emily Smith (no proxy)

Alternates: Daniel Miramontez, Jorge Morales (not present)

Guests: Cheryl Barnard, Adrian Arancibia, Mara Palma-Sanft, Nessa Julian, Linda Woods, Judy Patacsil, Mardi Parleman, Kurt Hill, Rodrigo Gomez

Vacancies: Administrators: None; Classified Senate: VP, Alternate; Academic Senate: Alternate; ASG: None

- A. Call to Order** – The meeting was called to order at 1:05 pm. There was no quorum and it was decided to have reports first.
- B. Approval of Agenda and Minutes** – Quorum was met at 1:13 pm. The agenda was reviewed. **Igou** made a motion to approve the agenda. Seconded by **Young**. There was no discussion. There were 8 yay votes, 0 nay votes, and 0 abstentions. The motion carried. The final draft minutes from 10-12-21 were reviewed. **Young** made a motion to approve the 10-12-21 minutes as presented. Seconded by **Borek**. There was no discussion. There were 8 yay votes, 0 nay votes, and 0 abstentions. The motion carried.
- C. Committee Reports/Other (2-3 minutes)**
- **President’s Report – Lundburg** reported that there is no update from the District regarding the budget. Projected revenues are higher for the state, which may trickle down but best to wait and see what happens. He continued, at the Executive Cabinet level, the SCFF matrix and alignment are being discussed. This is based on a three-year average. The good news is we are identifying ways to increase revenue with out needing to increase resources. He recognized that we do need more staff but with the current state of the budget, that may not be possible. We are focusing on the low hanging fruit like marketing initiatives, weekend college, reengagement efforts, military classes, credit for prior learning (CPL), Guided Pathways and REACH.
 - **AS Report – Murphy** reported that the Academic Senate met last week. There was a presentation on student fraud and the process is being finalized for faculty appointments to search committees. There is an executive meeting next week, which upcoming agendas will be discussed.
 - **CS Report – Young** reported that special elections are underway for an Interim Vice President and a Senator.
 - **ASG Report – Borek** reported that ASG is working closely with the Student Affairs office to bring more events on-campus. There is an event tomorrow to celebrate Halloween and Dia de los Muertos. He continued that the Equity Summit is this Thursday and Friday. Friday’s event will have student workshops. A survey was sent out to define Equity in Action. There have been 16 responses so far. ASG is also working on hosting physical/mental health events, which would include an outdoor workout class. He continued to report that ASG is also looking at OER and asked everyone to be prepared for upcoming communications and efforts towards this important topic. Lastly, he asked faculty to share the ASG newsletter with their students through Canvas. He explained that this is the only way he can communicate with his constituents. There is an \$8 membership fee for ASG and this fee is how business is conducted and scholarships are provided.
 - **Other** – There were no other reports.

D. Old Business:

#	Item
1	Accreditation (Standing item) – Palma-Sanft expressed appreciation for all the faculty who have stepped up to be on a tri-chair team. She reported that they are awaiting two faculty appointment approvals.

2	<p><i>Participatory Governance Meetings for Spring (attachment)</i> – Murphy noted there are many discussions happening regarding the format of meetings for the spring. This body needs to make a decision. She presented a first stab at a pro/con list for all the different types of modalities. This list can be found here. Murphy wanted to be clear that this is for participatory governance committees. The Academic Senate and ASG are legally bound to comply with the Brown Act. Borek spoke to the hybrid model, which is Brown Act compliant. He emphasized that it is not hard but you have to do the work i.e. watch for physical and virtual hands and monitor the chat box. This modality increases participation. Murphy continued on to explain under AB 361, you can vote to continue emergency teleconferencing. She shared that the AS has voted and will do so every 30 days. Lundburg pointed out that we decided, in the new College Governance Handbook, to follow the Brown Act. Arancibia stated he is hoping that we modify the Brown Act as he has never seen this amount of participation and noted the importance of access. He is in favor of teleconferencing or hybrid. He appreciated Borek sharing his experience. Palma-Sanft asked to clarify if the governor is the one that declares the state of emergency. Lundburg responded yes. Martin asked how specific location is regarding hybrid/teleconferencing and if there discussion to change the language. Murphy responded the exact location needs to be disclosed. There are discussions underway to change that language but no decisions have been made. Lundburg asked what we want to do. Murphy responded that she would like to see us make a recommendation maybe not today but at the next meeting. Borek added that everyone is more than welcome to come to ASG to check out the hybrid modality in action. <u>There was consensus to bring this item back as an action item on November 9th.</u></p>
3	<p><i>Taskforce to Create Process to Make Changes to Governance Handbook (attachments)</i> – Murphy shared that the taskforce has met again and a developed process, form and timeline. She reviewed the draft process document and draft timeline. Gonzales acknowledged that we need to keep up with changes that are occurring but it will not be every month. Lundburg added that it could also be changed through the regular review process. Murphy reviewed the draft form and explained it was intended to be user friendly. Igou asked if the supporting documentation would include if it approved by committee. Murphy responded yes, the taskforce did discuss adding a specific line for that. She also said it could still be added, if that is what people want. Igou responded as long as it is asked at some point. Lundburg asked if the group wants to take action now. Gonzales recommended bringing it back to constituencies and then back to College Council. <u>There was consensus to bring this item back as an action item on November 9th.</u></p>
4	<p><i>Board of Trustees Presentation Planning, February 10th (attachment)</i> – Lundburg asked if we were ready to adopt the theme of “Becoming a Student ready college.” Borek stated that ASG is planning a mental health workshop prior to first week of spring classes and thought that could be tied in. Murphy liked the idea as it shows a larger effort. Young agreed that it sounds like a good idea. He asked Borek what level of support he needs. Borek responded that it would be like welcome week but only 1-2 days. He would like there to be campus tours, as many students have not stepped foot on-campus because of COVID. Specifically, he envisioned highlighting services, offices, departments etc. Gonzales added that this spring’s activities would mirror previous fall welcome weeks. He encouraged everyone to reimagine how we engage our students. It would be a couple of days work but it is important to and for our students. He would also like to keep the lunch hour activity going. Martin felt mental health was wonderful to focus on. It will be an awesome show based on awesome content. He asked what college hour is. Gonzales responded that this has come up, but there has been no deeper discussion. We set aside an hour during the day with nothing else planned. Parelman summarized that we are focusing on reengagement but it is more about engagement. This is an opportunity to highlight mental health and community. Borek made a motion to extend time by 5 minutes. Seconded by Martin. <u>There were no objections.</u> Miramontez agreed that the tents outside are not effective. His area will schedule tours of library and other services like tutoring. The goal is to make it interactive. Borek emphasized that we need to focus on reengagement. College is more than just classes. We need to get body’s on-campus. We need to show the board what we are going to do, what we are doing and invite them to come check it out. Murphy wanted to have some direction and moved the conversation towards action. Gonzales responded that he could work with Barnard and Borek to shape something. Barnard asked if anyone is interested in being on the workgroup to send her email. Lundburg wanted to make sure Kunst is involved as clearing house. Odu quickly added that intentionality is important. <u>There was consensus to bring this item back on November 9th for an update.</u></p>

E. New Business:

#	Item
1	<p><i>Content Management for Website</i> – Martin hoped that we could put this discussion to bed and get a workgroup together. Hill reminded everyone that 90 people are trained on campus to management content. He felt this wasn’t a workgroup process but a management process and that we are lacking a high-level focus. Murphy expressed that she would like to stick with the recommendation to form a workgroup. She felt somethings need a clearer avenue or process and it is important for the appropriate people to be in the room. Borek felt the point was being missed. It is more about how do you get people to care enough to the work. Martin stated folks get paid for it. It’s contraction. We need to support our supervisors. Hill again, felt that management needs to have a role in this to help make it happen and there are workload and staffing issues at play.</p>

	Lundburg jumped in and stated he'd like to move forward with the workgroup, get the right people on it, and see what comes from it. Time was exceeded on this item. Gonzales made a motion to extend time by three minutes. Hill seconded. There were no objections. <u>The motion carried.</u> There was discussion regarding membership of the workgroup and its task. It was decided that Hill, Odu, Young, Murphy, Martin and Borek would meet, initially, to get the ball rolling. Constituents can make designee appointments if needed.
2	<i>Date for Spring Kick-off</i> – Lundburg shared that this is more of an announcement. Spring kick-off will be Thursday, January 27 th , which is the Thursday before classes begin as usual. It will be in-person. More details will follow.
3	<i>Faculty Mentor Program</i> – Murphy explained that the faculty mentor program has been done in the past. The Academic Senate discussed bringing it back as we will be on-boarding many new faculties soon. She wanted to bring it here to see who she should work with. After some discussion, it was determined she will work with Odu and bring back to College Council when there is more information.
4	<i>Equity Summit Presentation (attachments)</i> – Julian shared that they flyer has been sent out for Thursday's portion of the Summit. Registration is required and the event is open to the community. The program includes Chancellor Emeritus Carroll as the plenary speaker, announcement of winner for the student art competition, and a resolution presented by a councilmember. She continued that Friday's even is open to the campus. The program includes an equity panel, performances, and equity focused workshops. There will also be student workshops. Information for Friday's event will be sent out this week. Lundburg thanked Julian, Patacsil and the LEAD office for their work on this. He encouraged everyone to attend and support office closures if necessary.

F. **Announcements** – Skipped due to time.

G. **Adjourn** – The meeting adjourned at 2:42 pm.

H. **Next Scheduled Meeting:** *Tuesday, November 9th, 2021 from 1:00 pm – 2:30 pm via Zoom*

Link to recording:

https://cccconfer.zoom.us/rec/share/VPWa15izJnpk3A_rVRCaKAeIFC6loD0cHN4FHjlx2UNaXY819QA-KGWp6SV8hpQ.rMa81XXm5YA4ZFK5