

## Participatory Governance Meeting Modality Options

<b>Modality</b>	<b>Considerations</b>	<b>Pros</b>	<b>Cons</b>
<b>Face to Face</b>	Brown Act compliant	Personal interaction; better non verbal communication; improved civility in dialogue and conflict; returning to campus in January	Less access; possibly less participation
<b>Hybrid: Face to Face with Brown Act compliant teleconferencing/call- in option</b>	Brown Act compliant; teleconferencing locations would need to be identified on agenda; call-in number would be provided on agenda	Provides “Pros” as listed above under Face to Face; provides a “not in person” option	Possibly less participation; difficulty with managing participation in person versus virtual
<b>Emergency teleconferencing under AB 361</b>	Brown Act compliant as long as a state of emergency is in place; requires a vote every 30 days to extend	Provides easy access to meetings; increased participation	Lack of non-verbal communication; no personal interaction; difficulty running meeting using Robert’s Rules of Order
<b>Teleconferencing</b>	Not Brown Act compliant; not an option for any committee that is legally required to follow Brown Act (i.e. ASG/ AS including all standing committees); not an option for Classified Senate based on body decision to follow Brown Act	Provides easy access to meetings; increased participation	Not Brown Act compliant; Lack of non-verbal communication; no personal interaction; difficulty running meeting using Robert’s Rules of Order

**Requirements for all meetings regardless of modality:** Agenda posted 72 hours in advance and circulated via the DL to optimize and encourage participation; Brown Act compliance for modification of agendas; Brown Act compliance for Special Meetings and Emergency Meetings; recordings used at discretion of committee chair or the governing body for the creation of minutes only or as

required by the Brown Act\*; minutes posted in a timely manner; adherence to Robert's Rules of Order; adherence to the Miramar Code of Conduct (*need to create*); *other???*

\* If a governing body, such as a Senate, opts to record their meetings, under the Brown Act recordings are required to be kept for a minimum of 30 days and provided upon request. After 30 days a body may decide whether to destroy the recording. Governing Bodies can keep recordings for as long as the body determines them necessary to be kept.

**IMPORTANT:** The Academic Senate and Associated Student Government of San Diego Miramar College are publicly funded, autonomous constituencies of Miramar's shared governance structure under California Education Code: EDC ARTICLE 4., and as such we are required to follow certain procedures, like following Robert's Rules of Order and adhering to the CA Brown Act. This includes acting in a professional manner and with proper decorum for our colleagues. This is not optional!