

GUIDED PATHWAYS STEERING COMMITTEE

October 5, 2021

1:30 – 3:00p.m.

MINUTES

Attendees: Adrian Gonzales, Michael Odu, Lisa Brewster, Laura Murphy, Danielle Guerra

Guests: Laura Pecenco, Wai-Ling Rubic, Rodrigo Gomez

I. **Call the Meeting to Order**

- a) **Approval of Agenda** - Motioned for approval by Brewster, second by Odu, agenda approved.
- b) **Approval of Minutes – Sept 21, 2021** - - Motioned for approval by Brewster, second by Odu, minutes approved.

II. **Old Business**

a) **Updates on Areas of Focus**

o **Onboarding**

Brewster shared Claros pulled together an updated proposal for the onboarding student success team for next semester. The request includes membership of three faculty, two classified professional and two students. Brewster's recommendation is to expand the membership to four faculty to be offered 1.5 ESU each, three Classified Professionals to be offered overtime for compensation completed outside of normal work hours, and two students to be offered \$450 bookstore vouchers. Noting, students would have the option to choose to receive the voucher as it will impact their financial aid award. This work would commence in Spring 2022, during FLEX week. The goal of the team would be develop two or three strategies to implement for improvement of the onboarding process for students.

Gonzales inquired regarding how the time commitment and ESUs align with other ESUs offered. Need to compare hours to previously completed work so there is parity. Concern about the eighteen hours of overtime for Classified Professional, as these hours needs to be scheduled, not sporadic. The bookstore vouchers for students need to be discussed further to figure out the affects to the student's financial aid. Need to make sure all participants are compensated for completed work appropriately.

Odu, Murphy and Gonzales shared concern regarding the ability to gather the appropriate data needed for metrics and determine if it is disaggregated. Additionally need to figure out if data is gathered on our campus or at the district. Brewster to reconvene her meeting with Miramontez and Zhang to

inquire. Gonzales shared about current vacancy within the Research Office, Miramontez reviewing the possibility of filling position. A portion of the funds could potentially come from guided pathways. Filling this position would help us with data accessibility on the campus level.

Murphy concluded the need to make sure there are tangible outcomes for the onboarding student success team.

Brewster will share recommendation from committee with Claros to further refine the proposal. Recommendations include: 1) specify aspects of onboarding components being reviewed, 2) include a summative report of findings 3) host a forum – to allow collaboration across the campus to provide input and buy-in and 4) Produce a maximum of three interventions (outcomes) with steps, and rationale.

Gonzales to look further into compensation for employees and stipends for students.

- **Course Sequencing**

Pecenco shared the sequencing retreats are scheduled for October 15 and 22. RSVPs were due last Friday, however still waiting on pending reservations. The invite went out to all department chairs. Shared concern regarding enough counselor representation to be able to properly develop sequences. Recently presented at the general counseling meeting, will also plan to attend next week's meeting. Gonzales shared some concerns from counseling were addressed by attending the meeting. Reminder that course sequences are to be placed within the Mapper Program, which was already approved to move forward by the campus. Murphy pointed out this is an opportunity to have collaboration between classroom and non-classroom faculty. Odu pointed that our campus currently has a lot of momentum with guided pathways; we may need to figure out a creative way to reach out to all faculty to increase participation. Gonzales recommended initially focusing the invitations for retreats to contract faculty. Pecenco reminded the ADT course sequences drafts have been completed, Manalastas assisted with obtaining the templates for the AA & AS draft course sequences, and certificates.

Brewster to share retreat announcement at Academic Senate meeting.

- **Mapper Project**

Gonzales shared the PO for the project has been authorized for payment and the contract has been filled out. We are now ready to start the on-boarding kick-off for project to find out the initial steps and whom needs to be

involved to be able to create team. Brewster shared ideally Cain anticipates all errors will be cleaned up and maps will be loaded during Intersession. Odu shared our colleagues at Mesa and City and Continuing Education College are counting on us to be successful with implementation so they can move forward with incentive as well.

b) IASTs

Pecenco's Social & Behavioral Science team meeting will be on Friday. Short's Business Entrepreneurship team is moving forward with work. Gloag's STEM team has two proposals pending that will be reviewed at today's meeting. Johnson-Shipman's Creative Arts, Language and Communication team will be jumping onboard with Gloag's third proposal. Her team has been working with Zhang for research. They are all implementing a mid-semester survey created by Zhang. The future goal for this is for all faculty to implement a mid-term semester survey. The survey was designed to allow the first couple of questions to be altered depending on the discipline; the last three questions would be general for all students. This will allow us an insight as to why students are or are not successfully completing courses. The group chose ARTF 100 as their focus group to implement some of the strategies.

c) Review of Website Proposal

Gonzales shared the initial draft of the website proposal was reviewed at College Council. Some of the concerns brought up by IT and Miramontez include, who has the scope of the project, who is involved and who has the lead. Cain to meet with Hill to redevelop proposal. Will go back to College Council for further discussion.

d) Review of Pending Proposals

The committee reviewed the remaining three proposals pending from the previous meeting.

Faculty-Student Mentoring Program reviewed.

The program will consist of two main components: group mentoring and one-on-one faculty/student mentoring. Group mentoring will begin Fall 2021 and provide a monthly forum for participating faculty to facilitate themed discussions for students pursuing or interested in STEM fields. Each monthly group mentoring session will cover a specific topic, including but not limited to: internships/volunteering, mental health management, STEM culture.

One-on-one mentoring will begin Spring 2022, in concert with continued group mentoring, to facilitate informal meetings between participating faculty and students as a means to discuss the academic and personal challenges of pursuing a career in STEM fields. These mentoring meetings may be scheduled or drop-in at the discretion of the participating faculty.

- Extended Service Units (ESUs) for two faculty:
 - 3 ESUs for Fall 2021 (2 faculty, 1.5 ESU each)
 - 2 ESUs for Spring 2022 (2 faculty, 1 ESU each)

Outcomes include:

For students participating in the mentoring program, we aim to:

- Provide additional support for underrepresented and at-risk student populations
 - BIPOC students
 - First-generation students
 - DACA students
 - LGBTQIA+ students
 - Current/former foster youth
- Increase enrollment and retention for student underrepresented and at-risk student populations
- Improve academic success (i.e., a passing grade) in STEM courses for underrepresented and at-risk student populations
- Enhance the college experience for all students majoring in STEM by providing support beyond in-class and tutoring, with emphasis on career development, mental health, stress management, and more.

Identified concerns include the need for more information regarding what the ESUs are for. Since the fall semester has already started would need to reduce ESUs. How is this work different from what we already do within our courses? Need further clarification on the actions to be taken and what will be developed.

Committee's recommendation to for the Faculty-Student Mentoring Program to develop framework of project, establish the connection to the ASC to figure out how it will live within their department and develop the outcomes in a specific manner for other IASTs to follow. Committee will need to further review offered ESUs as some of the work can be integrated within our normal work. Brewster to meet with Calanog, Madrak and Gloag to go over suggestions and revise proposal. All agreed with general consensus. The motion carried.

STEM proposal reviewed. The purpose is to develop and implement a STEM focused learning community targeting disproportionately impacted populations starting Fall 2022. The goal of the learning community is to increase retention, success and interest in pursuing STEM degrees, transfer pathways and careers. Courses being considered: PERG 120/130 and a STEM course (ex. MATH 104).

Funding Request: Total 4 ESUs. Outcomes for funding request include:

- 1 ESU per instructor to meet, coordinate during Spring 2022. Develop the curriculum and overlap in the two courses to help the DI population successfully complete the course
- 1 ESU per instructor (Fall 2022), develop strategies future learning communities can implement in their courses to help the DI population successfully complete the course. Develop a guide sharing intervention strategies for learning communities.

Recommendation from committee was to expand the exploration of creating individual learning communities for each interest area. Brewster to take back to group. Will be broader with request and include one semester preparation.

CRISC – Creating Standards for Culturally Responsive Teaching proposal reviewed. This proposal is still being developed further at the recommendation of Gonzales, Solano and Odu. Will have refined proposal ready to review within a month.

III. New Business

None

IV. Announcements

Murphy to take CAGP to Academic Senate meeting on 10/5.

V. Meeting adjourned – 3:06p.m.

Next Meeting Tuesday, October 19, 2021