

## GUIDED PATHWAYS STEERING COMMITTEE

September 7, 2021

1:30 – 3:00p.m.

### MINUTES

Attendees: Adrian Gonzales, Michael Odu, Lisa Brewster, Nessa Julian, Laura Murphy, Matthew Cain, Sean Young

#### I. **Call the Meeting to Order**

- a) **Approval of Agenda** – Committee membership added to announcement section. Motioned for approval from Brewster, second by Julian, agenda approved.
- b) **Approval of Minutes** – May 18, 2021 - Motioned to approve Brewster, second by Murphy, minutes approved.

#### II. **Old Business**

##### a) **Update on 2021/22 projects**

Currently membership for four IASTs has been identified; each team consists of five to six individuals, mainly faculty. Teams have been meeting bi-weekly.

The teams are Creative Arts, Languages and Communications, STEM, Social & Behavioral Science and Business Entrepreneurship.

Claros has been working with Dr. Solano on On-Boarding.

Program Mapper is currently undergoing District approvals, once approved; Cain can start to work with the vendor. This official work should commence by the end of September. Brewster shared they are in the process of garnering support for input of data and proofing material for the Mapper.

Pecenco working on Course Sequencing, has written proposal to increase involvement. Brewster is meeting with team (Cain, Claros and Pecenco) weekly.

##### b) **GPS Retreat: Sept 10. 9:30-11:30**

Kickoff event scheduled for September 10. Will provide an update to attendees on where the campus currently is on GP. Will have three breakout rooms, topics include website, onboarding and IAST interventions. Closing session will include garnering additional campus support.

##### c) **KPI's for Guided Pathway**

The KPI identified for guided pathways is strategic direction: 1.1., to build and implement coherent guided pathways for students through focusing on onboarding, course and program redesign.

Identifier are 1.1.1, measures enrollments by pathways & 1.1.4 measures student satisfaction with pathways and wrap around services.

Request for information for KPIs received from Zhang. Obtaining appropriate data within the timeframe may be a challenge since guided pathways has not been part of our campus' practices for six years. Recommendation from committee is to invite Zhang to future meeting for clarification on what data is being requested and will be required.

Odu inquired if this was the only KPI requested of guided pathways. Gonzales shared there are additional KPIs guided pathways is mentioned in, however this was the only specific one sent for review.

Brewster shared she and Claros will be meeting with Zhang on Thursday (9/9) to discuss data regarding onboarding; can get clarification on request then.

Mentioned the student satisfaction survey will be created and mailed out to students via Canvas shells.

Julian shared PICE committee developed KPIs, however are aware some areas may not have requested data. Gonzales pointed out we may require some assistance from the District Office to disaggregate appropriate data.

Odu would like to ensure we are accomplishing KPI noted for GP by fall 2022.

Gonzales reminded the need to ensure campus wide buy-in.

Brewster agreed; need to ensure campus involvement includes Counseling and Academic Deans.

#### **d) IAST update**

Creative Arts, Languages & Communications (CALC) – Reviewed entry level gateway courses, i.e. English 100, Spanish 101 and Art 100. Want to create interventions for students. Have come up with four different strategies.

STEM - Focusing on minorities and completion.

Business Entrepreneurship- Focus is on degrees to jobs.

Each team has an individual approach. Goal is to review how we currently accomplish our goals, examine the strategies used and determine how we envision it growing. Brewster is working on identifying how to connect all working parts of each element and assist with growth. Additional input needed from CTE and Public Safety, will send call out for participation. Teams for these two areas to be established in January 2022.

### **III. New Business**

#### **a) CA GP participation**

- i. TOPIC- Moving into action. We have done extensive data exploration, spent a great deal of time generating ideas and researching the**

**implementation strategies and now are hitting some roadblocks with the implementation of identified strategies.**

The CA GP consultancy will be on December 2. After discussion, consensus from committee is to move forward with participation for 2021-2022. The group was in agreement that we would focus our virtual consultancy opportunities on how to take an idea through the process of initial thoughts, to data exploration, and finally to actual implementation. The agreement is similar to last year's in terms of our commitment. Gonzales will complete memo of participation and prepare for signatures.

**b) Proposals for funds- helping to reimagine the structural and fundamental ways in how we do our work**

Gonzales pointed out overall proposals look suitable. Need to identify how to best support each area and if ESUs would be appropriate for compensation, or if work should already be incorporated within current workload.

Cain presented proposal for website review and development. If approved, would like to create a workgroup and hire a consultant to review the website and provide recommendation on the needed changes. Budget would be \$50,000. Currently Cain has been working with Hill and Smith to create change on website.

Gonzales suggested the committee take one week to review proposals. Identify questions, suggestions and concerns. Request was to send feedback to Gonzales by 9/15, will send compilation of information to committee on 9/17. Will plan to discuss at 9/21 meeting. Brewster mentioned she is also available to answer questions, as each proposal is a result of current work.

**IV. Announcements**

Committee membership: Currently committee membership includes two faculty guided pathways coordinators in the new College Governance Handbook. This is based off the old GP structure. Need to adjust membership however will leave position as vacant for now. Will identify procedure to request for changes from College Council.

**V. Meeting adjourned – 3:02p.m.**

**Next Meeting Tuesday, September 21, 2021**