

San Diego Miramar College
Curriculum Committee
Meeting Minutes

March 17, 2021, 2:30-4:30

Zoom Meeting Room: <https://cccconfer.zoom.us/j/3977050710>

Password: NCC1701

Members: Jon Alva; Matthew Cain; Berta Cuaron; Isabella Feldman; MaryAnn Guevarra; Christina Hambrick*; Alex Mata; Max Moore*; Kelly Morelewski*; Jennifer Ock; Larry Pink; Ken Reinstein; Mara Sanft; Wayne Sherman; Duane Short; Alex Stiller-Shulman*; Ryan Zimmerman

* Permanent guests

- 1) **Call to order** – 2:38 P.M.
- 2) **Approval of agenda** – Motion to approve by W. Sherman; seconded by I. Feldman; motion carried.
- 3) **Approval of minutes from last meeting** – Motion to approve by W. Sherman; seconded by M. Cain; motion carried.
- 4) **Approval of consent agenda** – Motion to approve by W. Sherman; seconded by K. Reinstein; motion carried.
- 5) **Course proposals**
 - a) New courses
 - b) Activations
 - i) BLAS 100 Introduction to Black Studies
 - ii) BLAS 104 Black Psychology
 - iii) BLAS 150 Black Women in Literature, Film and the Media
 - iv) BLAS 155 African American Literature
 - v) CHIC 110A Introduction to Chicana and Chicano Studies
 - vi) CHIC 135 Chicana/o Literature
 - vii) CHIC 141A United States History from a Chicano Perspective
 - viii) CHIC 141B United States History from a Chicano Perspective
 - ix) CHIC 170 La Chicana
 - (1) D. Short stated the CSU system has recently added a new GE Ethnic Studies requirement. Currently, Miramar only offers BLAS 140A and B, and FILI 100 which meet the competencies of the new requirement. The above proposals have been created to offer more options to students in addition to being part of a potentially new Ethnic Studies degree.
 - (2) Carmen Carrasquillo Jay stated an Ethnic Studies taskforce originating from the Diversity/International Committee had been created. In collaboration with City, Mesa, and Miramar’s Ethnic Studies faculty, the taskforce worked on the Student Learning Outcomes and other components. With M. Sanft’s guidance, the taskforce tried to align the proposals with the CSUs’ five criteria. They are also in the midst of recruiting faculty whom meet the minimum qualifications and are willing to teach the courses.

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- (3) Adrian Arancibia stated he is excited Miramar is able to provide such course offerings to meet the college's demand and address the campus' need for building more equity and rapport within the community.
 - (4) M. Sanft stated the proposals have been submitted to the CSU system. A decision may possibly be given by the end of April. A retroactive approval may be possible for the Fall 2021 term.
 - (5) The committee discussed the high student demand for Ethnic Studies courses based on gathered data.
 - (6) Motion to approve BLAS 100, BLAS 104, BLAS 150, BLAS 155, CHIC 110A, CHIC 135, CHIC 141A, CHIC 141B, and CHIC 170 by W. Sherman; seconded by M. Guevarra; motion carried.
- c) Deactivations
- i) FIPT 110A Wildland Fire Control
Replaced by new course FIPT 150W
 - (1) D. Short stated FIPT 150W replaces FIPT 110A since the content between the two proposals are different enough to warrant a new course. The State also required additional content to be included per the latest mandates and will not accept a revised FIPT 110A.
 - ii) NUTR 180 Nutrition and Diet Therapy
 - (1) D. Short stated the Nutrition department does not plan to offer NUTR 180 in the near future.
 - (2) Motion to approve FIPT 110A and NUTR 180 by W. Sherman; seconded by I. Feldman; motion carried.
- d) Revisions
- i) ENGL 215 English Literature I: 800-1799 (Mesa originating)
Six-year review including minor edits to description, objectives, topics and assignments. Text review for currency and addition of several texts.
 - (1) D. Short stated the English department approves of the ENGL 215 proposal.
 - ii) HIST 120 Introduction to Asian Civilizations (Mesa originating)
6-year review including textbook review and update for currency.
 - iii) HIST 121 Asian Civilizations in Modern Times (Mesa originating)
6-year review including textbook review and update for currency.
 - (1) D. Short stated both the Mesa and Miramar History departments worked on the HIST 120 and 121 proposals.
 - iv) SOCO 145 Health and Society (Mesa originating)
Activation at Mesa and 6-year review including textbook updates for currency.
 - v) SOCO 220 Introduction to Research Methods in Sociology (Mesa originating)
Activation at Mesa and 6-year review including textbook updates for currency.
 - (1) D. Short stated SOCO 145 and 220 are transfer-focused courses and are already offered at City and Miramar. He reached out to the Miramar Sociology department and requested they provide feedback by a certain date if needed. The department did not send any feedback.

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- vi) SPAN 101 First Course in Spanish (Mesa originating)
Six-year review including text review and update for currency.
 - vii) SPAN 102 Second Course in Spanish (Mesa originating)
Six-year review. Remove ENGL Advisory (note ENGL Advisory is on 101, and 101 is pre-req for this course). Text review for currency.
 - viii) SPAN 201 Third Course in Spanish (Mesa originating)
Six-year review including text review and update for currency.
 - (1) D. Short stated the Spanish department approves of the SPAN 101, 102, and 201 proposals and suggested incorporating additional example textbooks.
 - (2) Motion to approve ENGL 215, HIST 120, HIST 121, SOCO 145, SOCO 220, SPAN 101, SPAN 102, and SPAN 201 by W. Sherman; seconded by I. Feldman; motion carried.
- a) Distance Education
- 2) **Award proposals**
- a) New awards
 - b) Deactivations
 - c) Revisions
- 3) **Other business**
- a) New AUDI and SERV subject areas
 - i) D. Short stated City, Mesa, and the Curriculum Instructional Council approved the new AUDI and SERV subject areas. They will be added to CurricUNET and proposals will be sent to the committee in the near future.
 - b) Guided Pathways Program Mapper
 - i) D. Short created and shared a draft Curriculum Committee Position Statement Regarding Program Mapper Proposal.
 - ii) The committee discussed the following points:
 - (1) Rephrasing the statement's language to change the logical structure
 - (2) Miramar still undergoing a research phase to determine if the tool will be adopted; various constituencies in support of continuing to explore Program Mapper
 - (3) The need for the committee to take a position
 - (4) Editing the position statement to reflect support for further exploration
 - iii) The committee provided feedback and incorporated the edits into the statement.
 - iv) Motion to approve the Curriculum Committee Position Statement Regarding Program Mapper Proposal with the proposed edits by I. Feldman; seconded by W. Sherman; motion carried.
 - v) D. Short stated he will inform the Academic Senate, Lisa Brewster, Channing Booth, and Daniel Igou about the committee's approval of the position statement.
 - c) 2021-22 curriculum organization chart
 - i) D. Short showed the 2021 – 2022 Curriculum Organization Chart.
 - ii) The committee discussed the following points:
 - (1) Discrepancies between the Curriculum Organization Chart versus the Instructional Organization Chart

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- (2) In terms of curriculum purview, PERG moving from the Arts and Humanities department to the Counseling department; Impacts on the Instructional Organization Chart, Student Services Organization Chart and the website
- d) Draft Academic Senate resolution regarding elimination of nonsubstantive revisions
- i) D. Short stated recently more community colleges have become aware of the increased workload and other issues in submitting nonsubstantive revisions for awards. The three Curriculum Chairs coordinated in drafting an Academic Senate resolution as a response to the matter and agreed to bring forth the statement to the respective Curriculum Committees. Today's review would be a first reading.
 - ii) The committee discussed the following points:
 - (1) Working with external bodies and the time delays in gathering the needed documentation
 - (2) Approval process: plan to send the resolution to the three colleges' Academic Senates whom may possibly send it to the Area D level after which it would be forwarded to the Plenary Session
 - (3) Using stronger language
 - (4) Voting to approve the resolution after a first reading
 - iii) Motion to approve the Resolution Regarding Elimination of Nonsubstantive Changes with the understanding the language may be modified (but not the core content) by W. Sherman; seconded by K. Reinstein; motion carried.
- e) Aligned curriculum policy
- i) The committee reviewed the document listing the advantages and disadvantages of "de-aligning" District curriculum.
 - ii) The committee discussed the following points:
 - (1) The feasibility and high cost of reprogramming current systems
 - (2) Reaching out to other community college districts (e.g., Los Angeles Community College District and Riverside Community College District)
 - (3) Discussions to be held with City and Mesa
 - (4) Same or similar courses possibly assigned to different disciplines at different colleges and therefore, taught by people with different minimum qualifications
 - iii) D. Short stated the item will be on the next meeting's agenda for further discussion and possible action at the committee-level.
- f) New CSU GE ethnic studies requirement
- i) M. Sanft stated a new Area 7 for UC IGETC may be created. Furthermore, there is discussion currently happening with the UCs and CSUs about the Title 5 language in regards to the California community college ethnic studies requirement.
 - ii) The committee discussed the following points:
 - (1) Possibility of reducing another UC IGETC area requirement
 - (2) Possibility of double-counting the UC IGETC Social and Behavioral Sciences area

4) Reports

- a) Vice President of Instruction – None.
- b) Evaluator

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- i) R. Zimmerman shared a summary as provided from Shelly Hess in regards to the GE Option 5 Request for international degrees. The District Educational Services recommended to have no change to the current process. He believes it is unclear on whether or not the request can be done. If Miramar would continue to pursue a GE Option 5, it would need to undergo the ACCJC process.
 - ii) I. Feldman stated the last two meetings to find out further information on this matter had been cancelled. The next meeting is in April so an update will be provided afterwards.
 - c) Articulation Officer – None.
 - d) Curriculum Chair – D. Short stated there was an Academic Senate first reading on the final approval of the third draft of the College Governance Handbook (CGH). Majority of the committee's input had been accepted. However, Curriculum Technical Review Subcommittee, which reports to the Curriculum Committee, had been removed from the draft CGH. The reason for the elimination is that technical review is part of the Curriculum Committee's charge and can be accomplished through the workgroup process. Therefore, the subcommittee still exists but would function as a workgroup. Furthermore, the committee's recommendation to change the membership term duration to six years with a limit of two consecutive terms (maximum service 12 years) was not included.
 - i) The committee discussed the following points:
 - (1) Concerns about the elimination of Curriculum Technical Review Subcommittee; if an informal workgroup, the responsibilities may transition to the Curriculum Committee
 - (2) Forwarding changes and concerns to the College Governance Committee (CGC) versus the Academic Senate; Sending unresolved issues after the first or before the second reading
 - (3) The Curriculum Technical Review Subcommittee's/workgroup's membership
 - ii) The committee agreed to ask CGC to move the Curriculum Technical Review Subcommittee to the list of unresolved issues for CGC review and reconsideration.
 - iii) D. Short stated he will move forward with the request to CGC.
- 5) Roundtable** – None.
- 6) Adjournment** – 4:31 P.M.

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Consent Agenda

Miramar-originated two- and six-year reviews without substantive changes

[None]

FYIs - Proposals for courses or awards not offered at Miramar or distance education at other colleges

- a) New courses
- b) Course activations
 - i) CHIC 155 Introduction to Central American Studies (Mesa; reactivation)
- c) Course deactivations
- d) Distance education
- e) New awards
 - i) Pathway to Law School Certificate of Achievement CA (Mesa)
 - ii) Studio Arts Entrepreneurship CA (Mesa)
- f) Award deactivations
- g) Award revisions

“Impacts” - Proposals with administrative changes only

[None]