

San Diego Miramar College
Curriculum Technical Review Subcommittee
Virtual / Zoom Meeting Minutes

2:30-4:30, February 24, 2021

Perusall: <https://app.perusall.com/>

Zoom Meeting Room: <https://cccconfer.zoom.us/j/3977050710>

Password: NCC1701

Members: Isabella Feldman; Jennifer Ock; Ken Reinstein; Mara Sanft; Wayne Sherman; Duane Short

Please review all proposals on Perusall and enter your comments/suggestions as needed before our meeting.

- 1) **Approval of agenda** – Approved.
- 2) **Approval of minutes from last meeting** – Approved.
- 3) **Course proposals** (*please review and comment in Perusall before the meeting*)
 - a) MUSI 190 – Forwarded with edits and questions for the originator.
- 4) **Award proposals** (*please scan over and comment in Perusall before the meeting*)
 - a) Craft Skills AA – Forwarded with an edit.
 - b) Exercise and Nutritional Sciences AA – Forwarded with edits.
- 5) **Curriculum projects this semester**
 - a) Accountancy Program
Revisions to ACCT 120 and 121 to indicate CTEC Tax Preparer certification.
 - b) Child Development Program
*Revised courses and possibly a new course to meet CAP-8 credential requirements.
Possibly revised awards.
Possibly three award deactivations.*
 - c) Fire Technology Program
*New course (FIPT 150P).
Several course revisions to incorporate FIPT 150P prerequisite.
Revision to Entry Level Firefighter to incorporate FIPT 150P and possibly remove San Diego and Regional Academy options.*
 - d) Interdisciplinary Studies Program
Revision to Occupational/Technical Studies AS to remove deactivated courses.
 - e) Music Program
*New AUDI courses and revision to Audio Production and Engineering AS and CA.
Possibly new “Audio Production and Engineering” program area.*
 - f) New college-wide Service Learning course
 - i) D. Short stated the above items are future curriculum projects the subcommittee may need to address for the remainder of the semester. For some proposals, he is willing to work on in a Technical Writer capacity and keep track of worked hours for possible reimbursement. For

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the other proposals, he would like to request the faculty input them into CurricUNET without his assistance or wait until the next Technical Writer can provide support in the summer once the next fiscal year's funding is available.

6) Other business

- a) Curriculum Committee Canvas shell
 - i) D. Short showed the Curriculum Committee Canvas shell which houses agendas, minutes, projects, other documentation, and resource links. The shell can also store Curriculum Technical Review Subcommittee and Academic Standards Subcommittee files if needed. D. Short will present the shell at the next Curriculum Committee meeting.