

San Diego Miramar College  
Curriculum Technical Review Subcommittee  
Virtual / Zoom Meeting Minutes

2:30-4:30, February 10, 2021

Perusall: <https://app.perusall.com/>

Zoom Meeting Room: <https://cccconfer.zoom.us/j/3977050710>

Password: NCC1701

<b>Members:</b> Isabella Feldman; Jennifer Ock; Ken Reinstein; Mara Sanft; Wayne Sherman; Duane Short
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*Please review all proposals on Perusall and enter your comments/suggestions as needed before our meeting.*

- 1) Approval of agenda** – Approved.
- 2) Approval of minutes from last meeting** – Approved.
- 3) Course proposals** (*please review and comment in Perusall before the meeting*)
  - a) BIOL 132 – Forwarded with edits.
  - b) BUSE 157 – Forwarded.
  - c) MUSI 207 – Forwarded with edits and questions for the originator.
- 4) Other business**
  - a) Supporting culturally responsive curriculum design
    - i) [Review GCC guide \(click here\)](#)
    - ii) Review OpenStax guide (attached)
      - (1) D. Short shared the Glendale Community College Guide for Creating Equitable Curriculum, and the OpenStax Improving Representation and Diversity in OER Materials Guide which can be used as reference tools when reviewing for culturally responsive curriculum design. He will add links of the aforementioned resources to the checklist document. The subcommittee discussed the possibility of Open Educational Resources (OERs) being included in course proposals.