

San Diego Miramar College
Curriculum Technical Review Subcommittee
Virtual / Zoom Meeting Minutes

2:30-4:30, December 9, 2020

Perusall: <https://app.perusall.com/>

Zoom Meeting Room: <https://cccconfer.zoom.us/j/3977050710>

Password: NCC1701

Members: Isabella Feldman; Jennifer Ock; Ken Reinstein; Mara Sanft; Wayne Sherman; Duane Short

Please review all proposals on Perusall and enter your comments/suggestions as needed before our meeting.

- 1) **Approval of agenda** – Approved.
- 2) **Approval of minutes from last two meetings** – Approved.
- 3) **Course proposals** (*please review and comment in Perusall before the meeting*)
 - a) ACCT 102 – Forwarded.
 - b) ACCT 150 – Forwarded.
 - c) BIOL 277L – Forwarded.
- 4) **Other business**
 - a) Courses with noncompliant hours – D. Short stated that Miramar College has a number of courses (majority of them being Service Learning 277s and Individual Instruction 296s) designed with other hours. However, the other hours are considered noncompliant with state regulation and therefore, will need to be deactivated. Some of the courses will be converted to new ones to meet compliance.
 - b) Plan for college-wide service learning courses – D. Short stated a new type of service learning may be offered under a new subject area, SERV. Considered collegewide courses, they can address the low enrollment issues in past terms.
 - c) Competency Based Education (CBE) presentation – D. Short stated Benjamin Gamboa has requested D. Short, M. Sanft, and a group of people collaborate to create and present a FLEX session that provides a broad overview of Competency Based Education to Miramar College. D. Short also asked for any volunteers to be part of the group. The subcommittee discussed the impacts of this new, possible Title 5 mandate through the articulation, student services, and instructional lenses.
 - d) Supporting culturally responsive curriculum design – D. Short stated the supporting culturally responsive curriculum design proposal has been forwarded to the Academic Senate for a first reading.
 - e) Committee workflow and process for spring 2021 – D. Short stated he is almost out of hours for the Technical Writer position for the 2020 – 2021 academic year. The current workflow and process may be altered for the spring 2021 term. If there are new proposals that need review and edits, the originator may attend the meetings. Depending on the amount of proposals that

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come through, he proposed that the subcommittee meet once a month. The first meeting will still be held on February 10, 2021.