

San Diego Miramar College
Curriculum Technical Review Subcommittee
Virtual / Zoom Meeting Minutes

2:30-4:30, September 23, 2020

Perusall: <https://app.perusall.com/>

Zoom Meeting Room: <https://cccconfer.zoom.us/j/3977050710>

Members: Isabella Feldman; Jennifer Ock; Ken Reinstein; Mara Sanft; Wayne Sherman; Duane Short

Please review all proposals on Perusall and enter your comments/suggestions as needed before our meeting.

1) Approval of minutes from last meeting – Approved.

2) Distance ed proposals (*please review and comment in Perusall before the meeting*)

- a) AVIA 101L – Approved.
- b) AVIA 211 – Approved.
- c) CHIL 111 – Approved.
- d) DIES 100 – Approved.
- e) HUMA 106 – Approved.
- f) EXSC 130A – Approved.
- g) EXSC 141A – Approved.
- h) EXSC 231A – Approved.
- i) GEOG 101L – Approved.
- j) GEOL 101 – Approved.
- k) PHYS 180A – Approved.

3) Course proposals (*please review and comment in Perusall before the meeting*)

4) Other business

- a) Supporting culturally responsive curriculum design
 - i) D. Short stated he incorporated changes to a draft Technical Review Checklist.
 - ii) The subcommittee reviewed the updated, draft checklist and discussed the following points:
 - (1) Grading options for the students' benefits
 - (2) Student-to-student interaction
 - iii) D. Short stated he will implement the discussed feedback and suggested edits to the document which will be presented at the next meeting.
 - iv) The subcommittee agreed to test the draft modified checklist on regular proposals once the review of Distance Education proposals is complete. D. Short suggested the subject-matter

San Diego Miramar College
Curriculum Technical Review Subcommittee

experts can role play as originators who will field questions and suggested examples from the members.

v) Adding member to committee

(1) Tabled.

vi) Asking another college to review/assist

- (1) D. Short stated Benjamin Gamboa mentioned at a previous Curriculum Committee meeting that City College may already have resources the subcommittee can use when reviewing for culturally responsive curriculum design.
- (2) The subcommittee discussed the possibility of working with Mesa, City, or other community colleges and borrowing from existing equity rubrics.
- (3) D. Short will contact Jennifer Boots at City College about reviewing our draft checklist and providing feedback.