

Minutes – Miramar College Academic Senate Special Meeting
3:30-4:00pm **Oct 12, 2021** Location: Zoom

Senators Present: Laura Murphy, Pablo Martin, Angela Romero, Josh Alley, Carmen Carrasquillo, Melissa Martinez, Alex Sanchez, Dan Igou, Adrian Arancibia, Andy Lowe, Channing Booth, Cyndie Gilley, Dan Smith, David Halttunen, Dawn DiMarzo, Isabelle Martin, Julia Kamp, Kevin Petti, Lisa Brewster, Lisa Munoz, Mark Dinger, Mary Hart, Mary Kjartanson, Otto Dobre, Patti Manley, Rodrigo Gomez, Sheila Madrak, Tanya Hertz, Desi Klaar, Leslie Marovich, Najah Abdelkader

Absent: Anne Gloag, Brit Hyland, Judy Patacsil (proxy: C. Carrasquillo), Kevin Gallagher, Laura Gonzalez (proxy: P. Martin), Monica Demcho (proxy: I. Martin), Ryan Moore, Heather Paulson, Kathy Pickham, Mary Woo, Wendy Kinsinger

Other Attendees: Donnie Tran, Duane Short, Jessica McCambly, Mara Sanft, Mardi Parelman, Rebecca Bowers-Gentry, Wai-Ling Rubic, Juli Bartolomei

Meeting called to order at 3:31 p.m.

I. Adoption of Agenda

- The agenda was unanimously adopted unchanged. [Arancibia]

II. Business: Action Items

A. Faculty Hiring Committee: Changes/Improvements to the Process for Prioritization - D. Igou

- Igou summarized the proposed updates to the hiring priority spreadsheet used by the Contract Faculty Hiring Prioritization Committee (CFHPC), noting that these changes would make the process more transparent, as well as more fair and equitable across the campus.
- The first change would add a measure of the volume of work available to be done by new contract hires to the current measures of total work done in the discipline (measured by assigned FTEF) and the number of full-time faculty.
- The CFHPC is also aiming to make the data more fair and more equitable. For instance, currently, FTEF is averaged for just fall and spring, and not summer or intersession. CFHPC is proposing that the latter two be included in the measurement of work. Additionally, work that is not permanent or discipline-specific would continue to not be included.
- D. Short discussed two related additional issues with the hiring priority spreadsheet and the proposed solutions:
 - 1) A case in which a contract faculty member has less than a full load of work: The solution here would be to credit the other discipline with the remainder of the load that is outside the discipline into which that faculty member was originally hired at 1.0.
 - 2) Cases in which some faculty have inconsistently been included in the spreadsheet: This will be updated by permanently listing all faculty in the discipline into which they were hired.
- Motion to accept the recommended changes passed unanimously. [Arancibia]
- A request was made to provide a summary sheet of the changes. Igou said that can be provided.

III. Announcements and Public Comments

- A. None.

The meeting was adjourned at 3:54 p.m. The next meeting will be on Oct 19th. Please submit agenda items to both Laura Murphy and Juli Bartolomei.

Respectfully submitted,
Angela Romero and Juli Bartolomei