

**Minutes – Miramar College Academic Senate**  
3:45-5:00pm      **Oct 05, 2021**      Location: Zoom

**Senators Present:** Laura Murphy, Pablo Martin, Angela Romero, Josh Alley, Carmen Carrasquillo, Melissa Martinez, Alex Sanchez, Dan Igou, Adrian Arancibia, Andy Lowe, Anne Gloag, Brit Hyland, Channing Booth, Cyndie Gilley, Dan Smith, David Halttunen, Dawn DiMarzo, Isabelle Martin, Judy Patacsil. Julia Kamp, Kevin Gallagher, Kevin Petti, Laura Gonzalez, Lisa Brewster, Lisa Munoz, Mark Dinger, Mary Hart, Mary Kjartanson, Monica Demcho, Otto Dobre, Patti Manley, Rodrigo Gomez, Ryan Moore, Sheila Madrak, Desi Klaar, Kathy Pickham, Leslie Marovich, Mary Woo, Najah Abdelkader, Wendy Kinsinger

**Absent:** Tanya Hertz, Heather Paulson (proxy: C. Carrasquillo)

**Other Attendees:** Alex Mata, Alex Stiller, Donnie Tran, Lou Ascione, Mara Sanft, Mardi Parelman, Wai-Ling Rubic, Yolanda Yslas-Thompson, Juli Bartolomei

Meeting called to order at 3:45 p.m.

**I. Adoption of Agenda**

The agenda and Consent Calendar were unanimously adopted unchanged.

**II. Consent Calendar**

**A. Academic Senate Meeting Minutes from 21 Sept 2021**

**B. Program Viability Flowchart**

**III. Executive Committee Reports**

**A. President - L. Murphy**

- ASCCC Plenary and Area D
  - Registration is still open. The Area D Meeting is Saturday, October 16 at 10 a.m. This event is free and is a discussion of issues from a regional perspective.
- Implicit Bias Resource Document
  - The Screening Committee Resource document has been distributed and suggestions are welcome.
  - Prior to publishing it on the website, Murphy wants AS review and approval.
- Ideas for February Board of Trustees Meeting
  - Current suggestions revolve around sharing how we meet student needs in all aspects of our campus (e.g. tutoring, student clubs/ASG, honors, transfer/degree/prereqs, etc).
  - Please send suggestions to Murphy so she can take this to College Council.
- Release Time Allocations for AS Executive Committee
  - The release time allocation has been determined by the AS Executive Committee.
  - 2021-2022 Allocations: President - 1.0; VP - .40; Secretary - .20; At Large A (Carrasquillo) - 0 in the fall, .05 in the Spring; At Large C (Sanchez) - .05; Chair of Chairs - .25; At Large B (Martinez) - compensation through AFT.
- Appointments to Screening Committees
  - A Committee on Committees meeting is today, immediately following the AS meeting, to answer ongoing questions about appointments to screening committees.
- Other
  - Time was called on the President's Report. Please take a look at the PowerPoint and send any questions to Murphy.

**B. President-Elect - P. Martin**

- Call for Volunteers
  - There are still committee vacancies, which will be announced in an email on Thursday.
  - Martin thanked adjunct and contract faculty who have stepped up to fill committee vacancies; also thanked the librarians for acquiring new materials.
  - A new STEM mentoring program is set to begin this week.

**C. Chair of Chairs - D. Igou**

- Update from Contract Faculty Hiring Prioritization Committee
  - Since the first meeting of the CFHPC, there have been discussions with the VPI and Duane Short regarding the spreadsheet for hiring that have focused on making sure that this is transparent and clear to everyone.
  - The committee will look at submitted proposals this week.

**D. Treasurer - J. Alley**

- Alley reported a balance of \$794.67.
- Alley will be sending out an email reminder for faculty to pay their AS dues.
- Alley reminded senators how to do paycheck deduction and will try to come up with other methods for getting payments to him.
- A question regarding why Senate dues are collected and how they are used was asked. Alley responded that the main purpose of these funds has been for scholarships for students.

**E. Adjunct Representative - M. Martinez**

- Reminded adjuncts that they can serve on committees with openings. Those who are already on committees should submit their AFT forms to Murphy and to their Dean for approval. Submit hours through the department secretary.

#### IV. Reports

##### A. College Equity Efforts - All

- Arancibia reminded everyone that a reading is taking place tomorrow at 11:00 a.m.
- Gonzalez reported that today is the last day to sign up for this Fall's DECC program.

##### B. IDEA Committee - J. Patacsil

- Reported that faculty representation on IDEA is complete. The Co-Chair is Terrie Hubbard, who was elected last Friday.
- IDEA is co-sponsoring a variety of events this semester, including Latinx Heritage Month, Campus Reads, LBGQTQ History Month.
- Ethnic studies, land acknowledgement, and the Committee on Committees are upcoming discussion items.

##### C. Guided Pathways - L. Brewster

- October 15 and 22, there will be events dedicated to course sequencing. As many instructional and counseling faculty as possible are encouraged to attend and will be paid .20 ESUs (if you confirm with your department chair and Laura Pecenco).
- Woo asked whether adjunct faculty could be involved. Brewster replied that adjunct faculty can attend; however, they cannot be paid if they are maxed out on ESU's but can use professional development or flex.

#### V. Business: Action Items

##### A. CAGP Phase 2 - L. Murphy

- No comments have been received.
- Request approval for AS President's signature.
- Brewster noted that it is a good idea to continue with the CAGP and recommended that Miramar continue.
- A question about the funding for CAGP was asked, and Brewster noted that the money is coming from GP.
- A motion to approve CAGP for Phase 2 passed unanimously. [Carrasquillo]

##### B. Sustainability Procedures AP (1<sup>st</sup> Reading) - S. Madrak

- This committee has drafted a new AP on sustainability. Madrak asked for a suspension of the rules and approval.
- The document has been approved by AS at Mesa and by Environmental Sustainability at Miramar and Mesa.
- Murphy voiced concern about some of the language in the AP and would like a chance for departments to review and provide input for their senators, as this is just a 1<sup>st</sup> Read.
- Arancibia reiterated that we need to act on the climate and that much of the language in the AP is widely accepted fact.
- Martin noted that the Miramar Environmental Sustainability Committee approved it.
- Kjartanson, Igou and Kinsinger indicated that they would like to speak with members of their departments prior to voting.
- Motion to extend time by 5 minutes to discuss this item passed. [Carrasquillo]
- Gonzalez asked a procedural question about time-sensitivity and suspending the rules. Discussion ensued.
- Murphy inquired as to why this was just being brought to the AS now, and Madrak responded that this was the earliest they could bring this AP to the Senate, as they had just finished.
- A motion to suspend the rules passed, but no record of the 2/3 requirement was taken. [Arancibia]
- A motion to approve the Sustainability Procedures AP passed after Arancibia called for a vote. (24 yea, 8 nay, 4 abstentions) [Carrasquillo]

##### C. AS Taskforce for Budget and Resource Planning Processes - L. Murphy

- Reminding everyone that this was within the purview of the AS as a 10+1 item, and reviewing several observations and issues of concern, Murphy called for a Taskforce of the Miramar AS to review existing budget processes at the program, department, school, and institutional levels.
- Taskforce goals would include identifying gaps or areas for improvement (e.g. allocation models, planning in relation to Program Review, faculty input, accountability, integration of multiple funding sources, etc.), reviewing other regional college budget and resource allocation processes for ideas and examples, and providing a list of observations and recommendations to take to the Budget and Resource Development Subcommittee (BRDS) for further vetting and implementation.
- The membership would ideally consist of one representative from each instructional school, PRIELT, and Student Services, with a goal of making recommendations to the AS by the end of Fall 2021.
- Demcho expressed the need for an overview and explanation of the budget allocation process. Murphy concurred that this would be a good idea.
- This item will be discussed again at the next AS meeting.

#### VI. Business: Discussion Items

##### A. College Equity: Scholarship Criteria - C. Carrasquillo

- Carrasquillo followed up on the discussions that took place at the webinar *Leading Institutional Change to Support Equity*, sponsored by the ASCCC.
- Carrasquillo asked for four changes to student scholarship criteria to make scholarships more equitable:
  - 1) extending the definition of community service to include church, family, friends;
  - 2) allowing all GPAs to apply;
  - 3) removing the requirements for references;
  - 4) removing minimum units completed requirements.

- Abdelkader inquired as to the justification for removing references or lowering GPAs and whether that would compromise standards. Carrasquillo responded that some of these items are barriers to the neediest students.
- Alley commented on his service on a scholarship committee and remarked on who is deserving and the issues facing students whose situations make community service prohibitive.
- Manley stated that she is in favor of revisiting how scholarships are awarded.
- Recommendation made to communicate with the financial aid director, share new criteria, and have him talk to those who grant scholarships to have them consider it, where appropriate.
- Recommendation made to bring this back to the next meeting, along with recommendations for new criteria.

**B. Back to Campus Planning - L. Murphy**

- Preparing for return to a “new normal.”
- Manley asked about planning for return to campus in terms of the physical space and issues such as masks, distancing, foot traffic patterns, etc.
- Marovich asked whether the faculty would know who was allowed on campus and who was not. Smith stated that, at the beginning of the Fall 2021 semester, he received emails regarding students who were not supposed to be in class AFTER the class had taken place.
- Brewster asked what the plan would be if a vaccinated employee contracted Covid. Murphy responded that this had not yet been discussed.
- Kinsinger said she believes this is an area the AS should take a position on and have in writing. Murphy responded that she is gathering the input on return-to-campus and taking it to the district.
- Petti informed that AFT will have specific answers to the questions raised at their meeting this week. We will pivot as necessary.

**VII. Announcements and Public Comments**

- A. None.

The meeting was adjourned at 5:07 p.m. The next meeting will be on Oct 19<sup>th</sup>. Please submit agenda items to both Laura Murphy and Juli Bartolomei.

Respectfully submitted,  
Angela Romero and Juli Bartolomei