

San Diego Miramar College  
Admissions Steps (MCAS Miramar)

**STEP 1: APPLY FOR ADMISSION online before the Application Deadline for each term.**

- Go to [www.sdmiramar.edu](http://www.sdmiramar.edu) then Click “Apply,” then scroll down to “Apply Today” on the bottom of the page and select “San Diego Miramar College” in the drop-down menu.
- Before applying to college, you must first have an OpenCCC account. Click “Create account” then proceed with the next steps. Once completed, you may proceed with applying to San Diego Miramar College. \*\*Please note: you may already have an OpenCCC account if you applied to another California Community College. Please utilize the “forgot” link to recover your username/password accordingly. **If you already have an OpenCCC account, proceed with applying to Miramar College.**
- You will receive your 10-digit Student ID number (555xxxxxxx) within 48 hours. Please check your SPAM folder for emails from us as well. **Please email your ID number to Ron Felix ([MiramarActiveDuty@sdccd.edu](mailto:MiramarActiveDuty@sdccd.edu)), and include both your LES & Basic Orders, or you may present your CAC Card and Student ID Number in person to update your military information for priority registration and to clear your residency to receive in-state tuition.**
- For Dates and Deadlines, please visit the following: <https://www.sdccd.edu/students/dates-and-deadlines/>

**STEP 2: SUBMIT PRIOR COLLEGE TRANSCRIPTS/JST (If applicable) <https://jst.doded.mil/>**

- Request official transcripts from all schools attended **after** high school even if prior credits do not appear relevant or if units were taken years ago. AP Scores can be requested from Collegeboard.org. Academic credit may be available. The San Diego Community College District is now partnered with **Parchment** and the **National Student Clearinghouse** and are accepting official electronic transcripts from these providers. Institutions not partnered with Parchment or National Student Clearinghouse can submit official electronic transcripts to the following email address: [transcripts@sdccd.edu](mailto:transcripts@sdccd.edu)

If you possess official transcripts from your prior college(s) attended, they must be kept sealed to remain official and need to be sent directly to our district office:

San Diego Community College District  
Attn: Student Services  
3375 Camino Del Rio South, Suite 100  
San Diego, CA 92108

- Once all transcripts have arrived, fill out a “Request for Transcript Evaluation” form. Transcripts are **not** evaluated until you **make the request** and all transcripts have been received. JSTs do not need a request for evaluation. For information on Transcripts and the evaluation process, please visit the following: <http://www.sdmiramar.edu/services/evaluations/transcripts>

**STEPS 3: APPLY FOR FINANCIAL Aid ([miraaid@sdccd.edu](mailto:miraaid@sdccd.edu); <https://sdmiramar.edu/services/financial-aid>)**

- The FAFSA (Free Application for Federal Student Aid) is available online <https://fafsa.ed.gov/>
- Plan ahead. FAFSA process takes up to 8 weeks to be processed.
- FAFSA assistance is available through the MCAS Miramar Education Center: [sbmirarmccs.edu@usmc.mil](mailto:sbmirarmccs.edu@usmc.mil)
  - San Diego Miramar College school code: **014172**

**STEP 4: ACADEMIC COUNSELOR**

- Please visit our Counseling Site for more information on how to best contact them: <http://www.sdmiramar.edu/services/counseling>
- For TA purposes, please request an “**Abbreviated Education Plan**” from counseling.
- For New Students, please access the following site: <http://www.sdmiramar.edu/services/counseling/new-students-info> and review either one of the options as part of the process to meet with counseling:
  - o **New students who've never attended college before**
  - o **New-to-Miramar students with coursework completed at another College/University**

**STEP 5: Placement Assistant for Math & English (Not required if you graduated from High School less than 10 years ago)**

- If you graduated from High School over 10 years ago, or you're an active student prior to 26 APR 19 that has not completed an accuplacer exam for Math and/or English, you will need to complete the placement assistant questionnaire to set your Math & English levels. <http://sdmiramar.edu/campus/assessment>

**STEP 6: REGISTER AND PAY FOR CLASSES / SUBMIT GRADES**

- You will be assigned a registration day and time. Classes fill quickly, so do not delay! Register online using the **mySDCCD portal**: <https://myportal.sdccd.edu>.
- For assistance with navigating your mySDCCD portal, refer to the college student guide: <https://rb.gy/1vuurf>
- You are responsible for ensuring that all fees, including Health & Student Representation Fees (which are not covered by the California Promise Grant (AKA BOG Waiver) or Tuition Assistance) **are paid in full** by the payment deadline or you will be **dropped for nonpayment**.
- Follow all necessary steps for Tuition Assistance
- Submit final grade to the Education Center (if using TA)

Miramar: [www.sdmiramar.edu](http://www.sdmiramar.edu)  
<http://www.sdmiramar.edu/services/veterans>

City: [www.sdcity.edu](http://www.sdcity.edu)  
<https://sdmiramar.edu/services/active-duty-military>

Mesa: [www.sdmesa.edu](http://www.sdmesa.edu)

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