

Minutes – Miramar College Academic Senate
3:30-5:00pm **Sept 07, 2021** Location: Zoom

Senators Present: Laura Murphy, Pablo Martin, Angela Romero, Josh Alley, Carmen Carrasquillo, Melissa Martinez, Alex Sanchez, Dan Igou, Adrian Arancibia, Andy Lowe, Anne Gloag, Brit Hyland, Channing Booth, Cyndie Gilley, Dan Smith, David Halttunen, Dawn DiMarzo, Kevin Petti, Laura Gonzalez, Lisa Brewster, Lisa Munoz, Mark Dinger, Mary Hart, Monica Demcho, Otto Dobre, Patti Manley, Randy Claros, Rodrigo Gomez, Ryan Moore, Sheila Madrak

Absent: Isabelle Martin, Kevin Gallagher, Mary Kjartanson (proxy: M. Hart), Tanya Hertz

Other Attendees: Adrian Gonzales, Alex Stiller, Daniel Miramontez, Denise Maduli-Williams, Desi Klaar, Donnie Tran, Genadi Radiul, Javier Gonzalez-Meeks, Jesse Lopez, Judy Patacsil, Kathy Pickham, Laura Sweeney, Leslie Marovich, Linda Woods, Lou Ascione, Mara Sanft, Mardi Parelman, Mary Woo, Mindy Sloan, Wendy Kinsinger, Wes Lundburg, Yolanda Yslas-Thompson, Juli Bartolomei

Meeting called to order at 3:31 p.m.

I. Adoption of Agenda

- The agenda and Consent Calendar were adopted unchanged, with no objections.

II. Consent Calendar

A. Academic Senate Meeting Minutes from 04 May 2021

III. Executive Committee Reports

A. President - L. Murphy

- Welcome to A New Academic Senate for 2021-2022
 - Introduced the Academic Senate Executive team and explained the roles of each member.
- Review of Academic Senate Charge, Code of Conduct and Role in Governance; New Academic Senate Standing Committees
 - The meaning of “collegial consultation” and how it works was explained.
 - The importance of following *the Brown Act* and *Robert’s Rules of Order* was discussed, within the framework of the Academic Senate’s commitment to *openness, transparency, and public access to information*.
 - The importance of honoring the *Code of Conduct* was also discussed.
- Facilities Master Plan Academic Senate Forum
 - Next Tuesday, Sept 14, 3:30-5:00pm.
 - Facilities wants faculty input on the Facilities Master Plan.
- New Faculty Positions
 - Miramar received 13 of 25 new faculty positions. Up to seven will be filled this academic year, with the remaining to be filled in Fall '22 and beyond.
- Other
 - ASCCC Plenary
 - Items that are new this year:
 - 1) There is a new College Governance Handbook and structure.
 - 2) There is an AS Committee on Committees, described in the newly ratified *Constitution and Bylaws*.
 - 3) There are six new AS Standing Committees.

B. President-Elect - P. Martin

- Shared thoughts on civil discourse and bringing difficult subjects into the dialogue. Emphasized that all voices should be respected, and encouraged folks to participate in whatever way they feel comfortable.
- Call for Committee Volunteers
 - Interested faculty were advised to email Martin with their prioritized committee interests by this Friday.
- Call for Academic Senate Parliamentarian
- Call for Academic Senate Elections Committee
 - We are needing to start the adjunct election process over using the Elections Committee, so please volunteer ASAP.
- Shared “shout-outs” and “call-ins” and encouraged everyone to continue this practice.

C. Treasurer - J. Alley

- Alley reported a balance of \$769.47.
- Alley will be sending out an email soliciting dues from all faculty (\$20 contract, \$10 adjunct), most of which goes toward scholarships for students.

D. Adjunct Representative - M. Martinez

- There is a new form and process for adjuncts to be compensated for shared governance participation. Must fill out monthly and send to their deans and Murphy, and then the forms go to HR.

E. Chair of Chairs - D. Igou

- Echoed what Murphy and Martin said about the importance of civility and collegial discussion; also emphasized that we need to be “consciously inclusive” of all voices.
- Mentioned the successful Chairs Academy that was held last month.

- Faculty Contract Hiring Prioritization also met. Will reach out to HR about diversity and hiring. There is no easy solution for backfilling and prioritization for new positions.
- The Chairs Committee, now under the Academic Senate, and the new Enrollment Management Committee will be meeting September 16 and Igou will report on that at the next meeting.

IV. Reports

A. College Equity Efforts – All

- J. Patacsil gave an update on the new LEAD Office and structure, the inaugural Equity Summit in October, and the IDEA Committee (formerly DIEC).
- M. Hart announced that the library used CARES money for new equity-related resources for the Library.

B. Curriculum: Ethnic Studies Update - M. Sanft

- The District has three approved courses for the CSU Ethnic Studies requirement, and there is a list of courses that will be proposed in December.
- The CCC's have a new Title V requirement for Ethnic Studies. This has not yet been implemented, and a committee is currently working on a rollout of this requirement--likely will be Fall of 2023 or even Fall 2024. There is advocacy for this to align with the CSU Ethnic Studies requirement.

C. Guided Pathways: Update and Call for Participants - L. Brewster

- There will be a "GPS Workshop" this Friday, September 10, where faculty can learn about ongoing GPS projects.
- Faculty attendees to the upcoming Course Sequencing Retreats will be compensated for work on AAs, ASs, ADTs, and certificates; half of the faculty members will attend on the 15th and half on 22nd.
- Finalizing contract for program mapper (by Fall 2022).
- Paid positions for inputting maps into Program Mapper.
- Multiple proposals for GPS have been put forward and the program is growing.

V. Business: Action Items

A. San Diego Miramar College ESL Adoption Plan - D. Maduli-Williams

- The ELAC placement tool was developed within the District and was launched in 2020.
- Murphy has to sign off on it, but does not want to do so without faculty input.
- There is one issue with the language in the plan: compensation and reassign time this fall did come through for City and Mesa, but not for Miramar. This will be discussed at a future AS meeting.
- Motion to suspend the rules passed unanimously. [Arancibia/Igou].
- Motion to pass the ESL Adoption Plan passed unanimously. [Carrasquillo/Martin]

B. Faculty Role in Accreditation Process - M. Sanft

- Miramar is up for full accreditation review in 2024 (there are 7-year cycles).
- Miramar's mid-term progress report was accepted and fully approved by the Commission in the summer of 2021.
- The reasons for and meaning of accreditation were discussed.
- The completed institutional self-evaluation report (ISER) is due to the ACCJC in August of 2023, and faculty play a role in the creation of the ISER.
- The identification, organization and training of tri-chairs begins this fall, and volunteers are encouraged to reach out to Sanft.
- Time extended two minutes.
- Take back to departments and be ready to vote at the next AS meeting to approve asks (structure, not members-- members will be appointed by the Committee on Committees).
- Reach out to Sanft with questions.

C. Process for Appointment of Faculty to Committees - P. Martin

- The Committee on Committees (ConC) has put forward a document describing the process for appointing faculty to committees, with a few remaining elements of the process to be determined.
- The goal is to have appointments made in the spring, but the document had not been approved yet. It is also tricky to appoint adjuncts in the spring, but that can be worked out.
- If a spot is uncontested, there will be no need for the ConC to apply the process.
- Term limits will be on a staggered schedule, and all of this information will be housed in the College President's office. Faculty membership and chairs will be published by the College President's Office.
- L. Gonzalez and P. Manley raised concerns regarding committee interest and school representation. Murphy responded that the ConC would work on this.

D. Technology Plan 3.0 (2nd Reading) - D. Miramontez

- The plan was approved unanimously. [Igou/Martin]
- Will be taken to the District Technology Committee.

VI. Business: Discussion Items

A. Back to Campus Planning - All

- Murphy is actively involved in these discussions with the President and Chancellor, as well as the other district Senate presidents.
- A discussion ensued regarding the process for a return to campus for faculty and students.

VII. Announcements and Public Comments

A. Academic Success Center Fall 2021 Services and Partnerships - D. Tran

- Time was extended by two minutes.
- Tran reported that there is both on-campus and online tutoring this fall and explained how to find the list of tutors online.

The meeting was adjourned at 5:05 p.m. The next meeting will be on Sept 21st. Please submit agenda items to both Laura Murphy and Juli Bartolomei.

Respectfully submitted,
Angela Romero and Juli Bartolomei