

Department Chairs Committee

Chair: Dan Igou

Thursday, Nov. 21, 2019, 1-2:20 p.m.

Room L-302

Minutes

Attendees: Dan Igou, Mary Kjartanson, Mary Hart, Larry Pink, Richard Halliday, Carmen Jay, Scott Moller, Kirk Webley, Francois Bereaud, Joe Young, Kevin Petti, Molly Fassler, Jordan Omens, Dan Willkie, Namphol Sinkaset, Dawn Di Marzo, Andy Lowe, Becca Bowers-Gentry, Pablo Martin, John Couture, Jessica McCambly, David Mehlhoff, Joe Young,

Guests/Presenters: Laura Murphy, Rick Cassar, Dennise Gomez Singh

- I. **Call to Order:** The meeting was called to order at 1:15 with a quorum present
- II. **Approval of Agenda:** The agenda was approved with the following changes: IV.C. was moved to IV.A. and IV. E. was moved to IV. D. (Martin/Lowe)
- III. **Approval of Minutes:** No minutes
- IV. **New Business**
 - i **Faculty and Classified Staff Interaction (Cassar)**

Reminded the Committee that civility between faculty and classified is important, but not necessarily an AFT issue as the Union represents both sides. Communication is usually the key to resolving these issues; one possibility may be for Miramar to develop a mediation process. The District has a mediation process, but nothing at Miramar currently.
 - B. **AFT Update (Cassar)**
 - i Union bargaining looks at the big picture of what is best for everyone.
 - ii Explained the District email regarding 11-month contract faculty and CalStrs. Jim Mahler is working with the State and the District to resolve the issue.
 - C. **Dreamers & DACA update (Gomez Singh)**
 - i Gave a brief explanation of DACA and challenges. Supreme Court will render a decision regarding DACA January to June 2020. A small number of students are DACA recipients. No roadmap to citizenship.
 - ii DACA renewals are still happening; process takes 6 months
 - iii What can we do for DACA students:
 - a. Listen to students, don't tell them to "be positive", allow students to process their feelings.
 - b. Encourage students to apply for DACA, refer them for services. Not all students who are undocumented have DACA, don't assume they do. It adds more stress on students

- iv Center is half through it's 3-year grant. Exploring ways to institutionalize services for undocumented students. Starting a scholarship for non-DACA recipients. Working toward a student club for undocumented students. Immigrant Rising will be coming back to campus for discussions of institutionalizing services.
- v Program began with 3 active students, currently have 15 students, list of 65 students coming in next semester.
- vi District policy is that we do not share information about our undocumented students. Currently, we don't allow ICE or Immigration onto campus.

D. Academic Planning (Pink)

- i Tabled for a later meeting.

E. Chairs' Committee Function (Martin)

ii Chairs' Committee and the Brown Act (Martin)

- a. Question raised if Chairs' Committee is shared governance. Murphy reiterated that the Committee is currently in the Shared Governance Handbook as shared governance, and so is covered by the Brown Act.

iii Chairs' Committee Function (Martin)

- a. Martin opened discussion of what the Committee should be discussing and doing with its time. Discussion ensued of the history of the Committee.
- b. Martin requested that meetings be conducted with more alacrity.

F. Voting Membership and Assistant Chairs (Jay/Martin)

- i Jay raised issue of having assistant chairs become voting members of the Chairs' Committee. Discussion ensued. Issue will be brought back to the Committee after the release of the first draft of the updated Shared Governance Handbook.

G. Adding standing reports (McCambly/Martin)

- i Request was made to add standing reports from AFT and the Senate. Committee agreed it is preferable to have a mini Uber chair meeting and to invite the AS President to meetings when needed rather than to add standing reports.

V. Old Business

VI. Reports

A. Dean's Council (Igou)

- i The majority of discussions at Deans' Council continues to be enrollment management. The Chair of Chairs and Dean of Liberal Arts have been pushing back against cutting sections early for low enrollment. VPI is pushing for as large an early summer session as possible to capture 2019-20 FTEF. Discussion of enrollment management ensued.
- ii Update on proposed presentation to the Board. Murphy shared discussion that occurred at Senate Exec regarding the presentation. Exec is concerned about what the presentation is telling the Board. Issue is on the next Senate agenda.
- iii Ongoing discussion at Dean's regarding access to web site to edit pages

B. Department Reports

VII. Announcements

A. Jay requested a meeting in the spring in lieu of Chairs Academy to discuss to role of the Committee and academic planning

VIII. Adjournment

Approved 3/5/20