

San Diego Miramar College

Technology Committee

Tuesday, February 23, 2021 - 3:00 p.m. to 4:00 p.m.

[https://cccconfer.zoom.us/j/ 94658876931](https://cccconfer.zoom.us/j/94658876931) Password: 240833

Co-chairs: Daniel Miramontez and Kurt Hill

MINUTES

Members: D. Miramontez, L. Woods, K. Hill, D. Maduli-Williams, G. Choe, D. Mehlhoff, D. Halttunen, T. Williams, A. Viersen, and B. Wilborn

Absent: B. Pacheco, G. Magpuri, R. Marine, and E. Brown

Guest: C. Booth

Call to Order: Called to order at 3:02 p.m. by D. Miramontez.

1. Approval of Agenda. Agenda was moved by B. Wilborn, seconded by D. Mehlhoff, and carried to approve. Which includes addition to Informational Items, Guided Pathways Program Mapper presented by Channing Booth.
2. Review of Minutes from December 1, 2020. Minutes was moved by A. Viersen, and seconded by G. Choe, and was carried to approve.

*Strategic
Goals

Accreditation
Standards

New Business:

1. **None.**

Old Business:

1. **Tech Plan 3.0.**

I-III

III.C.

Discussion for Tech Plan 3.0 has been continual from last year due to COVID. Shared and presented was the Society for College and University Planning website, SCUP.org (provides context to how IT planning is done). The SCUP website stated that an IT plan guides the use of resources for IT systems and services used throughout higher education. Three parts of IT planning includes: 1) IT governance, 2) IT leadership development, and 3) IT Strategic Planning. For Miramar College, conversation regarding IT governance and IT leadership development needs to come from a centralized governance committee at the District level, which is currently not in place at this time. This would be in relation to Miramar College's Improvement Recommendation #7 of creating a Districtwide Technology Committee. Currently, the college has focused on IT Strategic Planning which focuses on departmental plans. IT plans often will have symmetric goals, followed by objectives and tactics. Areas of interest includes, research support, security usability, data warehousing, classroom technology, and administrative process improvement. There are three types of goals for an IT plan, which includes making sure projects align with the strategic plan, foster institution-wide participation in IT improvements, and to outline the IT objectives in a single, concise document. When we have a Districtwide IT Committee formed, their job will be to create an IT Master Plan for the entire district, which will include the college's IT plan. Next steps once Tech Plan 3.0 is built is to move it through the constituency groups for feedback, with finalization at CEC. Based on this SCUP IT planning process, the College is following along with linking IT planning to the strategic goals of the institution and how that will inform the technology goals of the campus. The IT goals includes professional development, data advocacy, integrated technology support, and resource development and sustainability. Suggestion was made to work with the Professional Development Coordinator on a list of professional development trainings which can be forwarded to the Professional Development Committee for possible implementation. . It is noted that the goals on Professional Development, Data Advocacy, Integrated Technology Support, and Resource Development/Sustainability is relevant and will be retained from previous plan into Tech Plan 3.0. . Next steps will be for Technology Committee members to review the proposed Technology Goals relative to the College

Strategic Goals (which now includes diversity, equity and inclusion) and move towards developing strategic directions for the proposed (communicating Office 365, etc.). This will be an action item.

2. Remote Operations.

I-III

III.C.

Chancellor sited survey results from 820 respondents that were specifically related to remote operations. The first item revealed that 78% of respondents agree or strongly agree that they can work productively in a remote environment. The last revealed that 67% of respondents agreed or strongly agreed that they have resources they need to work remotely. These items will help this committee with forming strategic directions for the proposed technology goals.

3. Accreditation Improvement Recommendation #7

I-III

III.C.

Once IT Director is in place, next step is the formation of a Districtwide Technology Committee.

Reports/Other:

1. Website Subcommittee.

I-III

III.C.

None. This subcommittee will be dissolved.

2. Informational Items

Program Mapper by Guided Pathways - Guided Pathways Proposed Program Mapper was presented by Channing Booth. This program mapper was developed at Bakersfield Community college and is now being adopted and used by many community colleges and Cal State Universities. It helps guide students with information about interest areas, majors (to completion), degrees and certificate programs, and career information. It helps students with course planning and semester scheduling. The program mapper will also help with retention rates and graduation rates. Funding will be paid from the Guided Pathways grant. The program mapper is intended to integrate with the new college website and eventually will tie into our college's student registration and enrollment systems. This is the future of what Guided Pathways is all about. It places students at the heart of decision-making and helps students with registering, enrollment, and looking/planning their classes and majors. The Bakersfield College website was shared and illustrated the working structure of Learning and Career Pathways, Certificates and Degrees Map, Career Explorer, Program Learning Outcomes, as well as Salary, Growth and Careers. This program mapper has been presented to ASG (100% support), as well as Academic and Classified Senates, respectively. It is now being presented to Technology Committee. Noted is that Technology Committee also supports this program mapper

Next Scheduled Meeting: March 23, 2021.

Adjournment: Meeting was adjourned at 4:05 p.m.

***San Diego Miramar College Fall 2020–Spring 2027 Strategic Goals:**

- 1. Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success
- 2. Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success
- 3. Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making
- 4. Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships
- 5. Diversity, Equity, and Inclusion** - Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community